

FILE NUMBER _____

DATE OF SUSPENSION _____

DMV-INS-3 REV 03/13

West Virginia Department of Transportation



Division of Motor Vehicles | NOTARIZED STATEMENT OF Ownership of A Motor Vehicle Involved in an Insurance Violation

QUESTIONS:
304-926-3802
dmv.wv.gov

THIS FORM IS FOR USE IN RESPONSE TO A PENDING OR EXISTING SUSPENSION THAT PERTAINS TO THE COMPULSORY INSURANCE SECTION OF THE WV DMV. THIS FORM MUST INCLUDE THE OFFICIAL STAMP OR EMBOSSED SEAL OF AN APPOINTED NOTARY PUBLIC WITH THE NOTARY'S OFFICIAL SIGNATURE. THIS FORM MAY NOT BE USED IN LIEU OF A BILL OF SALE. RETAIN COPIES OF ALL FORMS SENT TO DMV FOR YOUR RECORDS. SUBMIT BY MAIL OR FAX TO:

**MAIL: WV DMV
Compulsory Insurance
PO Box 17020
Charleston, WV 25317**

FAX: (304) 926-3899

I, _____, listed owner of
PRINTED NAME OF VEHICLE SELLER
a _____ did hereby transfer ownership
YEAR MAKE MODEL
of this motor vehicle to _____,
PRINTED NAME OF VEHICLE PURCHASER
who resides at _____, on, or
STREET ADDRESS, CITY, STATE, AND ZIPCODE
about _____.
MONTH, DAY, AND YEAR OF SALE/TRANSFER OF OWNERSHIP

(X) _____
SIGNATURE OF SELLER

(X) _____
SIGNATURE OF VEHICLE PURCHASER

If the PURCHASER is unavailable to sign this document, you must provide a valid reason as to why their signature does not appear, and have a witness to the sale sign this document declaring that they were aware of the sale of the above vehicle. Explanation: _____

(X) _____
SIGNATURE OF WITNESS

NOTARY PUBLIC

Subscribed and sworn before me this _____ day of _____, 20_____.

(X) _____
NOTARY PUBLIC SIGNATURE

My Commission expires on _____/_____/_____.

