

West Virginia Department of Transportation

**Division of Motor Vehicles****Application for a Special Military Service Award Plate**

Special License Plates  
PO Box 17120  
Charleston, WV 25317  
1-800-642-9066 • dm.v.wv.gov

**A) Owner(s) Information • Use name(s) of the owner(s) exactly as they appear on the current motor vehicle title and registration.**

Name of Veteran (Name must be on title) \_\_\_\_\_

Name(s) of Registered Owner(s) \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_  
STREET ADDRESS CITY STATE ZIP**B) Vehicle Information**Make \_\_\_\_\_ Year  Title No. VIN No.  Current Plate No. **C) Insurance Information**

Insurance Company \_\_\_\_\_ Insurance Agent \_\_\_\_\_

Policy Number \_\_\_\_\_ NAIC Number **D) Plate Selection • Check the box next to the plate you wish to purchase.**

<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
	Air Medal		The Bronze Star		Combat Infantry Badge		Combat Medic		The Silver Star

**E) Requested Choices for Plate Personalization (Optional) • Personalizing your plate adds a \$15.00 annual fee.**

Each plate has an established prefix, but you may personalize the characters that follow. For plates with two (2) character spaces or more, you must choose at least two (2) characters. While number may be used, numbers 1 to 2000 alone are not permitted. **Leave blank if you do not wish to personalize your plate.**

Show your choices below in order of preference. Your first valid selection that is available will be produced. Place the characters in the boxes exactly as you want them to appear on the plate. All characters will be centered in the available space unless you clearly specify otherwise. Please try to clarify any alpha letter and numeric combinations that can be confusing (e.g., 6 or G, 2 or Z, 1 or I, 5 or S, 0 or O). **Leave blank if you do not wish to personalize your plate.**

	FIRST CHOICE	SECOND CHOICE	THIRD CHOICE	FOURTH CHOICE
<b>Air Medal:</b>	A M <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	A M <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	A M <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	A M <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Bronze Star:</b>	B N <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	B N <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	B N <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	B N <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Combat Infantry Badge:</b>	C I <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	C I <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	C I <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	C I <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Combat Medic:</b>	C M <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	C M <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	C M <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	C M <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Silver Star:</b>	SS <input type="text"/> <input type="text"/>	SS <input type="text"/> <input type="text"/>	SS <input type="text"/> <input type="text"/>	SS <input type="text"/> <input type="text"/>

**PLEASE COMPLETE FORM ON PAGE 2. FURTHER INSTRUCTIONS ALSO ON PAGE 2.**

## West Virginia Department of Transportation

## Application for a Special Military Service Award Plate

**F) Applicant's Statement**

I hereby state that the information provided in this application is true and correct to the best of my knowledge and belief, and I understand that any false statements may result in legal penalties pursuant to West Virginia Law §17A-9-1; Fraudulent Applications.

(X)

SIGNATURE OF APPLICANT

PRINTED NAME OF APPLICANT

DATE

**G) Certification by the West Virginia Department of Veterans Assistance**

The West Virginia Department of Veterans Assistance certifies that the above named person qualifies for the requested special military registration plate \_\_\_\_\_ authorized under West Virginia Code §17A-3-14.

(X)

SIGNATURE OF VETERANS ASSISTANCE OFFICER

PRINTED NAME OF VETERANS ASSISTANCE OFFICER

DATE

**ORDERING INSTRUCTIONS & INFORMATION****1****Application Requirements**

- A) The applicant must complete **SECTIONS A - F** of this application.
- B) After completing **SECTIONS A - F**, the applicant must submit this application to the Dept. of Veterans Assistance. Additional proof documents may be required by the Dept. of Veterans Assistance to deem your eligibility.
- C) Once the Dept. of Veterans Assistance certifies the application, the applicant can then submit the completed application and applicable registration fees to the DMV at the address listed on the front of this application or to the nearest DMV regional office. A personal property tax receipt, or an affidavit from the assessor, is required if the current plate is expiring within 60 days of application.

Present Plate Detail	New Plate Fee
Plate Begins with 5, 6, or 7 of the Current Year	\$61.50
Plate Begins with 8	\$64.62
Plate Begins with 9	\$62.24
Plate Begins with O	\$59.86
Plate Begins with N	\$57.48
Plate Begins with D	\$55.10
Plate Begins with 1 or is a Personalized Plate	\$52.72
Plate Begins with 2	\$50.34
Plate Begins with 3	\$47.96
Plate Begins with 4	\$45.58
Plate Begins with 5	\$43.20
Plate Begins with 6	\$40.82
All Expirations beyond the 6th month of next year	\$37.00
<b>NOTE: Add \$15.00 when purchasing a personalized version.</b>	

*This license plate can be registered for 1 or 2 years. The fee for the new plate is based on the expiration of the current license plate. Use the first letter or number of the current license plate, which signifies the expiration month, to calculate the fee. The fees above include a one time \$10.00 fee. The renewal fee is \$51.50 per year. The renewal fee for a personalized version is \$66.50 per year.*

**2****Vehicle Requirements & Information**

- The vehicle must be a **CLASS A** car or truck, under 10,001 pounds gross vehicle weight.
- The vehicle must have a WV title and license plate registered in the owners name.
- There is no restriction on the number of military plates one person can obtain.

**ALLOW UP TO 60 DAYS FOR YOUR NEW PLATE TO ARRIVE.**

*This allows time for the DMV and USPS to process and deliver the registration and license plate.*

*\*There are no refunds, as once a plate number is registered, it cannot be used again by another registrant.*

**3****What to do when you receive your NEW license plate**

- The old license plate must be returned to the DMV or transferred to another vehicle titled in the applicant's name within 10 business days after the new plate is received.
- The owner must keep their address up to date with the DMV, not only is it law, but they will not receive renewal notices if the address is not valid. DMV **does not** honor USPS forwarding addresses.
- Prior to July 1st, each year the registration expires, the owner will need to provide DMV with current and valid proof of insurance, proof of personal property taxes paid, and pay the renewal fee of \$51.50 for one year, or \$103.00 for two years. **Personalized versions of these plates expire January 1st. The renewal fee for these is \$66.50 per year.**
- In the event of the death of a special military license plate holder, the license plate may be retained by the surviving spouse until remarriage, non-renewal, or death. The surviving spouse's name must be on the title if they wish to use the plate.