



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder:** 1211201  
**Solicitation Description:** Addendum 2: Jumbo Bathroom Tissue 10-23-C591  
**Proc Type:** Agency Master Agreement

Solicitation Closes	Solicitation Response	Version
2023-05-04 14:30	SR 0803 ESR05032300000005565	1

**VENDOR**  
 VS0000041588  
 PRESTIGE SERVICES LLC

**Solicitation Number:** ARFQ 0803 DOT2300000108  
**Total Bid:** 54430  
**Response Date:** 2023-05-03  
**Response Time:** 16:32:36  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
 Amber J Heath  
 304-414-7105  
 amber.j.heath@wv.gov

**Vendor Signature X** **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Jumbo Roll Bathroom Tissue	500.00000	CASE	108.860000	54430.00

Comm Code	Manufacturer	Specification	Model #
14110000			


**Commodity Line Comments:** Extra Soft KLEENEX COTTONELLE JRT Jr. Jumbo Roll Tissue, 2-Ply, 9" dia, 3.6 X 750 ft

**Extended Description:**

Kleenex Cottonelle JRT JR or equivalent. 2 Ply-White bathroom tissue. Must be Septic Safe. Roll Diameter 9" 3.7" X 750". Extra Soft-Premium Soft.

**Exhibit A - Pricing Page**

**Open-End Contract for Jumbo Bathroom Tissue at District 10**

<b>Item Number</b>	<b>Quantity Estimated</b>	<b>Unit of Measure</b>	<b>Description</b>	<b>Unit Cost</b>	<b>Total</b>
1	500	CS	Kleenex Cottonelle JRT Jr. or equal	\$ 108.86	\$ 54,430.00
<b>Grand Total</b>					

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Romairo Mabry - Manager

(Address) 1322 7th Avenue

(Phone Number) / (Fax Number) 304 410-9590

(email address) wvprestige@gmail.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.



# ErieSecure Business™ Policy Declarations

## Renewal Certificate

Coverage provided by

**Erie Insurance Company**

100 Erie Insurance Place Erie, PA 16530

erieinsurance.com

**Mailing name and address for Insured**

PRESTIGE SERVICES, LLC  
1964 KELMONT LN  
CHARLESTON WV 25320-9751



EE2321

**Named Insured's full name**

PRESTIGE SERVICES, LLC

**Legal entity**

Limited Liability Company

**Agent**

EE2321 CALDWELL INSURANCE AGENCY LLC

**Policy period**

05/19/2022 to 05/19/2023

**Policy number**

Q61 0098838

**Agent address and phone**

CALDWELL INSURANCE AGENCY LLC  
908 WALNUT RD  
CHARLESTON, WV 25314

Policy period begins at 12:01 A.M. standard time on the effective date and ends at 12:01 A.M. standard time on the expiration date. Standard time is determined at the stated address of the Named Insured.

**Agency email address**

jeremy@caldwellinsurancewv.com

**Agency website**

http://www.caldwellinsurancewv.com

The insurance applies to those premises described below. This is subject to all applicable terms of the policy and attached forms and endorsements.

### Policy Discounts

Loyalty discount

Multi-policy

### Premium Summary

<b>Total net premium:</b>	<b>\$620</b>
West Virginia surcharge:	\$3.41
Final premium:	<b>\$623.41</b>

(This is not a bill. Your invoice will follow in a separate mailing.)

Insured name: PRESTIGE SERVICES, LLC  
 Policy number: Q61 0098838  
 Policy period: 05/19/2022 to 05/19/2023

**Liability Protection**

**Commercial general liability coverage**

Coverage	Deductible	Limit
Bodily injury and property damage		\$1,000,000 Each occurrence
Personal and advertising injury		\$1,000,000 Any one person or organization
Medical expense payments		\$5,000 Any one person
Damage to premises rented to you – Fire legal liability		\$1,000,000 Any one premises
General aggregate		\$2,000,000
Products – Completed operations aggregate		\$2,000,000
Non-owned automobile liability and/or hired automobile liability		Included
Damage to customers autos - Legal liability	\$200	Included
Deductible liability insurance		
A \$250 Deductible applies per claim to property damage		

**Property Protection**

**Risk information for Location 1 - Building 1**

Address:	1964 KELMONT LN	Insured interest:	Building owner
City/State:	CHARLESTON, WV		
Zip code:	25320		
County:	Kanawha		
Occupancy/Operations:	96816 Janitorial contractor		

**Schedule of Forms**

Form number	Edition date	Description
CG0001	04/13	Commercial General Liability Coverage Form
CG0300	01/96	Deductible Liability Insurance
CG2106	05/14	Exclusion - Access or Disclosure of Confidential or Personal Information and Data-Related Liability - With Limited Bodily Injury Exception
CG2109	06/15	Exclusion - Unmanned Aircraft
CG2170	01/15	Cap on Losses from Certified Acts of Terrorism
EPP0006	10/19	ErieSecure Business Extra Liability Coverages
EPP0008	10/19	Policy Change Endorsement - Exclusions
EPP0009	10/19	Exclusion - Professional Liability
EPP0011WV	10/19 *	West Virginia Liability Change Endorsement
EPP0037	10/19 *	Important Notice to West Virginia Policyholders - ErieSecure Business
EPP3208	10/19	Exclusion - Lead Liability
EPP4000WV	10/19	ErieSecure Business Policy - West Virginia
EPP4001	10/19	Amendment of Mobile Equipment Definition
EPP4006	10/19	Coverage for Punitive Damages
EPP5000	07/21 *	Important Notice - ErieSecure Business Forms Revisions - Summary of Changes
IL985H	03/21 *	Disclosure Pursuant to Terrorism Risk Insurance Act

Home Office • Erie, PA 16530  
Your Agent:



CLAIMS DIRECTORY


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**IN THE EVENT OF AN ACCIDENT OR LOSS**

- Help any injured. Get names, addresses, auto license plate numbers of involved, including all witnesses.
- Do not discuss an accident with anyone except the police or our representative.
- Protect your auto and any property from further damage.
- Promptly call the police if someone is injured, damage is extensive, or in case of theft. In case of "hit-and-run", you must report the accident to the police within 24 hours or as soon as possible.
- Notify your Agent or ERIE of the accident or loss.

The ERIE is Above All in SERVICE®.

If we fail to give you this promised service, please drop us a note or call us on our toll-free number and tell us about it.

  
President and  
Chief Executive Officer

CUT ON DOTTED LINE

-----CUT-ON-DOTTED-LINE-----

Home Office • Erie, PA 16530  
Your Agent:



CLAIMS DIRECTORY

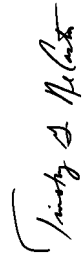
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President and  
Chief Executive Officer

- CLAIM SERVICE** – For claim service anywhere in U.S. or Canada, call:
- Your Agent
  - ERIE Claims Service: **1-800-FOR-ERIE (1-800-367-3743)**
  - ERIEGlass<sup>SM</sup> (Auto glass only): **1-800-552-3743**
  - FRAUD FINDER<sup>SM</sup> (To report fraud): **1-800-368-6996**

CS4ES9 10/19

CUT ON DOTTED LINE

-----3N17-93116G1N6-1193-----

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CS4ES9 10/19