



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder:** 1371691  
**Solicitation Description:** Addendum 3 INSTALL FABRIC COVERED ROOF SYSTEM ON SALT SHED  
**Proc Type:** Agency Purchase Order

| Solicitation Closes | Solicitation Response        | Version |
|---------------------|------------------------------|---------|
| 2024-03-28 14:30    | SR 0803 ESR03282400000005505 | 1       |

**VENDOR**  
 VS0000014170  
 MEADOWS ENTERPRISES LLC

**Solicitation Number:** ARFQ 0803 DOT2400000061  
**Total Bid:** 77000  
**Response Date:** 2024-03-28  
**Response Time:** 10:06:06  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
 Amber J Heath  
 304-414-7105  
 amber.j.heath@wv.gov

**Vendor Signature X** **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

| Line | Comm Ln Desc      | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|-------------------|-----|------------|------------|-----------------------------|
| 1    | ROOF INSTALLATION |     |            |            | 77000.00                    |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 72152601  |              |               |         |

**Commodity Line Comments:** SEALED BID: Installation of Fabric Roof System on Salt Shed  
BUYER: Amber Heath  
SOLICITATION NO.: ARFQ DOT2400000061  
BID OPENING DATE: Thursday, March 28, 2024  
BID OPENING TIME: 2:30pm ET  
FAX NUMBER: 304-558-0047

**Extended Description:**

INSTALL FABRIC ROOF ON SALT SHED



**State of West Virginia  
Agency Request for Quote  
Construction**

|  |                            |                         |   |
|--|----------------------------|-------------------------|---|
| <b>Proc Folder:</b> 1371691  |                            |                         | <b>Reason for Modification:</b><br>Addendum 3 |
| <b>Doc Description:</b> Addendum 3 INSTALL FABRIC COVERED ROOF SYSTEM ON SALT SHED |                            |                         |   |
| <b>Proc Type:</b> Agency Purchase Order  |                            |                         |   |
| <b>Date Issued</b>   | <b>Solicitation Closes</b> | <b>Solicitation No</b>  | <b>Version</b>                                |
| 2024-03-15   | 2024-03-28 14:30           | ARFQ 0803 DOT2400000061 | 4   |

**BID RECEIVING LOCATION**

PROCUREMENT DIVISION  
 DIVISION OF HIGHWAYS  
 BLDG 6 RM 340A  
 1900 KANAWHA BLVD E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:**

**Vendor Name :** Meadows Enterprises, LLC

**Address :** PO Box 905

**Street :** 599 Breeden Rd

**City :** Cool Ridge


**State :** WV **Country :** USA **Zip :** 25825

**Principal Contact :** Manoah Meadows

**Vendor Contact Phone:** (304) 890-6264 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

Amber J Heath  
 304-414-7105  
 amber.j.heath@wv.gov

**Vendor Signature X**  **FEIN#** 46-0807273 **DATE** 3-27-24



**ADDITIONAL INFORMATION**

Addendum 3 is issued for the following reason:

1. To attach the pre-bid sign in sheet

No other changes

| INVOICE TO   |  | SHIP TO   |  |
|--|--|---|--|
| DIVISION OF HIGHWAYS<br>DISTRICT FOUR<br><br>P O BOX 4220<br>CLARKSBURG WV<br>US |  | DIVISION OF HIGHWAYS<br>I-79 HEADQUARTERS -<br>GOSHEN RD<br>95 GOSHEN RD<br>MORGANTOWN WV<br>US |  |

| Line | Comm Ln Desc      | Qty | Unit Issue | Unit Price | Total Price |
|------|-------------------|-----|------------|------------|-------------|
| 1    | ROOF INSTALLATION |     |            |            | \$77,000.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 72152601  |              |               |         |

**Extended Description:**  
INSTALL FABRIC ROOF ON SALT SHED

**SCHEDULE OF EVENTS**

| <u>Line</u> | <u>Event</u>                         | <u>Event Date</u> |
|-------------|--------------------------------------|-------------------|
| 1           | PRE-BID MEETING AT 3:00PM ET         | 2024-03-13        |
| 2           | TECHNICAL QUESTION DUE AT 10:00AM ET | 2024-03-19        |



|               | Document Phase | Document Description                                       | Page<br>3 |
|---------------|----------------|--|-----------|
| DOT2400000061 | Final          | Addendum 3 INSTALL FABRIC COVERED ROOF SYSTEM ON SALT SHED |           |

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.: ARFQ DOT240000061

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:  
(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Meadows Enterprises, LLC  
Company

[Signature]  
Authorized Signature

3-27-24  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



REQUEST FOR QUOTATION  
Installation of Fabric Covered Roof System

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INSTALL A FABRIC COVERED ROOF SYSTEM AT:  
WVDOH – I-79 HQ at Goshen Rd  
95 Goshen Rd  
Morgantown, WV 26508

DATE: 3-27-24

VENDOR NAME: Meadows Enterprises, LLC

AUTHORIZED SIGNATURE: [Signature]

The aforementioned, hereinafter called Vendor, being familiar with and understanding the bidding documents and also having examined the site and being familiar with all local conditions affecting the project hereby proposes to furnish all labor, equipment, supplies, and transportation and to perform all work in accordance with the bidding documents within the time set forth for the sum of:

**BASE BID:**

For the lump sum of: \$ 77,000.00  
(show amount in numbers)

Seventy-seven thousand + 00/100  
(show amount in words)

(In the event of a difference between the written amount and the number amount, the written amount shall govern).

**CONTRACT AWARD:**

The contract shall be awarded to the vendor that provides the lowest overall lump sum cost.



REQUEST FOR QUOTATION  
**Installation of Fabric Covered Roof System**

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- 11.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.
- 11.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.
- 11.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.
- 11.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.
- 11.5. Vendor shall inform all staff of Agency's security protocol and procedures.

**12. MISCELLANEOUS:**

- 12.1. **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Manoah Meadows

**Telephone Number:** (304) 890-6064

**Fax Number:** \_\_\_\_\_

**Email Address:** mmeadows2110@gmail.com

**EXHIBIT A – Pricing Page**



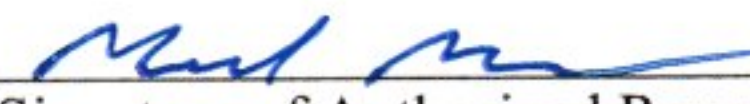
**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Manoah Meadows, owner  
(Printed Name and Title)  
PO Box 905 Cool Ridge, WV 25825  
(Address)  
(304) 890-6064  
(Phone Number) / (Fax Number)  
mmeadows2110@gmail.com  
(E-mail address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; ; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the Vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

Meadows Enterprises, LLC  
(Company)

  
(Signature of Authorized Representative)

Manoah Meadows, owner  
(Printed Name and Title of Authorized Representative)

3-27-24  
(Date)

(304) 890-6064  
(Phone Number) (Fax Number)





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/25/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

Table with 2 main columns: PRODUCER (The Hilb Group of West Virginia LLC) and CONTACT NAME (Rhonda Hughes). Includes address, phone, fax, email, and a table of INSURER(S) AFFORDING COVERAGE with NAIC #.

COVERAGES CERTIFICATE NUMBER: 24-25 Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes rows for COMMERCIAL GENERAL LIABILITY, AUTOMOBILE LIABILITY, UMBRELLA LIAB, and WORKERS COMPENSATION AND EMPLOYERS' LIABILITY.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Evidence of Coverage

Table with 2 columns: CERTIFICATE HOLDER (Division of Highways) and CANCELLATION (SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF...). Includes an AUTHORIZED REPRESENTATIVE signature.





# CONTRACTOR LICENSE

AUTHORIZED BY THE  
West Virginia Contractor  
Licensing Board

NUMBER: WV043311

CLASSIFICATION:  
GENERAL BUILDING

MEADOWS ENTERPRISES LLC  
DBA MEADOWS ENTERPRISES LLC  
PO BOX 905  
COOL RIDGE, WV 25825

DATE ISSUED

EXPIRATION DATE

DECEMBER 15, 2023

DECEMBER 15, 2024

Authorized Signature

Chair, West Virginia Contractor  
Licensing Board



WEST VIRGINIA  
CONTRACTOR  
LICENSING BOARD

A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.







**POWER OF ATTORNEY  
UNITED STATES FIRE INSURANCE COMPANY  
PRINCIPAL OFFICE - MORRISTOWN, NEW JERSEY**

06385

**KNOW ALL MEN BY THESE PRESENTS:** That United States Fire Insurance Company, a corporation duly organized and existing under the laws of the state of Delaware, has made, constituted and appointed, and does hereby make, constitute and appoint:

Robert G. Lull, Aaron V. Nowland, Anthony M. Spina, Arpi Mekhjian

each, its true and lawful Attorney(s)-In-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver: Any and all bonds and undertakings of surety and other documents that the ordinary course of surety business may require, and to bind United States Fire Insurance Company thereby as fully and to the same extent as if such bonds or undertakings had been duly executed and acknowledged by the regularly elected officers of United States Fire Insurance Company at its principal office, in amounts or penalties: **Unlimited**

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind United States Fire Insurance Company except in the manner and to the extent therein stated.

This Power of Attorney is granted pursuant to Article IV of the By-Laws of United States Fire Insurance Company as now in full force and effect, and consistent with Article III thereof, which Articles provide, in pertinent part:

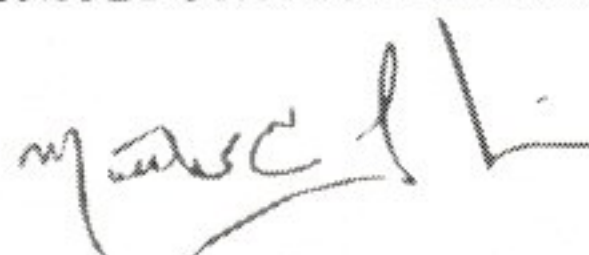
Article IV, Execution of Instruments - Except as the Board of Directors may authorize by resolution, the Chairman of the Board, President, any Vice-President, any Assistant Vice President, the Secretary, or any Assistant Secretary shall have power on behalf of the Corporation:

- (a) to execute, affix the corporate seal manually or by facsimile to, acknowledge, verify and deliver any contracts, obligations, instruments and documents whatsoever in connection with its business including, without limiting the foregoing, any bonds, guarantees, undertakings, recognizances, powers of attorney or revocations of any powers of attorney, stipulations, policies of insurance, deeds, leases, mortgages, releases, satisfactions and agency agreements;
- (b) to appoint, in writing, one or more persons for any or all of the purposes mentioned in the preceding paragraph (a), including affixing the seal of the Corporation.

Article III, Officers, Section 3.11, Facsimile Signatures. The signature of any officer authorized by the Corporation to sign any bonds, guarantees, undertakings, recognizances, stipulations, powers of attorney or revocations of any powers of attorney and policies of insurance issued by the Corporation may be printed, facsimile, lithographed or otherwise produced. In addition, if and as authorized by the Board of Directors, dividend warrants or checks, or other numerous instruments similar to one another in form, may be signed by the facsimile signature or signatures, lithographed or otherwise produced, of such officer or officers of the Corporation as from time to time may be authorized to sign such instruments on behalf of the Corporation. The Corporation may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Corporation, notwithstanding the fact that he may have ceased to be such at the time when such instruments shall be issued.

**IN WITNESS WHEREOF**, United States Fire Insurance Company has caused these presents to be signed and attested by its appropriate officer and its corporate seal hereunto affixed this 28th day of September, 2021.

**UNITED STATES FIRE INSURANCE COMPANY**

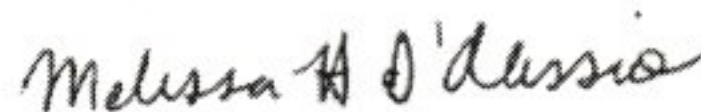
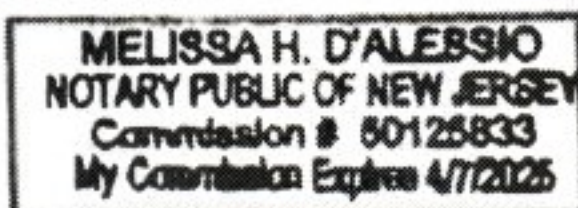


Matthew E. Lubin, President



State of New Jersey }  
County of Morris }

On this 28th day of September, 2021, before me, a Notary public of the State of New Jersey, came the above named officer of United States Fire Insurance Company, to me personally known to be the individual and officer described herein, and acknowledged that he executed the foregoing instrument and affixed the seal of United States Fire Insurance Company thereto by the authority of his office.



Melissa H. D'Alessio (Notary Public)

I, the undersigned officer of United States Fire Insurance Company, a Delaware corporation, do hereby certify that the original Power of Attorney of which the foregoing is a full, true and correct copy is still in force and effect and has not been revoked.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of United States Fire Insurance Company on the

28th day of MARCH 2024

**UNITED STATES FIRE INSURANCE COMPANY**



Michael C. Fay, Senior Vice President





**UNITED STATES FIRE INSURANCE COMPANY**  
1209 ORANGE STREET, WILMINGTON, DELAWARE 19801

**STATEMENT OF ASSETS, LIABILITIES, SURPLUS AND OTHER FUNDS**

AT DECEMBER 31, 2022

| <b>ASSETS</b>   |                         |
|---|-------------------------|
| Bonds (Amortized Value).....                              | 1,905,252,232           |
| Preferred Stocks (Market Value).....                      | 114,529,067             |
| Common Stocks (Market Value).....                         | 1,762,084,603           |
| Mortgage Loans (Market Value).....                        | 796,032,009             |
| Cash, Cash Equivalents, and Short Term Investments.....   | 626,020,353             |
| Derivatives.....  | 10,695,142              |
| Other Invested Assets.....                                | 337,125,033             |
| Investment Income Due and Accrued.....                    | 19,572,352              |
| Premiums and Considerations.....                          | 340,327,513             |
| Amounts Recoverable from Reinsurers.....                  | 61,688,599              |
| Funds Held by or Deposited with Reinsured Companies.....  | 70,688,033              |
| Net Deferred Tax Asset.....                               | 140,619,760             |
| Electronic Data Processing Equipment.....                 | 1,507,891               |
| Receivables from Parent, Subsidiaries and Affiliates..... | 158,857,542             |
| Other Assets.....   | 145,928,507             |
| <b>TOTAL ASSETS.....</b>                                  | <b>\$ 6,490,928,636</b> |

| <b>LIABILITIES, SURPLUS &amp; OTHER FUNDS</b>  |                         |
|--|-------------------------|
| Losses (Reported Losses Net of Reinsurance Ceded and Incurred<br>But Not Reported Losses)..... | 2,212,036,852           |
| Reinsurance Payable on Paid Losses and Loss Adjustment Expenses.....                           | 68,359,436              |
| Loss Adjustment Expenses.....  | 374,380,070             |
| Commissions Payable, Contingent Commissions and Other Similar Charges.....                     | 10,899,929              |
| Other Expenses (Excluding Taxes, Licenses and Fees).....                                       | 95,863,911              |
| Taxes, Licenses and Fees (Excluding Federal Income Taxes).....                                 | 30,559,093              |
| Current Federal and Foreign Income Taxes.....  | 197,142,687             |
| Unearned Premiums.....   | 999,534,655             |
| Advance Premium.....   | 12,896,716              |
| Ceded Reinsurance Premiums Payable.....  | 99,545,135              |
| Funds Held by Company under Reinsurance Treaties.....  | 42,360,469              |
| Amounts Withheld by Company for Account of Others.....   | 133,940,889             |
| Provision for Reinsurance.....   | 2,638,135               |
| Payable to Parent, Subsidiaries and Affiliates.....  | 91,545,650              |
| Other Liabilities.....   | 73,407,186              |
| <b>TOTAL LIABILITIES.....</b>  | <b>\$ 4,445,110,813</b> |
| Common Capital Stock.....  | 18,780,000              |
| Gross Paid In and Contributed Surplus.....   | 1,502,074,940           |
| Unassigned Funds (Surplus).....  | 524,962,883             |
| Surplus as Regards Policyholders.....  | 2,045,817,823           |
| <b>TOTAL LIABILITIES, SURPLUS &amp; OTHER FUNDS.....</b>                                       | <b>\$ 6,490,928,636</b> |

I, Carmine Scaglione, Senior Vice President and Controller of UNITED STATES FIRE INSURANCE COMPANY, certify that the foregoing is a fair statement of Assets, Liabilities, Surplus and Other Funds of this Company, at the close of business, December 31, 2022, as reflected by its books and records and as reported in its statement on file with the Insurance Department of the State of Delaware.



IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of the Company, this 23rd day of March, 2023.  
UNITED STATES FIRE INSURANCE COMPANY