



**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION**  
**Division of Motor Vehicles**

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Earl Ray Tomblin  
Governor

Paul A. Mattox, Jr., P. E.  
Cabinet Secretary

August 14, 2012

IICMVA Board Members

Re: One time IL of Records

Dear Members:

I would like to present a formal request for your members consideration in Wednesdays IICMVA members meeting in Charlotte, NC. I had hoped to be there in person, but it didn't work out unfortunately. I graciously ask if the IICMVA committee members would consider a one-time initial load of their business to our vendor, Insure-Rite in Utah. The benefits of this are twofold. It allows us to start with clean, accurate information for your insured. It should reduce the amount of broadcasts issued and reduce unnecessary notices being mailed to our mutual customers. I did envision early on, our division sending letters to customers during the 18-month interim until HDI, Solutions is contractually responsible in January 2014. I now realize that would be a disservice to everyone involved. Customers are voluntarily submitting their insurance information at such a high volume; we cannot stay ahead of it by any means. We have looked at Data Entry alternatives, but have fell short of any solutions. We continue to enter insurance information daily for our vendor, but at a much smaller scale than anticipated.

I also want to thank the IICMVA for the support that I have received through the years and the ongoing support I am currently receiving through this process. As most of you know, I have enjoyed working with insurance and your companies for many years and will strive to keep an excellent working relationship with each of you. Again, thank you for any consideration West Virginia may be given in this project.

Respectfully,

Deborah L. Fields  
Transportation Services Manager II