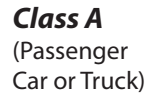




dmv.wv.gov

A) Applicant/Owner(s) Information



CITY STATE ZIP

Approval Date _____

ORDERING INSTRUCTIONS & INFORMATION

1

Application Requirements

- 1) The applicant selects whether they are applying for a **CLASS A or CLASS G** license plate and completes **SECTIONS A - D** of this application.
- 2) After completing **SECTIONS A - D**, the applicant must submit this application and a check or money order with the appropriate fees (**CLASS A = \$76.50 / CLASS G = \$56.00**) payable to the WV Division of Motor Vehicles.
A personal property tax receipt, or an affidavit from the assessor, must also be submitted if the current vehicle plate is expiring within 60 days of the application date.
- 3) Available at all WV DMV regional offices.

2

Vehicle Requirements & Information

- The vehicle must be a **CLASS A** car or truck, under 10,001 pounds gross vehicle weight OR a **CLASS G** motorcycle.
- The vehicle must have a WV title and license plate registered in the owners name.
- Leased vehicles **are** eligible for Friends of Coal license plates.

ALLOW FOR UP TO 60 DAYS FOR YOUR NEW LICENSE PLATE TO ARRIVE.

This allows time for the DMV and USPS to process and deliver the registration and license plate.

** There are no refunds, as once a plate number is registered, it cannot be used again by another registrant.*

3

What to do when you receive your NEW license plate

- The old license plate must be returned to the DMV within 10 business days after the new plate is received.
- The owner must keep their address up to date with the DMV, not only is it law, but they will not receive renewal notices if the address is not valid. DMV **does not** honor USPS forwarding addresses.
- **CLASS A License Plate Renewals:** Prior to July 1st, each year the registration expires, the owner will need to provide DMV with current and valid proof of insurance, proof of personal property taxes paid, and pay the renewal fee of \$66.50 for one year, or \$133.00 for two years.
- **CLASS G License Plate Renewals:** Prior to February 1st, each year the registration expires, the owner will need to provide DMV with current and valid proof of insurance, proof of personal property taxes paid, and pay the renewal fee of \$31.00 for one year, or \$62.00 for two years.