

West Virginia Department of Transportation
Division of Motor Vehicles



1-800-642-9066
www.dmv.wv.gov

NOTE: Steps for applying for duplicate title if status of title has been changed to "SOLD" listed on reverse side →

I. PURCHASER

Name: Last First Middle			Date (mm/dd/yyyy)	
Resident Street Address			City	State Zip Code

I, _____, do hereby request a duplicate title be issued for the following vehicle:
Purchaser's Name

Manufacturer's Make	Model	Model Year
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VIN Number: []

I make this request for a duplicate title for the following reason: _____

II. OWNER/SELLER

Name: Last First Middle			Date (mm/dd/yyyy)	
Resident Street Address			City	State Zip Code

I, _____, as the vehicle owner, hereby authorize _____ to
Vehicle Purchaser's Name Vehicle Seller's Name
apply for a duplicate title of the vehicle.

III. SIGNATURES

I hereby certify under penalty of false statements that the foregoing information is true and accurate to the best of my knowledge.

Purchaser's signature (X) _____ Seller's signature (X) _____

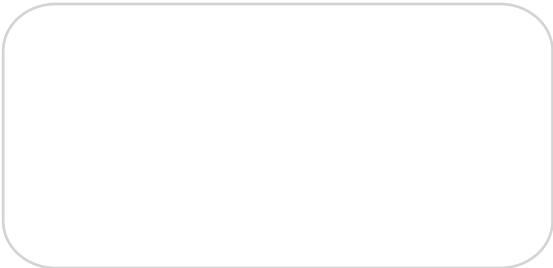
Purchaser's printed name _____ Seller's printed name _____

----- **NOTARY PUBLIC** -----

Subscribed and sworn before me this _____ day of _____, 20_____.

(X) _____
Notary Public signature

My Commission expires on ____/____/_____.



Checklist for Applying for a Duplicate Title if Status of the Title Has Been Changed to "SOLD"

- Duplicate title application must be completed by the owner of record listed in the vehicle system.
- Purchaser's Affidavit for Duplicate Title (on reverse side) must be completed by the purchaser listed on the Sold Affidavit and attached to the Duplicate Title Application. If no purchaser's name is listed on the affidavit, a DMV-1B form must be submitted along with a letter of explanation. A regional manager or supervisor must approve (initial) the Duplicate Title Application.
(Check MOVIS and mail all completed notices to Data Entry) - Regional Offices Only.
- Remove stop code in order to issue a duplicate title.
- Title status will revert back to "active" and remain active until titlework is received and processed in new owner's name or a new Sold Affidavit is received.
- Fee of \$15.00 for duplicate title.