

Division of Motor Vehicles



1-800-642-9066
dmv.wv.gov

PLATE SAMPLE **A) Applicant/Owner(s) Information**



Applicant's Name _____

Name(s) on Registration _____

Street Address _____

CITY _____ STATE _____ ZIP _____

B) Vehicle Information

Make _____ Year Title No.

VIN No. Current Plate No.

C) Insurance Information

Effective Dates of Policy From: ____/____/____ To: ____/____/____ Policy No. _____

Insurance Company _____

NAIC Number Insurance Agent _____

D) Applicant Certification

I certify that all information on this application is true and correct and if I cease to be in good standing with the above organization, I will immediately return the special license plate to the Division of Motor Vehicles.

(X) _____
SIGNATURE OF APPLICANT

____/____/____
DATE

FOR VIRGINIA TECH OFFICE ONLY



VT OFFICE STAFF INSTRUCTIONS:
Insert the plate numbers on the plate diagram to the left and submit this form to the WV DMV for recording and processing.

FEE ENCLOSED

Current Plate Expires _____

Total Fee Enclosed: \$ _____

Instructions

To qualify for a Virginia Tech Alumni Association license plate:

- A)** Personal property tax receipt or statement from county assessor that no taxes are owed must accompany application if current license plate is expiring.
 - B)** Current license plate must be returned to Division of Motor Vehicles after the special plate is received. After issuance of the special plate, the exchanged plate is canceled and cannot be transferred to another vehicle. There are no refunds.
 - C)** Vehicle must have a West Virginia title and license plate in the name of the applicant before a special plate can be issued.
 - D)** Use fee chart to calculate fee. The fee is based on your present license plate expiration so you do not have to wait until your plate is ready to expire to order a special plate.
 - E)** Special plate numbers are not available.
1. Any Virginia Tech Alumni, Student, or Booster is eligible to apply for a special Virginia Tech License Plate.
 2. Find present license plate expiration (first number or letter on current plate).
 3. Complete application with check made payable to Kanawha Valley Chapter VTAA and return application to the following address:

Kanawha Valley Chapter, Virginia Tech Alumni Association
c/o Niki Riley
11466 Derricks Creek Rd.
Charleston, WV 25320

Present Plate Detail	Total Fee
Plate Begins with 5, 6, or 7 of the Current Year	\$78.50
Plate Begins with 8	\$80.13
Plate Begins with 9	\$77.75
Plate Begins with O	\$75.38
Plate Begins with N	\$73.00
Plate Begins with D	\$70.63
Plate Begins with 1	\$68.25
Personalized Plate	\$68.25
Plate Begins with 2	\$65.88
Plate Begins with 3	\$63.50
Plate Begins with 4	\$61.13
Plate Begins with 5	\$58.75
Plate Begins with 6	\$56.38
All Expirations beyond the 6th month of next year	\$54.00

*Your fee is based on the expiration of your present license plate.
Use the first letter or number of your license plate to calculate the total fee from the chart above.*

**Your Virginia Tech Alumni Association license plate will expire every July 1st.
The renewal fee is \$66.50 per year.**

PLEASE ALLOW (60) DAYS FOR DELIVERY