

# West Virginia Transportation Coordination Council Meeting

July 22, 2015

## Minutes

**Members Present:** William (Bill) Robinson, David Bruffy, Jason Cook, Jeb Corey, Tammy Pritt-Jones, Gaylene Miller, John Davidson, Kelly Shawn

**Others in Attendance:** Toni Boyd, Cindy Fish, Lisa Smith

**Not present:**

**Call to Order:** Bill Robinson, Chairperson, called the meeting to order.

I. **Reading and Approval of the July, 2014 minutes:** The Meeting Minutes from the January 2015 meeting were approved.

II. **Old Business:** None

III. **New Business:**

- The next council meeting (January 2016) will take place as a conference call. The date and time will be determined later.
- Dave Bruffy gave an update on MCUMTA's mobility coordination vanpools, grant opportunities, and the volunteer driver program. Gaylene Miller offered that AARP may be able to assist MCUMTA in recruiting volunteer drivers.
- Dave Bruffy discussed the results of MCUMTA's recent triennial review. They had a finding based on the handling of their ADA service. General discussion of the difficulty in providing ADA service in rural WV followed.
- Jeb Corey had questions for Dave Bruffy concerning the volunteer driver's program:
  - What type of insurance will be required?
  - Will background checks be run on the volunteers?
  - What type of background checks?
- Jeb Corey discussed the software application for C&H Taxi that will allow users to see all the transit options in the area. Mentioned that Dave Bruffy may be able to use in connection with his volunteer driver program.
- MCUMTA has gone live with the app that will show the real time location of buses.
- Cindy Fish spoke about the triennial DBE goal that the DPT is establishing. The DPT is working with the WVDOT EEO office, SBA, and Governor's Office of Minority Affairs on how to better support and assist minority businesses. Dave Bruffy requested information on the state DBE certification process.
- Bill Robinson mentioned that the continuing resolution is set to expire at the end of July and the DPT is taking steps in case federal funds are not accessible. Kelly Shawn spoke about the lack of a sustainable funding mechanism for the Highway Trust Fund.
- Toni Boyd announced the availability of the section 5310 application for any agencies that would qualify.
- Kelly Shawn of RLS & Associates gave a presentation on the Human Service Coordination Plan Updates. This consisted of an overview of the project background, the work plan, and what has been accomplished to date.
- General conversation concerning the NEMT brokerage (MTM) followed.

The Chairperson asked if there was any further business. There being none, he declared the meeting adjourned.