

WEST VIRGINIA PARKWAYS AUTHORITY
ANNUAL OPERATING BUDGET
For the Fiscal Year Ending June 30, 2021

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Appendix A - HNTB Annual Report 2020**	

** In adopting the Annual Budget, the Authority made the Consulting Engineers' Annual Report, an official part of the Annual Budget, including without limitation the certifications of the Consulting Engineers and their recommended 5-year capital improvement program for the Turnpike, as set forth therein.

WEST VIRGINIA PARKWAYS AUTHORITY

**ADOPTED ANNUAL BUDGET - REVENUE BOND COVERAGE
TRUST INDENTURES - SECTION 512**

Years Ending June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Coverage Ratios		
Tolls and other pledged revenues	\$ 142,121,000	\$ 149,343,000
Operating expenses	<u>47,047,000</u>	<u>46,457,000</u>
Net system revenues	<u>\$ 95,074,000</u>	<u>\$ 102,886,000</u>
Debt service requirements	\$ 10,282,000	\$ 10,280,000
Renewal and replacement reserve deposit requirement*	<u>18,700,000</u> <u>\$ 28,982,000</u>	<u>18,800,000</u> <u>\$ 29,080,000</u>
Coverage percentages:		
Times Coverage of Debt Service (125% required)	<u>924.66%</u>	<u>1000.84%</u>
Times Coverage of Debt Service and Renewal and Replacement Deposit (100% required)	<u>328.04%</u>	<u>353.80%</u>

* Per recommendation of consulting engineer

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Years Ending June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>	<u>Change</u>	
Operating revenues:				
Toll revenues	\$ 141,796,000	\$ 147,743,000	\$ (5,947,000)	-4.0%
Income from investments	<u>325,000</u>	<u>1,600,000</u>	<u>(1,275,000)</u>	<u>-79.7%</u>
Total revenues	<u>142,121,000</u>	<u>149,343,000</u>	<u>(7,222,000)</u>	<u>-4.8%</u>
Operating expenses:				
Maintenance	<u>19,225,000</u>	<u>18,916,000</u>	<u>309,000</u>	<u>1.6%</u>
Toll collection:				
Customer Service Center	4,059,000	4,059,000	-	0.0%
Toll department	<u>10,966,000</u>	<u>10,941,000</u>	<u>25,000</u>	<u>0.2%</u>
Total toll collection	<u>15,025,000</u>	<u>15,000,000</u>	<u>25,000</u>	<u>0.2%</u>
Traffic control:				
State police	3,952,000	3,697,000	255,000	6.9%
Communications	<u>774,000</u>	<u>774,000</u>	<u>-</u>	<u>0.0%</u>
Total traffic control	<u>4,726,000</u>	<u>4,471,000</u>	<u>255,000</u>	<u>5.7%</u>
Administration	<u>3,029,000</u>	<u>2,981,000</u>	<u>48,000</u>	<u>1.6%</u>
TIC operations	<u>1,407,000</u>	<u>1,407,000</u>	<u>-</u>	<u>0.0%</u>
Non-departmental	<u>3,433,000</u>	<u>3,322,000</u>	<u>111,000</u>	<u>3.3%</u>
Total operating expenses	<u>46,845,000</u>	<u>46,097,000</u>	<u>748,000</u>	<u>1.6%</u>
Net operating revenue	<u>95,276,000</u>	<u>103,246,000</u>	<u>(7,970,000)</u>	<u>-7.7%</u>
Principal and interest	(10,282,000)	(10,280,000)	(2,000)	
Renewal and replacement	(18,700,000)	(18,800,000)	100,000	
Change in renewal replacement reserve	100,000	(3,787,000)	3,887,000	
Change in operating expense reserve	<u>(202,000)</u>	<u>(360,000)</u>	<u>158,000</u>	
Remaining cash flow after DS & R&R	66,192,000	70,019,000		
Capital fund balance - beginning	90,000,000	51,000,000		
On-Turnpike traditional capital PAYGO	19,200,000	35,981,000		
On-Turnpike major capital PAYGO	<u>18,400,000</u>	<u>18,900,000</u>		
Capital fund balance - ending	<u>118,592,000</u>	<u>66,138,000</u>		
Non-toll revenue inc. Caperton Center	<u>(372,300)</u>	<u>2,963,000</u>		
Net revenue	<u><u>\$ 65,819,700</u></u>	<u><u>\$ 72,982,000</u></u>	<u><u>\$ (7,162,300)</u></u>	

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	<u>2021</u>	<u>2020</u>	<u>Change</u>	
Maintenance Department				
Personnel:				
Salaries	\$ 8,273,000	\$ 8,001,000	\$ 272,000	3.4%
FICA	633,000	611,000	22,000	3.6%
Workers Compensation	546,000	546,000	-	0.0%
Retirement	756,000	729,000	27,000	3.7%
Health insurance	1,243,000	1,243,000	-	0.0%
WVARF/WC Workshop	292,000	292,000	-	0.0%
	<u>11,743,000</u>	<u>11,422,000</u>	<u>321,000</u>	<u>2.8%</u>
Equipment:				
Parts for equipment	1,018,000	1,018,000	-	0.0%
VMS maintenance contract	12,000	12,000	-	0.0%
Heavy equipment rental	190,000	190,000	-	0.0%
Safety equipment	48,000	48,000	-	0.0%
Equipment maintenance (office)	18,000	18,000	-	0.0%
Motor vehicles fuel and oil	912,000	912,000	-	0.0%
Small equipment purchases	366,000	366,000	-	0.0%
	<u>2,564,000</u>	<u>2,564,000</u>	<u>-</u>	<u>0.0%</u>
Shop supplies and materials				
Mechanic shop	72,000	72,000	-	0.0%
Paint shop	24,000	24,000	-	0.0%
Welding shop	24,000	24,000	-	0.0%
Sign shop	60,000	60,000	-	0.0%
Shop tools	138,000	150,000	(12,000)	-8.0%
Carpentry shop	20,000	20,000	-	0.0%
Utility shop	20,000	20,000	-	0.0%
Toll maintenance	15,000	15,000	-	0.0%
Uniforms	88,000	88,000	-	0.0%
Supplies & postage	95,000	95,000	-	0.0%
	<u>556,000</u>	<u>568,000</u>	<u>(12,000)</u>	<u>-2.1%</u>

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	<u>2021</u>	<u>2020</u>	<u>Change</u>	
Highway Materials:				
Salt & aggregate	1,395,000	1,395,000	-	0.0%
Calcium additive	30,000	30,000	-	0.0%
Roadway pavement	650,000	650,000	-	0.0%
Roadway lighting	25,000	25,000	-	0.0%
Roadway lighting electricity	112,000	112,000	-	0.0%
Accident repair/guardrail	480,000	480,000	-	
Soil sterilization	50,000	50,000	-	0.0%
Bridge maintenance	260,000	260,000	-	0.0%
Hazardous material disposal	65,000	65,000	-	0.0%
	<u>3,067,000</u>	<u>3,067,000</u>	<u>-</u>	<u>0.0%</u>
Facilities:				
Service areas maintenance	312,000	312,000	-	0.0%
Service areas electric	60,000	60,000	-	0.0%
Water & sewer treatment	12,000	12,000	-	0.0%
Environmental (permits, etc.)	16,000	16,000	-	0.0%
Landscaping	24,000	24,000	-	0.0%
Building maintenance	245,000	245,000	-	0.0%
Landfill	60,000	60,000	-	0.0%
Building grounds - toll	75,000	75,000	-	0.0%
Utilities	260,000	260,000	-	0.0%
	<u>1,064,000</u>	<u>1,064,000</u>	<u>-</u>	<u>0.0%</u>
Other expenses				
Training	105,000	105,000	-	0.0%
Telephone	126,000	126,000	-	0.0%
	<u>231,000</u>	<u>231,000</u>	<u>-</u>	<u>0.0%</u>
Total maintenance	<u>\$ 19,225,000</u>	<u>\$ 18,916,000</u>	<u>\$ 309,000</u>	<u>1.6%</u>

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	<u>2021</u>	<u>2020</u>	<u>Change</u>	
Toll collection				
Customer service center				
Salaries	\$ 1,016,000	\$ 1,016,000	\$ -	0.0%
FICA	78,000	78,000	-	0.0%
Workers Compensation	2,000	2,000	-	0.0%
Retirement	102,000	102,000	-	0.0%
Health insurance	198,000	198,000	-	0.0%
Janitorial, office supplies & postage	467,000	467,000	-	0.0%
Telephone	120,000	120,000	-	0.0%
Maintenance office equipment	12,000	12,000	-	0.0%
Credit card fees	2,014,000	2,014,000	-	0.0%
Contractual services	50,000	50,000	-	0.0%
	<u>4,059,000</u>	<u>4,059,000</u>	<u>-</u>	<u>0.0%</u>
Toll department				
Salaries	7,128,000	7,102,000	26,000	0.4%
FICA	545,000	543,000	2,000	0.4%
Workers Compensation	288,000	288,000	-	0.0%
Retirement	675,000	673,000	2,000	0.3%
Health insurance	1,152,000	1,152,000	-	0.0%
Utilities	210,000	210,000	-	0.0%
Uniforms	21,000	63,000	(42,000)	-66.7%
Training & meetings	12,000	12,000	-	0.0%
Janitorial, office supplies & postage	108,000	108,000	-	0.0%
Telephone	72,000	72,000	-	0.0%
Maintenance office equipment	62,000	52,000	10,000	19.2%
Motor vehicle expense	36,000	36,000	-	0.0%
Security contract	96,000	96,000	-	0.0%
TCS maintenance contract	400,000	400,000	-	0.0%
Small equipment	161,000	134,000	27,000	20.1%
	<u>10,966,000</u>	<u>10,941,000</u>	<u>25,000</u>	<u>0.2%</u>
Total toll collection	<u>\$ 15,025,000</u>	<u>\$ 15,000,000</u>	<u>\$ 25,000</u>	<u>0.2%</u>

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	<u>2021</u>	<u>2020</u>	<u>Change</u>	
Traffic control				
State police				
Salaries	\$ 2,267,000	\$ 2,328,000	\$ (61,000)	-2.6%
FICA	48,000	52,000	(4,000)	-7.7%
Workers Compensation	4,000	2,000	2,000	100.0%
Retirement	434,000	271,000	163,000	60.1%
Health insurance	310,000	316,000	(6,000)	-1.9%
Subsistence	51,000	50,000	1,000	2.0%
Yearly expenses	63,000	56,000	7,000	12.5%
Building maintenance	6,000	6,000	-	0.0%
Emergency services	6,000	6,000	-	0.0%
Utilities	24,000	24,000	-	0.0%
Training & travel	18,000	18,000	-	0.0%
Janitorial, office supplies & postage	24,000	24,000	-	0.0%
Telephone	30,000	30,000	-	0.0%
Maintenance office equipment	12,000	12,000	-	0.0%
Motor vehicle expense	280,000	280,000	-	0.0%
Machinery/equipment purchase	375,000	222,000	153,000	68.9%
	<u>3,952,000</u>	<u>3,697,000</u>	<u>255,000</u>	<u>6.9%</u>
Communications				
Salaries	477,000	477,000	-	0.0%
FICA	36,000	36,000	-	0.0%
Workers Compensation	3,000	3,000	-	0.0%
Retirement	48,000	48,000	-	0.0%
Health insurance	65,000	65,000	-	0.0%
Training	2,000	2,000	-	0.0%
Janitorial, office supplies & postage	5,000	5,000	-	0.0%
Telephone	8,000	8,000	-	0.0%
Maintenance office equipment	130,000	130,000	-	0.0%
	<u>774,000</u>	<u>774,000</u>	<u>-</u>	<u>0.0%</u>
Total traffic control	<u>\$ 4,726,000</u>	<u>\$ 4,471,000</u>	<u>\$ 255,000</u>	<u>5.4%</u>

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	<u>2021</u>	<u>2020</u>	<u>Change</u>	
Administration				
Salaries	1,613,000	1,568,000	45,000	2.9%
FICA	123,000	121,000	2,000	1.7%
Workers Compensation	4,000	4,000	-	0.0%
Retirement	161,000	157,000	4,000	2.5%
Health insurance	111,000	111,000	-	0.0%
Information technology	450,000	450,000	-	0.0%
Building maintenance	27,000	27,000	-	0.0%
Administration	106,000	106,000	-	0.0%
Advertising and promotion	61,000	61,000	-	0.0%
Association dues & subscriptions	52,000	52,000	-	0.0%
Utilities	100,000	100,000	-	0.0%
Travel & meetings	33,000	33,000	-	0.0%
Janitorial, office supplies & postage	48,000	48,000	-	0.0%
Telephone	74,000	74,000	-	0.0%
Equipment maintenance/rental	15,000	15,000	-	0.0%
Motor vehicle expense	15,000	18,000	(3,000)	-16.7%
Operations, training and safety	36,000	36,000	-	0.0%
Total administration	<u>\$ 3,029,000</u>	<u>\$ 2,981,000</u>	<u>\$ 48,000</u>	<u>1.6%</u>

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	<u>2021</u>	<u>2020</u>	<u>Change</u>	
Tourist Information Center Operations				
Salaries	\$ 795,000	\$ 795,000	\$ -	0.0%
FICA	61,000	61,000	-	0.0%
Workers Compensation	18,000	18,000	-	0.0%
Retirement	80,000	80,000	-	0.0%
Health insurance	76,000	76,000	-	0.0%
Building maintenance	165,000	165,000	-	0.0%
Advertising and promotion	6,000	6,000	-	0.0%
Utilities	109,000	109,000	-	0.0%
Uniforms	4,000	4,000	-	0.0%
Travel and meetings	4,000	4,000	-	0.0%
Office supplies & postage	32,000	32,000	-	0.0%
Telephone	24,000	24,000	-	0.0%
Maintenance office equipment	30,000	30,000	-	0.0%
Motor vehicle expense	3,000	3,000	-	0.0%
Total TIC operations	<u>1,407,000</u>	<u>1,407,000</u>	<u>-</u>	<u>0.0%</u>
Non-departmental				
Property and liability	876,000	876,000	-	0.0%
Auditing	54,000	54,000	-	0.0%
Trustee & investment manager	31,000	31,000	-	0.0%
Legal	300,000	300,000	-	0.0%
Engineering	2,100,000	1,989,000	111,000	5.6%
Property taxes	72,000	72,000	-	0.0%
Total non-departmental	<u>\$ 3,433,000</u>	<u>\$ 3,322,000</u>	<u>\$ 111,000</u>	<u>3.3%</u>

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	<u>2021</u>	<u>2020</u>	<u>Change</u>	
Renewal and replacement				
Facilities renovation and repair	\$ 800,000	\$ 1,100,000	\$ (300,000)	-27.3%
Safety projects - RPM's	-	-	-	0.0%
Pavement striping and markings	2,600,000	2,700,000	(100,000)	-3.7%
Sign replacement/overlays	100,000	100,000	-	0.0%
Roadway lighting	100,000	100,000	-	0.0%
Full depth repairs/undersealing	1,000,000	1,600,000	(600,000)	-37.5%
Guardrail replacement	700,000	700,000	-	0.0%
Culvert repairs/replacement	6,700,000	6,000,000	700,000	11.7%
Bridge/facility retrofit	2,200,000	2,000,000	200,000	10.0%
Bridge painting	2,000,000	1,700,000	300,000	17.6%
Bridge deck overlays	600,000	500,000	100,000	20.0%
Slope reconditioning	600,000	600,000	-	0.0%
Shot Creet	200,000	100,000	100,000	100.0%
Vehicle/equipment replacement	1,100,000	1,600,000	(500,000)	-31.3%
	<u>\$ 18,700,000</u>	<u>\$ 18,800,000</u>	<u>\$ (100,000)</u>	<u>-0.5%</u>
Capital Projects				
Capital - Traditional				
Paving	\$ 16,800,000	\$ 9,800,000	1-A-18	
		2,000,000	2-A-18	
		8,500,000	1-A-19	
		4,700,000	2-A-19	
		1,000,000	1-A-20	
Facilities	2,400,000	6,000,000	Facilities	
		2,481,000	Camp Creek	
		1,500,000	Toll System	
	<u>\$ 19,200,000</u>	<u>\$ 35,981,000</u>		
Capital - Major				
Bridge Deck Replacement	\$ 14,400,000	\$ 6,000,000	BDR-1-18	
		5,000,000	BP-1-19	
		7,900,000	BDR-**-20	
Toll equipment upgrade	4,000,000			
	<u>\$ 18,400,000</u>	<u>\$ 18,900,000</u>		

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	<u>2021</u>	<u>2020</u>	<u>Change</u>	
Non Toll Revenue including Caperton Center				
Operating Revenues				
Concession revenue	\$ 2,509,000	\$ 3,268,000	\$ (759,000)	-23.2%
TIC revenue, net	342,000	469,000	(127,000)	-27.1%
Caperton Center craft	1,279,000	1,598,500	(319,500)	-20.0%
Culture Center craft	70,000	87,500	(17,500)	-20.0%
Caperton Center food	1,691,200	2,537,000	(845,800)	-33.3%
Total operating revenues	<u>5,891,200</u>	<u>7,960,000</u>	<u>(2,068,800)</u>	<u>-26.0%</u>
Operating expenses				
Shipping/freight in	5,800	5,800	-	0.0%
Advertising and promotion	245,000	245,000	-	0.0%
Association dues & subscriptions	5,000	5,000	-	0.0%
Legal & professional fees	4,000	-	4,000	0.0%
Utilities	413,000	413,000	-	0.0%
Uniforms	20,000	20,000	-	0.0%
Training	8,000	8,000	-	0.0%
Travel & meetings	12,000	12,000	-	0.0%
Office supplies & postage	269,000	335,500	(66,500)	-19.8%
Wrapping & packaging	21,500	21,500	-	0.0%
Maintenance office equipment	294,500	367,500	(73,000)	-19.9%
Credit card discounts	80,000	99,500	(19,500)	-19.6%
Contract personnel	3,000,000	3,300,000	(300,000)	-9.1%
Third party management fee	17,200	17,200	-	0.0%
Property & liability insurance	67,000	67,000	-	0.0%
Greenbrier management fee	20,000	25,000	(5,000)	-20.0%
Total operating expenses	<u>4,482,000</u>	<u>4,942,000</u>	<u>(460,000)</u>	<u>-9.3%</u>
Net operating revenue	1,409,200	3,018,000	(1,608,800)	-53.3%
Capital Projects - Non Toll	(1,726,500)			
Toll tax deduction reimbursement	<u>(55,000)</u>	<u>(55,000)</u>	<u>-</u>	<u>0.0%</u>
Net non-toll revenue	<u>\$ (372,300)</u>	<u>\$ 2,963,000</u>	<u>\$ (3,335,300)</u>	<u>-112.6%</u>

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	<u>2021</u>	<u>2020</u>	<u>Change</u>	
Arts & Crafts Summary - Caperton Center and Culture Center				
Operating Revenues				
Caperton Center craft - net sales	\$ 1,279,000	\$ 1,598,500	\$ (319,500)	-20.0%
Culture Center craft - net sales	70,000	87,500	(17,500)	-20.0%
Caperton Center food - net sales	<u>1,691,200</u>	<u>2,537,000</u>	<u>(845,800)</u>	<u>-33.3%</u>
Total operating revenues	<u>3,040,200</u>	<u>4,223,000</u>	<u>(1,182,800)</u>	<u>-28.0%</u>
Operating expenses				
Shipping/freight in	5,800	5,800	-	0.0%
Advertising and promotion	245,000	245,000	-	0.0%
Association dues & subscriptions	5,000	5,000	-	0.0%
Legal & professional fees	4,000	-	4,000	0.0%
Utilities	413,000	413,000	-	0.0%
Uniforms	20,000	20,000	-	0.0%
Training	8,000	8,000	-	0.0%
Travel & meetings	12,000	12,000	-	0.0%
Office supplies & postage	269,000	335,500	(66,500)	-19.8%
Wrapping & packaging	21,500	21,500	-	0.0%
Maintenance office equipment	294,500	367,500	(73,000)	-19.9%
Credit card discounts	80,000	99,500	(19,500)	-19.6%
Contract personnel	3,000,000	3,300,000	(300,000)	-9.1%
Third party management fee	17,200	17,200	-	0.0%
Property & liability insurance	67,000	67,000	-	0.0%
Greenbrier management fee	<u>20,000</u>	<u>25,000</u>	<u>(5,000)</u>	<u>-20.0%</u>
Total operating expenses	<u>4,482,000</u>	<u>4,942,000</u>	<u>(460,000)</u>	<u>-9.3%</u>
Net Arts & Crafts revenue	<u>\$ (1,441,800)</u>	<u>\$ (719,000)</u>	<u>\$ (722,800)</u>	<u>100.5%</u>
Capital Projects - Non Toll				
Warehouse	\$ 1,200,000			
Public bathrooms	400,000			
Retail and Gallery Remodel	91,500			
Furniture and outdoor seating	<u>35,000</u>			
	<u>\$ 1,726,500</u>			