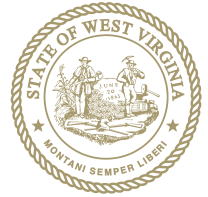




# West Virginia Correctional Industries



## West Virginia Uniform Traffic Citation Order Form

### Requesting Agency Information

Agency: \_\_\_\_\_ Date: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Shipping Address: \_\_\_\_\_  
*(Must Be A **Physical Address**, No P.O. Boxes)*

P.O. #: \_\_\_\_\_ Email: \_\_\_\_\_

Auth. Contact Person: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

**By submitting this request, I confirm that I am *authorized* to make this purchase.**

Quantity Ordered: \_\_\_\_\_

\$3.30 per book (each book contains 20 tickets)

**Shipping Charges Will Apply**

*To submit Credit Card information, please contact Accounts Receivable at (304) 558-6054 after you have received the invoice.*

### Submit this order form via any one of the following:

#### Email

Shirley Burge

[Shirley.A.Burge@wv.gov](mailto:Shirley.A.Burge@wv.gov)

and please **copy** to

Bob Whitehead

[Robert.A.Whitehead@wv.gov](mailto:Robert.A.Whitehead@wv.gov)

#### US Mail

West Virginia Correctional Industries  
112 Northern Regional Correctional Drive  
Moundsville, WV 26041

#### Fax

304-843-4081

### WVCI Use Only

Starting Number: \_\_\_\_\_

Ending Number: \_\_\_\_\_

West Virginia Correctional Industries ★ 112 Northern Regional Correctional Drive ★ Moundsville, WV 26041

Phone: (304) 843-4079 ★ Fax: (304) 843-4081

[www.wvcorrectionalindustries.com](http://www.wvcorrectionalindustries.com)