

Instructions

1. Please complete **PART I** of the application.
2. An officer of the Department of Veterans Assistance must complete **PART II** of the application. The vehicle on which the plate will be placed must be a Class A (passenger car or truck) or Class G (motorcycle). The vehicle must be currently titled in West Virginia in the applicant's name. The Veteran's name must appear on the title.
3. The fee for Class A (car or truck) Veteran license plate is the regular registration fee of \$51.50, plus an additional one-time fee of \$10.00. The fee for a Class G (motorcycle) Veteran license plate is the regular registration fee of \$16.00, plus an additional one-time fee of \$10.00. If your plate will expire within 60 days from the date of application, please enclose a check for \$61.50 (Class A car or truck) or \$26.00 (Class G motorcycle), along with a copy of your personal property tax receipt and proof of insurance. Veteran motorcycle plates expire February 1st.
4. **VETERAN LICENSE PLATE MAY NOT BE PERSONALIZED.**
5. Applicants may mail or walk-in the application to any one of the Department of Veterans Assistance offices listed below. Eligibility for the Veteran license plate is contingent upon providing the Department of Veterans Assistance with any information or documentation that they deem necessary to verify eligibility.
6. **DO NOT MAIL OR BRING YOUR APPLICATION TO THE DIVISION OF MOTOR VEHICLES UNTIL YOUR APPLICATION HAS BEEN CERTIFIED BY THE DEPARTMENT OF VETERANS ASSISTANCE.**
7. Within ten days after receipt of the Veteran plate, the current plate and registration card must be returned to the Division of Motor Vehicles or transferred to another vehicle titled in the applicant's name.
8. In the event of the death of the Veteran plate holder, the license plate may be retained by the surviving spouse until remarriage, non-renewal, or death.
9. An additional Veteran license plate may be obtained by completing another Form DMV-48.

Department of Veterans Assistance Offices

Dept. of Veterans Assistance Main Office 1321 Plaza East Shopping Center, Suite 101 Charleston, WV 25301-1400	Huntington Office 640 Fourth Avenue, Room 108 Huntington, WV 25701	Moorefield Office 225 North Main Street Moorefield, WV 26836	Spencer Office 811 Madison Avenue Suite 29 Spencer, West Virginia 25276
Beckley Office 407 Nelville Street - Suite 113 Beckley, WV 25801	Ronceverte Office 330 Red Oaks Shopping Center Ronceverte, WV 24970	Morgantown Office 90 Army Band Way Morgantown, WV 26505	Summersville Office 715 Main Street, Suite 102 Summersville, WV 26651
Clarksburg Office 427 W Pike St (5th Floor) Clarksburg, WV 26301	Logan Office 21 Veterans Avenue Henlawson, WV 25624	Parkersburg Office Wood County Courthouse 1 Court Square – RM #402 Parkersburg, WV 26101	Welch Office McDowell Public Library 90 Howard Street Welch, West Virginia 24801
Elkins Office Elkins-Randolph County Airport Route 4, Box 271 Elkins, WV 26241	Martinsburg Office 115 Aikens Center, Suite 17 Martinsburg, WV 25404	Princeton Office Memorial Building 1500 W. Main Street Princeton, West Virginia 24740	Wheeling Office 51 Eleventh Street – Room 300 Wheeling, West Virginia 26003

PLEASE ALLOW (60) DAYS FOR DELIVERY