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#### 1) BECKLEY

107 Pinecrest Drive Beckley, WV 25801

#### 2) CHARLES TOWN

24 Ruland Road Kearneysville, WV 25430

#### 3) CLARKSBURG

153 West Main Street Clarksburg, WV 26301

#### 4) ELKINS

1029 North Randolph Avenue Elkins, WV 26241

#### 5) FAIRMONT

EXAM CENTER 420 Marion Square, Suite 209 Fairmont, WV 26554

#### 6) FLATWOODS

295 Skidmore Lane Sutton, WV 26601

#### 7) FRANKLIN

100 Thorn Creek Road Suite 300 Franklin, WV 26807

#### 8) HUNTINGTON

801 Madison Avenue Huntington, WV 25701

#### 9) KANAWHA CITY

5707 MacCorkle Ave. SE Suite 400 Charleston, WV 25317

#### 10) LEWISBURG

148 Maplewood Avenue Lewisburg, WV 24901

#### 11) LOGAN

428 Main Street Logan, WV 25601

#### 12) MARTINSBURG

38 Severna Parkway Martinsburg, WV 25403

#### 13) MOOREFIELD

410 South Main Street Moorefield, WV 26836

#### 14) MORGANTOWN

1525 Deckers Creek Blvd. Morgantown, WV 26505

#### 15) MOUNDSVILLE

400 Teletech Drive, Suite 100 Moundsville, WV 26041

#### 16) PARKERSBURG

601 Lubeck Avenue Parkersburg, WV 26101

#### 17) POINT PLEASANT

1408 Kanawha Street Point Pleasant, WV 25550

#### 18) PRINCETON

198 Davis Street Princeton, WV 24740

#### 19) ROMNEY

HC 60, Box 2570 (Route 50 & Ridge Loop Rd.) Romney, WV 26757

#### 20) SPENCER

115 Church Street Spencer, WV 25276

#### 21) SUMMERSVILLE

2 Armory Way Summersville, WV 26651

#### 22) WEIRTON

100 Municipal Plaza Suite 100 Weirton, WV 26062

#### 23) WELCH

92 McDowell Street Welch, WV 24801

#### 24) WILLIAMSON

225 East 3rd Avenue Williamson, WV 25661

#### 25) WINFIELD

116 Liberty Square Winfield, WV 25526





# **Everett Frazier**

Commissioner

## **Adam Holley**

**Deputy Commissioner** 

#### **Linda Ellis**

Deputy Commissioner

#### **EXECUTIVE STAFF**

Regional Offices
Cecil Loyd, Director

**Management Services** 

**Jim Jordan**, Director

Technology Services & Procurement Steve Monroe, Executive Assistant to the Agency Head

Information Services
Wilbur L. Thaxton II. Director

Human Resources Monica Price, Manager

Investigation & Security Services
Arlene Moore, Acting Director

Vehicle Services Linda Ellis, Director

**Driver Services Debbie Fields**, Director

**Legal Services Adam Holley**, General Counsel

Public Information Specialist Natalie Holcomb

> Governor's Highway Safety Program Bob Tipton, Director

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# Commissioner's Forward

#### **Everett Frazier**

Commissioner, WV Division of Motor Vehicles

"Our mission is to provide essential motor vehicle and driver services, facilitate interstate travel by promoting reciprocity for West Virginia vehicles and drivers in other states, promote highway safety, and collect revenue for highway maintenance and construction programs."

# 2019 Highlights and Accomplishments

The Division continued to make tremendous progress in FY 2019 in improving customer service. Key programs and highlights include:

- As part of the ongoing business modernization plan, DMV continues to add online services to the website. The DMV website contains the online services portal, which allows citizens to perform requests for vehicle registration renewals, duplicate registration cards, duplicate Class A license plate decals or plates, and update their address of record with the DMV. Customers can also pay their driver's license reinstatement fees and purchase their driving record online. Motor carrier drivers can also now take advantage of the online services with a new online application system.
- DMV improved upon the CDL Skills Testing process by upgrading to new electronic testing methods utilizing mCDL software developed alongside Appalachian Technical Institute in Huntington. This software assists in fraud prevention, as well as reducing the amount of time needed to issue a CDL to applicants.
- DMV made a full conversion to e-temporary tag process rolled out to all WV dealerships and Regional Offices which creates vehicle ownership database immediately at the point of sale. This tool helps law enforcement quickly identify the owner of a vehicle before it is fully titled and registered. It also streamlines the titling registration process.
- The West Virginia Governor's Highway Safety Program (GHSP) continues to focus on reducing roadway injuries and fatalities, aided by the 90.2% seat belt usage rate in 2019, high visibility enforcement campaigns, and strong media messaging. In addition to occupant protection, the GHSP also focuses on impaired driving prevention and awareness. In FY 2019, the GHSP provided \$771,531 in federal DUI funding to 136 law enforcement agencies and the State Police, resulting in 1,192 DUI arrests, 22,601 driver contacts, and 21,120 additional traffic citations.

- DMV driver examiners continue to be amongst the best in the nation by achieving full national certification. The DMV strives to maintain the highest level of performance among our driver examiners through training and education. During FY 2019, the DMV implemented online training courses for driver and motorcycle examiners which has significantly reduced training expenses. As a result, 85% of our driver examiners are nationally certified.
- Completed the reissuance of all State registration plates.
- DMV utilizes flat screen monitors in all the Regional Offices through the Motor Vehicle Network (MVN) to provide customers with education and information regarding DMV's vehicle and driver services. Monitors encourage customers to "Skip the Trip" or "Skip the Line" with online services and the DMV kiosks.

## 2020 and Beyond...

The accomplishments of the Division over the last year will stimulate improvements in many of its processes. Several key projects are underway in FY 2020. Those projects include:

- Implement, by October 2020, a new Driver's License/Identification card system that will be completely compliant with the "Real ID Act" of 2005, which is mandatory for 2020.
- Continue modernizing outdated mainframe-based technology.
- Continue to promote the usage of the online transactions through the DMV website.
- Implement a new, more convenient IRP solution that will allow customers to perform IRP transactions online as well as from a mobile device. This will also provide customers with real time Federal Motor Carrier Safety Administration updates made directly to their mobile devices.
- Add online renewal of a dealer license for West Virginia Automobile Dealers to our current web services.
- Expand the availability of web-based business processes and increase the use of online self-service transactions by 5% each year.
- Improve the safety of the motoring public through public awareness initiatives and driver rehabilitation.
- Develop a customer-centric business system to replace outdated standalone databases to provide state-of-the-art motor vehicle services to customers in an efficient and costeffective manner by FY 2021.
- Complete the interface with the Supreme Court's Unified Judicial Application, which will allow DMV to electronically import magistrate court convictions to the driver record by FY 2021.
- Complete the e-citation interface which will allow DMV to electronically import municipal and other court convictions.
- Convert sheriff vehicle registration process from paper to an electronic web-based system. This will expedite registrations of all vehicles renewed at the sheriff's office and expand the vehicle type that can be renewed by the sheriffs.

# Legislative Changes

#### **Summary for Fiscal Year 2019**

#### Senate Bill 90 W. Va. Code §17B-3-3c,17C-5A-3, & 17C-5A-3a

The bill provides DMV authorization to restore driving privileges for licensees participating in the Governor's new Job's and Hope program upon reaching certain milestones. The bill also transfers administration of the Safety and Treatment Program required to reinstate a driver's license for a DUI offense from DHHR to DMV.

#### Senate Bill 238 W. Va. Code §17C-12-7

The bill is a safety initiative intended to protect children. It increases the criminal penalties and driver's license suspension periods for a person convicted of passing a stopped school bus.

#### House Bill 2036 W. Va. Code §17C-13-6

The purpose of this bill is to permit vehicles displaying disabled veteran's special registration plates to park in places where persons with mobility impairments may park.

#### House Bill 2359 W. Va. Code §17E-1-8a

The purpose of this bill is to exempt commercial motor vehicle operators employed with a farm related service industry from the commercial driver's license requirements for a limited time period.

#### <u>House Bill 2846</u> W. Va. Code §17A-3-14

The bill authorizes the DMV to issue two new special registration plates—Beekeeper Pollinator and Back the Blue. It also permits the DMV to offer an existing alternate military plate in lieu of a registration fee exempt military plate for eligible military veterans.

#### House Bill 2850 W. Va. Code §17E-1-9

This bill allows the DMV to issue commercial license instruction permits to a larger pool of applicants by reducing the requisite driving experience from two (2) years to one (1) year.

# **Highway Safety**

The West Virginia Governor's Highway Safety Program

Bob Tipton, Director

# **About the Program**

The Governor's Highway Safety Program (GHSP) is the lead agency for West Virginia's participation in federally funded highway safety improvement measures, which are mandated by the National Highway Traffic Safety Administration (NHTSA). The program is housed under the DMV, and the DMV's Acting Commissioner, Adam Holley, serves as Governor Justice's representative for highway safety.

To allow for maximum flexibility and accuracy in the identification and resolution of highway safety issues throughout the state, the GHSP has established five (5) focused regional traffic safety programs. These traffic safety programs are located in the population centers of Beckley, Bluefield, Clarksburg, Huntington, and Wheeling. Each region's mission is to develop and implement the plans that their regions require to lower crashes, injuries, and fatalities on the roadways of West Virginia.

Additionally, there are thirteen (13) single-focused grants throughout the state that target specific highway safety issues.

These traffic safety programs also provide a targeted approach to sharing valuable messages about highway safety enhancement legislation with the public.

The GHSP evaluates its performance annually to determine what progress has been made towards meeting its goals. These goals and measures are explained in detail in the GHSP's Annual Highway Safety Performance Plan located on the DMV website.

#### **GHSP Totals**

For Counts, Recoveries, and Arrests

[Based on the Federal Fiscal Year 10/1/2018 - 09/30/2019]

	2018	2019
Under Age Drinking	182	273
DUI Arrests	1,408	1,192
Child Restraints	153	137
Driver's License Revoked	790	649
Driver's License Suspended	3,393	2,259
Felony Arrests	512	447
Misdemeanor Arrests	2,184	1,712
Fugitives Recovered	123	156
Weapons Recovered	64	53
Property Value Recovered	\$298,718	89,565
Drug Value Recovered	\$247,527	411,806

#### In 2019, the GHSP Funded:

[Based on the Federal Fiscal Year 10/1/2018 - 09/30/2019]

22	Full Sobriety Checkpoints
•••••	Phantom Checkpoints
	Occupant Protection Checkpoints
	Total Checkpoints in WV
16,003	Total Vehicles Contacted
22,601	Total Vehicle Occupants
14	DUI Arrests at Checkpoints
410	Citations Issued at Checkpoints
1,186	Hours of Directed and Saturation Patrols
272	Citations Issued for All DUI Work
842	Man-Hours Invested in Sobriety Checkpoints

## **Public Information**

The GHSP's public information efforts focus on awareness, education, and the promotion of highway safety initiatives such as seat belt use, child passenger safety, motorcycle safety, pedestrian safety, bicycle safety, ATV safety, as well as the dangers of drowsy driving, impaired driving, and distracted driving.

Changing driver behavior is emphasized as the key to successful highway safety programs, and these objectives are met by combining state, regional, and local efforts. Years of declining injuries and deaths suggest that GHSP efforts are having a positive effect on driver behavior in West Virginia.

#### **GHSP Goals**

[To Meet By December 31, 2020]

- Reduce the five (5) year rolling average of traffic fatalities by 7.5%:
   From 289 to 267. (2018: 294)
- Decrease unrestrained passenger vehicle occupant fatalities by 2%: From 97 to 95. (2018: 70)
- Increase statewide (observed) seat belt use to 93.5% for all front seat occupants.
   Up 4.2%. (2018: 90.5%)
- Decrease total of drivers age 20 or under involved in fatal crashes by 3%.
   From 32 to 31. (2018: 33)
- Reduce fatalities per number of vehicle miles travelled (VMT) by 11.2%.
   From 1,494 to 1,482. (2018: 1,594)
- Reduce serious injuries by 11%. From 1,257 to 1,120. (2018: 993)
- Decrease unhelmeted motorcyclist fatalities by 12.3%. From 8 to 7. (2018: 14)
- Decrease overall motorcycle fatalities by 7%. From 27 to 25. (2018: 39)
- Reduce pedestrian fatalities by 12.5%. From 23 to 20. (2018: 22)
- Decrease impaired driving fatalities 3%. From 78 to 75. (2018: 57)
- Reduce bicyclist fatalities to zero. (2018: 5)

The GHSP utilizes surveys, national data, programs and high visibility enforcement campaigns modeled by decades of research provided by NHSTA in order to provide effective and measurable highway safety improvements.

The GHSP also works closely with various agencies and clientele groups throughout the state, including the Commission on Drunk Driving Prevention, the Alcohol Beverage Control Administration (ABCA), the West Virginia State Police, local law enforcement agencies, Emergency Medical Services (EMS), the Prosecuting Attorney's Institute, health care professionals, and even local businesses to educate the public and promote highway safety.

# GHSP Federal Funding Policy Compliance

GHSP operates on funding that is provided federally and with required matching funds provided by the state. The GHSP is responsible for the oversight of these grants and their mandated policies and requirements.

NHTSA grant funding policy states that no more than 13% of a NHTSA grant may be expended on administrative costs. Federal statute requires that local political subdivisions be allocated at least 40% of all federal highway safety funding the State receives. GHSP distributed over 88% of its FY 2019 federal funding to various local governments, exceeding the requirements.

For certain grant fund programs, NHTSA requires that the State match at least 25% of all NHSTA funding received by GHSP. West Virginia's FY 2019 allocation exceeded this requirement.

The GHSP's regional traffic safety programs receive approximately 72% of West Virginia's federal highway safety driver behavior funding that goes towards regional enforcement, local media, administrative, and public education material production costs.

The remaining funds are utilized through the GHSP central office and other state agencies to fund statewide media campaigns, training, various safety programs, and to grow electronic data collection for accurate measures and reporting.

# Law Enforcement Training [Based on the Federal Fiscal Year 10/1/2018 - 09/30/2019]

	CLASSES	STUDENTS
Speed Enforcement & Radar/Lidar	3	25
Occupant Protection	11	313
Checkpoints	4	91
Crash Investigation	1	3
Motorcycle Safety	2	39
DUI (Drug & Alcohol)	9	371
Other	13	402
	43	1,244

## **Training for Everyone**

	CLASSES	STUDENTS
CPS Technician Certification	5	53
CPS Technician Renewal	2	8
Special Needs Class	0	0
CPST Technical Update	5	80
	12	141

## **Law Enforcement Citations and Warnings**

[Based on the Federal Fiscal Year 10/1/2018 - 09/30/2019]

	Citations
Child Restraint	128
Insurance	6,084
Other	4,608
Reckless Driving	75
Red Light & Stop Sign	1,671
Seat Belt	9,318
Speeding	12,441
Cell phone	4,035
Texting	422

## **GHSP Crash Information**

	2017	2018
Crashes	34,599	35,616
Fatalities	304	294
Serious Injuries	1,063	993
Total Injuries	14,096	13,741
Alcohol Related Crashes	1,765	1,725
Alcohol Related Fatalities .08+	88	57
Alcohol Related Injuries	1,247	1,088
Alcohol Related Fatality %	23.7%	19.3%
Underage Alcohol Sales	18.5%	18.3%
Motorcycle Crashes	545	471
Motorcycle Fatalities	26	39
Motorcycle Injuries	488	399
ATV Fatalities on Public Roadways	17	14
ATV No Helmets	15	6
ATV Unknown Helmets	1	7
Speed Related Fatalities	84	88
Speed Related Fatality %	27.7	29.9%
Pedestrian Fatalities	26	22

Sources: NHTSA, FARS, WVDOH, and GHSP.

# **Driver Services**

**Debbie Fields**, Director

**West Virginia's classified driver's license system** specifies vehicle types that a licensee may operate. The class of licensees range from operators of 80,000 pound combination vehicles (Class A) to persons who are restricted to the operation of motorcycles only (Class F). The classified driver's license system ensures that licensees operate only those types of vehicles for which they have the proper training and safety record.

The DMV is linked to the National Problem Driver Point System (PDPS) for inter-jurisdictional tracking of driver records. The computerized system searches the driving records of licensed applicants by name and birth date.

The DMV's innovative digitized driver's license system has introduced one-stop-shopping to its customers and virtually eliminated the delays inherent in doing business with the agency via U.S. mail. New licenses, duplicates, and renewals are available in minutes at any DMV Regional Office. The computer-generated license system reduces the risk of fraudulent issuance and increases the efficiency of record keeping. The system also stores the facial images of licensees, thus providing reliable identification for subsequent transactions. Licensees have the option to store a digital fingerprint image in their license record as an extra security precaution.

The WV DMV offers two types of driver's licenses and identification cards: a Not for Federal use driver's license or ID card, or a REAL ID, For Federal Use card that contains a gold star, indicating that the card meets full federal requirements for future use at airports and other designated federal facilities and uses nationwide.

The WV DMV also offers driver's license renewal or duplicate license transactions through our online services portal and at our kiosks (self-service terminals) throughout the state to better serve the public.

# Revocations & Suspensions

The DMV's responsibility does not end with the issuance of a driver's license. DMV monitors the driving activity of all licensees through a number of methods.

The main purpose of any license suspension is to protect the public from drivers who operate their vehicle in an unsafe or illegal manner, and to offer opportunities for motorists to improve their driving through participation in safety and training programs.

ID Card Totals in 2019						
Female ID Cards	72,570					
Male ID Cards	73,165					
Child ID Cards	4,920					
Employee ID Cards	2,693					
DHHR REDI ID Cards	168					
Salesperson ID Cards	4,590					
Secondary ID Cards	1,421					

License Indicators & Restrictions	in 2019
Total Diabetic Indicators	3,828
Total Organ Donors	523,897
Total Hearing Impaired	1,036
Total Drivers With License Restrictions	653,410

# **Licensed Drivers by County & Class**

County	Class E	Class D	CDL	Total	County	Class E	Class D	CDL	Total
Barbour	10,187	727	537	11,451	Mingo	16,120	470	663	17,253
Berkeley	77,529	1,344	2,775	81,648	Monongalia	58,197	1,691	1,188	61,076
Boone	13,923	522	563	15,008	Monroe	8,824	318	432	9,574
Braxton	8,534	699	572	9,805	Morgan	16,196	354	811	17,361
Brooke	14,480	188	551	15,219	Nicholas	16,639	898	1,018	18,555
Cabell	55,309	1,476	1,284	58,069	Ohio	30,929	411	915	32,255
Calhoun	4,248	417	226	4,891	Pendleton	5,135	178	343	5,656
Clay	5,385	440	328	6,153	Pleasants	4,752	210	274	5,236
Doddridge	3,025	273	198	3,496	Pocahontas	5,227	349	447	6,023
Fayette	28,466	1,431	1,415	31,312	Preston	20,954	1,181	1,236	23,371
Gilmer	3,606	338	219	4,163	Putnam	38,568	1,542	1,307	41,417
Grant	7,703	282	537	8,522	Raleigh	47,266	1,884	1,723	50,873
Greenbrier	24,207	1,209	1,085	26,501	Randolph	18,451	1,170	1,029	20,650
Hampshire	15,694	326	869	16,889	Ritchie	6,483	398	419	7,300
Hancock	22,546	189	709	23,444	Roane	10,700	770	635	12,105
Hardy	9,510	255	614	10,379	Summers	6,196	238	290	6,724
Harrison	46,647	3,299	1,814	51,760	Taylor	15,980	938	721	17,639
Jackson	19,082	790	839	20,711	Tucker	4,679	262	246	5,187
Jefferson	42,211	576	1,079	43,866	Tyler	5,071	191	236	5,498
Kanawha	121,293	5,010	3,400	128,017	Upshur	14,891	1,158	987	17,036
Lewis	11,461	1,055	920	13,436	Wayne	16,171	604	941	27,816
Lincoln	12,526	739	697	13,962	Webster	5,381	354	368	6,103
Logan	21,332	998	894	23,224	Wetzel	11,823	541	500	12,864
Marion	31,584	1,935	970	34,489	Wirt	2,909	166	158	3,233
Marshall	18,274	281	690	19,245	Wood	58,545	1,620	2,130	62,295
Mason	17,432	482	692	18,606	Wyoming	13,355	431	636	14,422
McDowell	11,543	351	562	12,456		<b>E</b> *	D	CDL	Total
Mercer	39,455	1,032	1,591	42,078	STATE TOTALS				
Mineral	19,822	522	825	21,169	TOTALS	1,184,840	45,571	47,155	1,277,566

\*Class E includes <u>37,295</u> graduated licenses.

## **Commercial Driver's License**

A Commercial Driver's License, or CDL, is a license issued to an individual which authorizes the individual to drive a class of commercial motor vehicle in accordance with the requirements of WV State Code §17E-1-3. There are three types of CDL's issued: Classes A, B, and C, which would be dependent upon the type of vehicle driven, the GVWR or GCWR, and if transporting sixteen or more passengers, including the driver.

## Valid CDL License Types By County

County	Class A	Class B	Class C	Total	County	Class A	Class B	Class C	Total
Barbour	390	147	2	539	Mingo	467	191	9	667
Berkeley	1,926	817	17	2,760	Monongalia	836	326	5	1,167
Boone	421	136	4	561	Monroe	323	108	0	431
Braxton	437	133	1	571	Morgan	583	220	2	805
Brooke	439	112	5	556	Nicholas	769	235	7	1,011
Cabell	960	318	9	1,287	Ohio	623	286	6	915
Calhoun	172	51	0	223	Pendleton	264	81	0	345
Clay	215	113	1	329	Pleasants	189	84	0	273
Doddridge	142	58	1	201	Pocahontas	342	103	0	445
Fayette	976	426	12	1,414	Preston	906	321	4	1,231
Gilmer	175	49	0	224	Putnam	983	301	7	1,291
Grant	442	86	7	535	Raleigh	1,210	495	13	1,718
Greenbrier	798	281	5	1,084	Randolph	774	259	1	1,034
Hampshire	634	446	6	1,086	Ritchie	299	123	3	425
Hancock	548	169	1	718	Roane	459	176	1	636
Hardy	514	98	2	614	Summers	214	74	1	289
Harrison	1,342	458	26	1,826	Taylor	543	187	4	734
Jackson	634	203	7	844	Tucker	192	50	0	242
Jefferson	551	516	11	1,078	Tyler	167	64	0	231
Kanawha	2,524	896	22	3,442	Upshur	782	213	2	997
Lewis	668	241	9	918	Wayne	713	220	3	936
Lincoln	521	167	7	695	Webster	290	76	0	366
Logan	670	223	2	895	Wetzel	364	137	0	501
Marion	623	312	10	945	Wirt	114	43	0	157
Marshall	470	210	2	682	Wood	1,520	591	18	2,129
Mason	515	170	3	688	Wyoming	432	162	38	632
McDowell	379	183	3	565	CTATE	Α	В	С	Total
Mercer	1,136	424	20	1,580	STATE TOTALS	24.150	10.000	201	47 200
Mineral	578	231	12	821	- TOTALO	34,158	12,800	321	47,289

Total Commercial License Permits: 3,520

## **CDL** Restrictions

The DMV is authorized to impose license restrictions to assure the safe operation of motor vehicles. DMV may issue you a restricted license or may indicate restrictions on the form Application for Commercial Driver's License (CDL) and/or Endorsements (DMV-CDL-1). Operating a motor vehicle in violation of restrictions is a serious offense and could result in the suspension or revocation of your driving privileges.

#### **CDL Examination Totals**

Commercial Driver's	PASS	FAIL
General Knowledge	2,924	2,642
Air Brakes	2,839	1,506
<b>Combination Trailers</b>	2,017	963
Doubles & Triples	362	134
Tanker Trailers	1,351	233
Hazardous Materials	1,308	503
Passenger Endorsement	745	479
Pre-Trip Inspections	2,988	372
Basic Control Skills	2,937	369
Skills Testing	2,915	238
School Bus	572	80
CDL Totals	20,958	7,519

#### **CDL Licenses Restrictions**

	2018	2019
Artificial Limbs	3	2
Automatic Transmission	7	7
CDL Intrastate Only	1,142	1,129
Class B or C Bus Only	9,476	9,682
Class C Bus Only	448	425
Corrective Lenses	19,110	19,419
Corrective Lenses & Outside Mirrors	8	7
Daylight Driving Only	3	1
Medical Variance	62	55
No Full Air Brakes	18	20
No Manual Transmission	1,788	2,348
No Tractor Trailer	1,286	1,502
Other Restrictions	20	431
Outside Mirrors	24	22
Trike With F Endorsement, F Class	21	21
Vehicle Without Air Brakes	575	567
Total Restrictions	33,991	35,638

## CDL Transfers In and Out of State in FY 2019

State	IN	OUT	State	IN	OUT	State	IN	OUT
Alabama	4	5	Kansas	4	0	North Carolina	47	36
Alaska	2	1	Kentucky	21	34	North Dakota	3	3
Arizona	8	9	Louisiana	3	5	Ohio	122	77
Arkansas	6	14	Maine	2	3	Oklahoma	10	7
California	4	7	Maryland	35	117	Oregon	1	1
Colorado	5	25	Massachusetts	0	2	Pennsylvania	71	62
Connecticut	0	0	Michigan	6	8	Rhode Island	0	0
Delaware	7	7	Minnesota	0	4	South Carolina	38	19
District of Columbia	2	0	Mississippi	9	1	South Dakota	1	2
Florida	66	64	Missouri	6	29	Tennessee	18	16
***************************************			Montana	0	0	Texas	27	28
Georgia	29	19	Nebraska	0	0	Utah	2	1
Hawaii	0	1	Nevada	0	6	Vermont	1	2
Idaho	0	0	New Hampshire	1	1	Virginia	73	122
Illinois	1	6	New Jersey	3	9	Washington	3	4
Indiana	6	9	New Mexico	2	0	Wisconsin	4	6
lowa	3	12	New York	13	9	Wyoming	3	2

MEDCERT 10-Day Warning Letters Issued in FY 2019	26,066
MEDCERT Medical Downgrades in FY 2019	2,086

## **CDL Assessment Unit**

The CDL Assessment Unit is responsible for monitoring the records of our state's current pool of Commercial Driver's License (CDL) holders. The unit handles all information received from courts and the Public Service Commission for a CDL/CMV driver.

Federal Motor Carrier Safety Administration (FMCSA) regulations require court convictions to be placed on CDL holders/CMV's within 10 days of court adjudication. The FMCSA performs a yearly review of the state's CDL procedures to ensure compliance to their mandated regulations. Any inadequacies can result in a Finding against the state. Findings result in the state responding with a plan to correct or improve the inadequacy within a named time period. Therefore, accuracy and swiftness are of the utmost importance to the unit.

The unit updates our WV CDL records for all convictions received from in-state courts, updates out-of-state CDL holders electronically through the Commercial Driver's License Information System (CDLIS) to the home jurisdictions's record and receives CDLIS electronic transmissions from other jurisdictions on our WV CDL holders. The unit processes all court notices for Failure to Appear, Pay, or Comply for CDL holders both in-state and out-of-state, fraud suspensions, Coal Resource Transportation System violations, and several other types of suspensions, revocations and disqualifications. They place the CDL convictions on the record and follow up with suspensions and disqualifications sanctioned by state code, legislative rule and federal regulations.

2019

2,577

#### **CDL Convictions**

**Out-of-State CDL Convictions Sent** 

Through CDLIS

2018

1,378

# CDL Licensees: Failure to Appear, Pay or Comply

1,454	1,117
6,678	6,074
20	19
CMV	Private Passenger
26	276
2	126
2	9
47	385
4	91
1	42
23	28
118	53
29	136
3	6
3	N/A
	6,678  20  CMV  26  2  47  4  1  23  118  29  3

	2018	2019
WV CDL In-State Courts	1,227	883
WV CDL Out-of-State Courts	176	157
Out-of-State CDL WV Court (CDLIS)	86	425

#### CDL Suspensions/Revocations/ Disqualifications

	2018	2019
DUI / Alcohol and/or Controlled Substance	297	302
Driving While Revoked / DUI	89	42
Leaving the Scene	20	11
Felony Involving CMV	0	1
Second Serious CMV	5	12
Coal Resource Transportation	4	5
Fraud	0	0
Railroad	0	1
Driving CMV W/Out a CDL	5	6
Points	32	14

## **Violations by WV CDL Drivers Reported in Other Jurisdictions**

State	2019	State	2019	State	2019
Alabama	4	Kansas	2	North Carolina	31
Alaska	0	Kentucky	33	North Dakota	3
Arizona	0	Louisiana	1	Ohio	217
Arkansas	1	Maine	0	Oklahoma	2
California	22	Maryland	120	Oregon	0
Colorado	2	Massachusetts	6	Pennsylvania	235
Connecticut	5	Michigan	16	Rhode Island	0
Delaware	1	Minnesota	0	South Carolina	18
District of Columbia	2	Mississippi	0	South Dakota	2
Florida	8	Missouri	2	Tennessee	33
•••••		Montana	4	Texas	9
Georgia	12	Nebraska	2	Utah	1
Hawaii	0	Nevada	0	Vermont	0
Idaho	1	New Hampshire	0	Virginia	262
Illinois	7	New Jersey	1	Washington	2
Indiana	19	New Mexico	6	Wisconsin	4
lowa	8	New York	10	Wyoming	3
					1,117

## Notable Violations by WV CDL Driver Reported by In-State Courts

	2018	2019
Failure to Obey Traffic Signal / Control	238	259
Failure to Obey Stop Sign	87	84
Failure to Obey Traffic Light	60	66
Expired / Improper Registration	208	225
Expired / No Motor Vehicle Inspection Sticker	268	300
Violating Size, Weight, or Passenger / Cargo Limit	108	104
Operating Vehicle Without Insurance	125	115
Admin Per Se .08 CMV/CDL	70	35
Admin Per Se .10 CMV/CDL	88	81
Texting While Driving	5	3
Using a Hand-Held Mobile Phone While Driving	173	136
No / Improper Seat Belt	813	807
Speeding 1-10 MPH Over Speed Limit	794	690
Speeding 11-14 MPH Over Speed Limit	189	209
Speeding 15-19 MPH Over Speed Limit	341	300
Speeding 20 or More MPH Over Speed Limit	88	85
Speeding / No Speed Detail - Conv Only	200	152
Operating Without Equipment Required By Law	252	242
Equipment Used Improperly or Obstructed	131	91
Other Violations	2,440	2,090
	6,678	6,074

## **DUI Programs**

The DUI Program Unit administers court conviction revocations and administrative revocations for driving under the influence of alcohol or drugs. The unit also handles restoration of driving privileges which entails working in conjunction with the Bureau of Behavioral Health to assure the offender has completed the Safety and Treatment Program for DUI offenders.

The Safety and Treatment program allows private behavioral health providers and state-funded facilities to offer educational and rehabilitative services. This collaboration maximizes the availability of the program to DUI offenders and helps offenders to acknowledge the effects of alcohol on their lives while providing the means to resolve their alcohol-related problems.

DMV's Ignition Interlock Program makes it possible to restrict, rather than revoke, the driving privileges of DUI offenders. A breath alcohol content monitor is wired into the ignition of a participant's vehicle. Vehicles so equipped will not start unless an acceptable breath sample is submitted. DUI offenders are ineligible for Ignition Interlock during any appeal of their license revocations, or if they have a previous conviction for driving while revoked or suspended within the last six (6) months, or if they have been convicted of DUI involving a controlled substance. Participants may be required to first serve a license revocation and must enroll in an approved DUI Safety and Treatment program. Ignition Interlock enables participants to avoid the disruption of their lives that a DUI would cause.

Our statistics show that the rate of DUI recidivism is much lower among Ignition Interlock participants than among the general population. Thus, the Ignition Interlock Program benefits both society and the problem driver.

#### **Driving Under the Influence**

	2018	2019
DUI Revocations	8,135	7,702
Under 21 - Any Measurable Alcohol	69	79
Concurrent Revocation (2 Issues)	747	765
Magistrates Total Convictions	4,967	5,149
Circuit Court Total Convictions	75	73
Municipal Court Total Convictions	480	494

#### **Ignition Interlock Program**

	2018	2019
Applications Approved	2,893	2,861
Applications Denied	1,458	1,601
Installations	2,692	2,562
Enrollees Completing & Removed	2,428	2,865
Persons Disqualified	832	787

# **Driver Improvement**

The Driver Improvement Unit administers laws and regulations to ensure that all licensees drive responsibly. This governing often requires the restriction, suspension, revocation, or disqualification of the licensee's privilege to drive. Restoration of driving privilege may be met when the driver takes the necessary corrective measures required by state code and legislative rule.

The Driver Improvement Section handles multiple types of offense related files including: Nonpayment of court ordered child support, fraudulent license suspensions, passing a stopped school bus, failure to pay for gasoline, driving on a suspended license, excessive points accumulation, student attendance for under age persons, unpaid citations through an in-state court, GDL suspensions and others.

#### Non-Resident Violator Compact

West Virginia cooperates with other states in tracking unpaid and unresolved traffic citations. Member states reciprocally suspend the driver's licenses of their residents who fail to satisfy a traffic citation issued in another state. Restoration of driving privileges may be met when the driver provides proof of resolution of the outstanding traffic citation.

#### **License Compact**

The Driver's License Compact is an agreement among 46 states to report court convictions of non-resident traffic offenders to their home jurisdictions. Forty-four states allow non-resident motorists to accept a traffic citation for certain violations and proceed on their way without delay with the obligation of resolving the court issue later. Upon receipt of the court conviction from any member state, the appropriate information is applied to the West Virginia driver's record.

# Second Chance Program

The Citations Unit handles the Second Chance Program that became effective June 12, 2016 underSenate Bill 634. This program is administered by the Division of Justice and Community Services (DJCS) and allows the driver to obtain a stay of a driver's license suspension from the Commissioner of the Division of Motor Vehicles, if the unpaid tickets are older than twelve months old and the driver is making monthly payments for unpaid court costs to the DJCS.

#### **Second Chance Program**

	2018	2019
Total Applications Received	2,056	1,563
Total Applications Processed	1,134	1,173
Applicants Eligible	81	137
Licensed Participants	61	79

#### Offenses Requiring Revocations

	2018	2019
Reckless Driving (3rd Offense in 24 Mo.)	1	0
Driving While Revoked or Suspended	5,098	6,311
Speed Racing (On Public Highway/St.)	13	12
Hit & Run (Personal Injury)	1	7
Manslaughter (Negligent Homicide)	6	3
Leaving the Scene of an Accident	23	15
Using Vehicle in Connection w/Felony	N/A	41

#### **Student Attendance Program**

	2018	2019
License Suspensions	574	442
License Reinstatements	644	708

#### **Point System**

	2018	2019
Suspensions	879	816
Reinstatements	802	854

#### **Revocation/Suspension Totals**

Other Breakdown	2018	2019
Fraudulent Suspensions	34	21
GDL (2 or More Tickets)	99	97
Unpaid Child Support	7	4

#### **Resident Violators**

	2018	2019
Suspensions	62,595	56,068
Reinstatements/Cleared	37,445	37,661

#### **Non-Resident Violators**

	2018	2019
Non-Compliance Reports for Other States/License Suspended for Failure to Comply	3,168	2,940
Files Closed Upon Receipt of Compliance with No Reinstatement Fees Needed	1,066	1,028
Files Closed Upon Receipt of Compliance and Reinstatement Fees Paid	2,096	2,000
Notices Mailed to Other States	12,943	12,929

#### **Medical Unit Statistics**

	2018	2019
Medical Suspensions	361	324
Re-Exam Suspensions	143	120
New Medical Files	458	356
Vision Report Reviews	2,929	2,778
Addiction Related Files	N/A	1,142

## **Medical Review Unit**

The Medical Review Unit maintains files on all drivers who have been reported as having medical or visual conditions that could impact their driving. Cases are reviewed on an individual basis to determine the appropriate course of action. Periodic medical visual examinations and/or driver re-examination may be required of at-risk drivers and commercial drivers with intrastate waivers that do not meet the federal standards due to diabetes, vision, or limb impairments.

The unit also consults with the Driver's License Advisory Board for recommendations as necessary. The Driver's License Advisory Board consists of five (5) physicians who are appointed by the Governor. These physicians advise the Commissioner of Motor Vehicles on vision standards and medical criteria that are relevant to driver licensing.

#### **Reported Traffic Convictions**\*

Reported frame convictions					
	2018	2019			
Failure to Obey Traffic Signal/Cntrl Device	664	524			
Failure to Yield to an Emergency Vehicle	163	236			
Failure to Keep Vehicle Under Control	885	788			
Failure to Observe Safety/Const. Zone	321	1,078			
Following Too Closely	224	225			
Hazardous Driving	80	78			
Leaving Scene of Accident	270	292			
No/Improper Seat Belt	8,071	7,189			
Passing a School Bus	52	73			
Reckless/Hazardous Driving	632	501			
Speeding	15,396	13,186			
Speeding in a School Zone	196	264			
Texting While Driving	196	203			
Using a Hand-Held Mobile Phone/Device	4,483	1,510			
Driving While Suspended/Revoked	N/A	12,932			

<sup>\*</sup>Includes only higher volume / safety impacted convictions

#### **Violations by WV Drivers Reported in Other Jurisdictions**

State	2018	2019	State	2018	2019	State	2018	2019
Alabama	52	44	Kansas	39	33	North Carolina	46	42
Alaska	1	0	Kentucky	740	847	North Dakota	25	31
Arizona	26	16	Louisiana	26	27	Ohio	8,181	8,118
Arkansas	35	24	Maine	0	0	Oklahoma	26	26
California	17	23	Maryland	2,473	2,531	Oregon	38	27
Colorado	25	18	Massachusetts	3	7	Pennsylvania	1,897	1,839
Connecticut	26	19	Michigan	48	67	Rhode Island	0	0
Delaware	90	82	Minnesota	34	17	South Carolina	525	479
•••••	0	5	Mississippi	13	13	South Dakota	15	20
District of Columbia			Missouri	39	46	Tennessee	349	252
Florida	228	255	Montana	15	13	Texas	145	143
Georgia	191	182	Nebraska	13	14	Utah	19	20
Hawaii	29	24	Nevada	9	16	Vermont	0	0
Idaho	15	13	New Hampshire	0	1	Virginia	10,745	9,949
Illinois	87	73	New Jersey	166	125	Washington	42	33
Indiana	113	100	New Mexico	39	34	Wisconsin	31	31
lowa	37	31	New York	211	255	Wyoming	35	42

#### **Court Reports**

	2018	2019
Court Report Suspension Notices	3,468	3,716
Court Report Driver Suspensions	2,796	2,428
Court Report Vehicle Suspensions	618	520
Court Report State Police Secure Orders	172	130

#### **Crash Reports**

	2018	2019
Crash Report Suspension Notices	906	829
Crash Report Driver Suspensions	558	477
Crash Report Vehicle Suspensions	103	102
Crash Report State Police Secure Orders	46	43

#### Fraudulent Insurance

	2018	2019
Fraudulent Suspension Notices	266	89
Fraudulent Driver Suspensions	200	68
Fraudulent Vehicle Suspensions	220	65
Fraudulent State Police Secure Orders	102	19

#### **Court Ordered Judgement**

	2018	2019
Judgement Suspension Notices	196	143
Judgement Driver Suspensions	145	104
Judgement Vehicle Suspensions	0	0
Judgement State Police Secure Orders	0	0

#### **Online Insurance Verification**

	2018	2019
Online Insurance Verification First Notice Letters	44,554	50,969
Online Insurance Verification Certified Letters	21,360	21,527
Online Insurance Driver Suspensions	9,827	6,615
Online Insurance Vehicle Suspensions	1,959	1,164
Online Insurance State Police Secure Orders	1,310	801

# **Compulsory Insurance**

DMV monitors motorist compliance with West Virginia's compulsory automobile insurance law in several ways. The Compulsory Insurance unit takes administrative action through citations for "no insurance", review of crash reports submitted by law enforcement, court-ordered judgments awarding monies due to an uninsured crash, random ongoing verification of registrants' insurance information, and insurance fraud.

The unit also processes all requests for driving records. Each request is reviewed to ensure proper disclosure of records, correct fees, and proper identification of the requestor. The request may be either by the licensee, an employer or an attorney.

Additionally, this unit handles all requests for certification of driving records and corresponding suspension and revocation files. These types of requests are from law enforcement, all branches of the judicial system, county prosecutors, etc. The majority of these requests are received through the West Virginia Law Enforcement Weapons System portal, and must be handled expeditiously for proper prosecution or dismissal through the court.

#### Other Totals

	2018	2019
Driving Records Processed by Unit	31,786	27,155
Driving Record Certifications	19,520	16,891
Insurance Waiver Program Participants	248	249

# Technology Services & Procurement

#### **Steve Monroe**

**DMV Technology Services** is responsible for creating, modifying, modernizing, and maintaining all DMV hardware and software systems to support efficient customer service transaction processing while ensuring overall data security for the DMV and West Virginia citizens. DMV Technology Services works closely with the Office of Technology to improve efficiencies in current systems and processes,

as well as researching, selecting, and implementing new systems, allowing DMV to implement innovative customer service technologies.

DMV continues to enhance its online services through innovative technology, providing a way for customers to either "Skip the Line" and utilize a WV DMV Now kiosk, or "Skip the Trip" altogether and use the online services portal through the DMV web site. Kiosk services include driver's license and vehicle registration renewals, as well as printing driver records. The online services portal also allows customers to renew their driver's license and vehicle registrations, print driver records, request duplicates (cards, decals, plates, driver's license), check their driver's license status, pay reinstatement fees, conduct motor carrier business, and more.

#### **Kiosk Locations**

Kroger 6360 US Rt. 60 East	
Barboursville, WV 25504	
Kroger	

133 Beckley Crossing Beckley, WV 25801

Sheetz 1408 North Eisenhower Dr. **Beckley**, WV 25801

WVDMV Regional Office 5707 MacCorkle Ave., SE **Charleston**, WV 25317

Sheetz 101 Stoneybrook Rd. **Clarksburg**, WV 26301

Kroger 198 Emily Dr. **Clarksburg**, WV 26301 Kroger 19 7<sup>th</sup> Ave. West

Huntington, WV 25701

WVDMV Regional Office 38 Severna Parkway **Martinsburg**, WV 25403

Kroger

500 Suncrest Town Center Dr. **Morgantown**, WV 26505

Kroger

302 Great Teays Blvd. **Scott Depot**, WV 25560

Sheetz

3522 Monongahelia Blvd. **Star City**, WV 26505

Sheetz 887 National Rd. **Wheeling**, WV 26003

Online Services Da	ta
Change of Address	1,271
Driver's License Duplicate	3,030
Driver's License Renewal	33,625
Driver's License Status Inquiries	198,317
Driver Records	10,926
Driver Reinstatements	23,969
Duplicate Cab Card	190
Duplicate Decals	1,907
Duplicate Plates	1,345
Duplicate Registration Cards	8,350
IRP Fuel Decals	335
IRP IFTA	581
IRP Invoices	703
IRP Motor Carrier Renewal	192
IRP Payments	1,072
Personalized Plates	1,262
State Bar ID's	242
Motor Vehicle Registration Renewals	149,477

Driver's License Renewal	5,868	
Driver Records	414	
Motor Vehicle Registration Renewals	19,838	

**DMV Now Kiosk Data** 

# Information Services

Wilbur L. Thaxton II, Director

**The Information Services section** houses the Data Processing & Records Retention units which serve to record, maintain, and preserve all information and data related documentation for the Division of Motor Vehicles.

# **Data Processing**

The Data Processing Unit is responsible for the entry of all title documentation and registration renewals for all vehicles (including boats/jet skis) throughout the state of West Virginia while following all agency policies and procedures and complying with all federal and state laws and regulations. This unit also aides in the completion of titles and registrations by assisting other branch offices and sections with the process when questions arise.

## **Records Retention & Processing**

The Records Retention and Processing Unit verifies, scans, updates, and maintains all DMV records and is responsible for the optical imaging and document management of all DMV files.

This unit also responds to all information requests from authorized sources in a timely and efficient manner while following agency policies and procedures, and Federal and State laws.

Data Entry Processing		
Titles	447,866	
Dealer Online Transactions	146,571	
Liens Recorded	306,653	
Liens Released	18,259	
Manual Registration Entry	151,077	
Automated Registration (OPSCAN)	556,264	

Records Retention and Processing [Scanning, Indexing, and Verifying]		
Handicap Documents	104,063	
Citations	61,598	
Plate Applications	8,143	
Personnel	4,139	
Driver Applications	198,183	
Driver Suspensions	206,826	
Temporary Tags	82,047	
Title Documents	691,776	

# Investigation, Security & Support Services

Arlene Moore, Acting Director

**Investigation, Security, and Support Services** (IS&S) is responsible for conducting internal and external investigations including:

- ·Internal employee fraud · Odometer fraud
- ·External customer fraud · Vehicle tax fraud
- ·Title fraud
- · Identity theft
- ·License fraud
- · Stolen vehicles

Additionally, this section is responsible for all fingerprint based and name based background checks of all qualifying DMV employees as well as the third party CDL examiners in compliance with the REAL ID Act.

Investigations, Security, and Support Services provides all training and certifications, required by AAMVA, for all driver's license, motorcycle license, and commercial driver examiners as well as all third party CDL examiners.

While utilizing West Virginia's Mobile Commercial Driver's License (mCDL) program, this unit received federal grant funding for continued research and development of the program's software. This software permits third party CDL examiners to test multiple state residents in a professional and wireless manner.

The section is responsible for the managing and coordination of the DMV's fleet vehicles, serving as the central point of contact between the Fleet Management Office, Agency Drivers, and other personnel. This includes maintaining and verifying eligibility records of all assigned drivers, and assuring that all drivers are aware of the proper use of State vehicles as well as Policies and Procedures.

This section also provides program oversight and monitors the administration of CDL skills tests given by third party examiners and conducts low vision Bi-Optic testing for the DMV, as well as reviewing and comparing all photos processed daily through facial recognition for fraudulent activity.

#### **IS&S Statistics**

	2018	2019
External Investigations Completed	110	71
Law Enforcement Assist. Photos	1,321	1,257
Law Enforcement Assist. Vehicles	376	317
Internal Investigations Completed	1	2
CDL Tests (Normal Observation)	2,430	3,268
CDL Tests (Covert Observation)	251	132
Employees Trained CDE, CME, & CCKE (Recertification)	32	24
Contract Third Party Examiners Trained Recertification (20 hrs required every two years.)	N/A	N/A
Employees Trained CDE, CME, & CCKE (Certification)	19	105
Low Vision Skills Tests	6	3
Fingerprint & Background Checks	179	159
Facial Recognition Cases Reviewed	120,541	113,747
Facial Recognition Investigations	9	4

# **Legal Services**

Adam Holley, General Counsel

The Legal Services Section ensures the ethical interpretation and enforcement of all laws within the agency's purview, provides legal advice on all issues before the DMV and its boards, and directs representation of the agency before administrative and civil tribunals.

Additionally, this section reviews, prepares, and advises the Commissioner regarding legal documents, statutes, regulations, policies, and procedures. It also responds to all DMV litigation, FOIA requests, Driver Privacy Protection Act requests, writes contracts for the Division and represents the Division at Legislative hearings.

#### **Litigation Statistics**

	2018	2019
Administrative Driver's License Hearings (OAH)	2,028	789
Bankruptcy	9	6
General Litigation	3	1

WV Circuit Court Cases	2018	2019
Filed	55	68
Won	40	43
Lost	10	12
WV Supreme Court Cases	2018	2019
WV Supreme Court Cases Filed	2018	2019

# Management Services

Jim Jordan, Director

**Management Services performs** various administrative and fiscal tasks including revenue control, bad check collection, purchasing, auditing, accounting, and title entry.

# **Receiving & Processing**

The Receiving & Processing Unit processes title work and vehicle renewals received via U.S. mail. In FY 2018 the efficient operation of this unit enabled the DMV to deposit \$47,859,992.20 in privilege tax remittances from vehicle owners within hours of receipt, while tracking the status of "in process" title work. This unit also processed checks from customers, totaling \$75,353,346.97 in FY 2019.

Additionally, this unit sends certified mail for the DMV and saved the DMV thousands of dollars by processing most of this certified mail electronically. The recipients' signatures are then verified online to ensure proper delivery.

# Accounting

The Accounting Unit is responsible for depositing and recording all accounting transactions. In FY 2019 \$439,911,875 was collected in revenue. This includes the \$236,137,401 collected in sales taxes (formerly privilege taxes), which the state uses to match federal highway construction grants. Additionally, \$180,435 in checks that were received were returned to the DMV for insufficient funds. Of this total, \$112,022 was recovered.

Credit cards are accepted at most DMV offices, as well as online, at the kiosks, and the Fairmont Testing Center. During FY 2019, **498,038** credit card transactions were processed, totaling approximately **\$46,181,194**. A total of **\$882,637** was paid by the DMV in user fees.

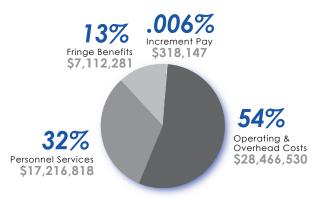
#### Receiving & Processing Transactions

	2018	2019
Vehicle Titles & Applications Processed	228,595	234,121
Total Checks Processed	199,312	196,114
Total Pieces of Outgoing Certified Mail	121,415	122,355
Total Pieces of Electronic Certified Mail	121,395	122,354

## **Accounting Transactions**

	2018	2019
Total Checks Returned for Insufficient Funds	690	651
Returned Checks Recovered	397	408
Total Credit Card Transactions Processed	459,530	498,038

#### **Agency Expenditures**



# Purchasing & Accounts Payable

The Purchasing and Accounts Payable Unit oversees all DMV purchases, expenditures, facility maintenance, security systems, repairs to equipment (telephones, shredders, copy machines, etc.), employee travel and training costs, building and equipment leases, postage accounts, fixed assets and surplus property distribution.

In FY 2019 this unit processed **1,810** live check and EFT payment transactions totaling **\$27,595,199** and **7,318** credit card transactions totaling **\$3,472,990.83**.

# Warehouse & Inventory Supply

The Division's Warehouse and Inventory Supply Unit is responsible for ordering and maintaining all DMV license plates, decals, titles and registration documents, forms, envelopes, brochures, manuals, and janitorial supplies. The Warehouse also ensures adequate stock and distribution of these supplies to DMV offices, County Sheriff's Offices, and Authorized Service Provider participating dealerships statewide.

## Revenue Trend in U.S. Dollars

FY 2009 - FY 2019

2019	\$439,911,875	
2018	\$405,651,873	
2017	\$335,357,016	
2016	\$323,996,952	
2015	\$324,568,507	
2014	\$312,635,977	
2013	\$285,630,817	
2012	\$297,811,535	
2011	\$284,115,429	
2010	\$254,019,887	
2009	\$260,318,868	
2008	\$276,438,497	

#### Agency Revenue by Source

Agency Re		
Road Fund	2018 Total	2019 Total
Other Road Fund Revenue (600)	\$148,545,830	\$168,784,961
Sales Tax	\$227,417,987	\$236,137,401
Litter Control Fees	\$1,480,363	\$1,665,591
Miscellaneous Fees (611)	\$1,746,248	\$1,890,771
Special Revenue		
Motor Vehicle Fees Fund (8223)	\$5,744,515	\$5,917,179
Boat License (DNR)	\$164,629	\$67,160
Motorcycle Safety (DMV)	\$423,108	\$397,306
Voter Registration Fees (Secretary of State)	\$127,821	\$123,727
DMV/DNR Non-game Wildlife Fund (1 year)	\$129,413	\$145,264
DMV/DNR Non-game Wildlife Fund (2 year)	\$146,854	\$158,339
Ad Valorem	\$17,018,929	\$21,931,215
Environmental Cleanup	\$2,672,981	\$2,586,021
Dealer Recovery Fund	\$31,500	\$12,677
State Police Lab	\$511	\$22,144
Veteran's Asst. Fund	\$1,184	\$59,869
Safety & Treatment Fees	N/A	\$12,250
Prior Year Expiring Funds	\$0	\$0
Total Revenue	\$405,651,873	\$439,911,875

# Regional Office Services

Cecil Loyd, Director

The first regional office of the DMV opened its doors in Winfield in 1975 and over the last 44 years, the number of full service regional offices available to the public has grown to 24. In addition to the regional offices, there is one testing site that is open to the public providing 25 total locations staffed to handle general customer inquiries and process DMV transactions on behalf of the agency.

Across the state the DMV regional offices process the majority of all customer transactions.

## **Regional Office Operation Totals**

	2018	2019
Voter Registration	50,892	59,328
Titles Instant Printed	99,914	99,286
Titles Processed	328,623	333,092
Driver's License/ID Transactions	531,152	527,777
Vehicle Registration Transactions	659,404	658,470
Class E (knowledge)	77,079	76,834
CDL Exams (knowledge)	16,467	18,658

# Examples of what the regional offices do include:

- Conducts all driver, commercial driver, and motorcycle knowledge examinations.
- Conducts all driver and motorcycle skills examinations.
- Provides information and DMV publications and forms.
- Determines eligibility of all WV license and ID card applicants, ensuring compliance with the REAL ID Act of 2005.
- Verifies school enrollment forms provided for all Graduated Driver's License (GDL) transactions.
- Confirms legal and valid driver's license status via the Problem Driver Point System (PDPS).
- Processes driver's license card issuances, duplicates, and renewals.
- Transfers new resident title work, registration, and driver's licenses.
- Processes ID card issuances, duplicates, and renewals for adults and children.
- Processes state employee ID cards.
- Issues mobility impaired parking placards and license plates.
- Verifies liens and encumbrances.
- Verifies insurance coverage and payment of personal property taxes in conjunction with vehicle registration renewals.
- Assists customers in electronic voter registration.
- Collects fees for the West Virginia Road Fund and other state agency programs.
- Distributes information on alcohol awareness, motorcycle safety, ATV safety, child passenger safety, and the Governor's Highway Safety Program.
- Host sites for administrative hearings.

#### **Regional Office Totals & Revenues**

Location	Transactions	Revenue (\$)
Beckley	74,303	6,423,845
Charles Town	102,120	8,715,329
Clarksburg	97,070	8,079,287
Elkins	70,482	7,502,988
Fairmont (Test Site)	24,929	350,273
Flatwoods	37,955	2,633,749
Franklin	17,990	3,270,674
Huntington	104,898	15,247,349
Kanawha City	136,605	7,633,386
Lewisburg	44,765	4,154,901
Logan	50,944	1,310,472
Martinsburg	116,016	11,437,179
Moorefield	40,421	2,692,808
Morgantown	112,529	12,991,074
Moundsville	72,678	9,553,591
Parkersburg	108,033	16,625,316
Point Pleasant	36,370	4,821,773
Princeton	83,532	10,681,164
Romney	49,921	4,576,200
Spencer	30,438	2,484,029
Summersville	66,091	10,364,275
Weirton	53,745	6,681,569
Welch	27,112	1,498,875
Williamson	29,819	4,054,605
Winfield	113,387	11,608,441
Total	1,702,153	\$178,393,155

# **Vehicle Services**

Linda Ellis, Director

**The Vehicle Services section** is composed of three units within DMV that are connected by the requirement to title and register vehicles in West Virginia. The units are as follows: Titles & Registrations, Dealer Services and Motor Carrier Services.

# Titles & Registrations

The Titles and Registrations unit processes registrations and titles for all vehicles (including motorboats) and issues special license plates. Technological innovation has enabled the unit to process all title work promptly upon receipt, track all title work in progress, and provide comprehensive information to customers who call in with questions.

This unit has been aggressive in implementing federal mandates that require increased scrutiny of odometer statements and the use of special tamper-resistant forms for many title transactions.

This unit also handles all customer requests through DMV online services for duplicate titles, decals, and license plates as well as registration renewals.

# Dealer/Leasing Services

The Dealer Services unit issues motor vehicle dealer licenses and license service operation permits. They also inspect reconstructed vehicles, oversee temporary registration plate issuances by dealers and license services, conduct inspections and investigations of licensed dealers and license services annually and issue salesperson licenses.

# Title & Registration Transactions

	2018	2019
Titles Processed	731,710	763,540
Title File Scans	765,846	691,776
License Plate Transfers	176,722	177,534
License Plate Exchanges	449	362
Duplicate Plate Issues	7,811	8,794
Duplicate Decal Issues	8,223	8,526
Lien Recordings	287,877	306,653

#### **Registrations by Class**

	Class	2018	2019
Α	Passenger	1,362,629	1,286,893
В	Trucks	52,883	25,825
С	Trailers & Semis	265,845	263,002
G	Motorcycles	44,848	47,926
Н	Buses	226	52
J	Taxicabs	123	42
M	Special Mobile Equip.	659	432
Р	Government	41,125	34,712
R	Camping Trailers	33,698	38,979
T	Boat Trailers	87,127	85,814
٧	Antique Vehicles	38,610	18,048
X	Farm Vehicles	3,746	1,855

West Virginia assesses leased vehicle taxes according to the value of a vehicle's lease, rather than the value of the vehicle itself. The DMV accordingly allows a special process for titling leased vehicles.

Annual revenues under this program have increased from \$854,000 to \$8,799,524 since FY 1995.

## **Vehicle Registrations by County**

County	2018	2019	County	2018	2019
Barbour	16,301	15,523	Mineral	33,367	32,020
Berkeley	120,047	117,056	Mingo	23,710	22,365
Boone	20,231	19,340	Monongalia	75,778	72,903
Braxton	15,713	15,189	Monroe	16,443	15,594
Brooke	18,976	18,089	Morgan	21,118	21,546
Cabell	83,283	78,836	Nicholas	31,642	29,991
Calhoun	8,120	7,834	Ohio	39,893	38,574
Clay	9,193	9,035	Pendleton	10,861	10,156
Doddridge	5,941	5,807	Pleasants	7,666	7,403
Fayette	44,379	42,079	Pocahontas	11,594	11,168
Gilmer	7,053	6,808	Preston	37,438	34,221
Grant	16,005	14,804	Putnam	56,366	54,680
Greenbrier	41,528	39,853	Raleigh	71,028	67,995
Hampshire	29,934	28,555	Randolph	31,242	30,040
Hancock	29,469	28,421	Ritchie	13,275	12,710
Hardy	18,357	17,640	Roane	15,558	14,875
Harrison	74,996	71,832	Summers	11,715	11,014
Jackson	33,772	33,250	Taylor	14,976	14,483
Jefferson	63,458	61,947	Tucker	8,045	7,622
Kanawha	180,851	173,130	Tyler	9,403	9,131
Lewis	22,269	21,362	Upshur	32,470	30,212
Lincoln	19,418	18,493	Wayne	29,507	27,836
Logan	29,040	27,603	Webster	10,006	9,364
Marion	59,131	57,452	Wetzel	19,844	19,181
Marshall	26,898	25,830	Wirt	7,006	6,618
Mason	26,400	25,362	Wood	86,830	82,121
McDowell	17,612	16,885	Wyoming	20,878	20,123
Mercer	58,469	56,040	Out-of-State	47,162	44,502
				1 901 445	1 912 503

# Special & Organizational Plates

Plate Style	2018	2019
Amateur Radio	935	533
Antique	19,928	21,668
Breast Cancer Awareness	1,790	842
Certified Firefighter	136	73
Character Education	58	22
Disabled Veteran	5,409	5,856
DNR Wildlife (Bird)	6,899	5,946
DNR Wildlife (Deer)	12,683	7,122
DNR Wildlife (Elk)	N/A	N/A
Cure Childhood Cancer	N/A	N/A
Donate Life	297	162
Educator	664	334
EMS	2,029	461
Firefighter	878	499
Former Legislator	68	91
Governor's Numbers	973	544
Legislative	151	122
Medal of Honor	1	N/A
Military Organizations	8,491	5,067
Mobility Impaired	6,128	3,499
NASCAR	1,062	1,144
National Guard	654	375
Patriotic	6,529	3,628
Pearl Harbor Survivor	7	8
Personalized	39,272	38,011
Prisoner of War	63	59
Purple Heart	1,971	1,935
Silver-Haired Legislature	4	4
Special Organizations	4,572	2,656
Veteran	12,342	11,741
Volunteer Firefighter	2,032	891
Whitewater Rafting	900	443
Wounded Law Enforcement	36	36
4H/FFA	229	102
9-11 Commemorative	4,514	4,867

# **Vehicle Dealer Oversight**

	•	iii Ci C D
	2018	2019
Dealers Licenses	1,445	1,447
Dealer Pre-Application Inspections	181	196
Dealer Applicant Investigations	322	419
Dealer Compliance Investigations	3,211	2,966
Unlicensed Dealer Investigations	113	121
Reconstructed Vehicle Inspections	4,027	4,431
Total Temporary Plates Issued	112,198	85,499

	2018	2019
Temporary Plates Issued to Motorcycles	1,788	1,954
Temporary Plates Issued to Dealers	98,590	74,445
Temporary Plates Issued to License Services	11,535	8,470
Temporary Plates Issued to Auto Auctions	285	630
Revenue Leased Vehicles	\$9,007,031	\$8,799,524
Rental Taxes Collected	\$1,679,965	\$1,938,434

# **Motorboat Registrations by County**

County	Fee Paying	Non-Fee Paying	Gov.	Total
Barbour	360	108	1	469
Berkeley	2,183	374	3	2,560
Boone	706	69	0	775
Braxton	675	98	2	775
Brooke	416	79	1	496
Cabell	1,873	129	5	2,007
Calhoun	216	55	0	271
Clay	316	87	1	404
Doddridge	145	51	0	196
Fayette	1,473	110	2	1,585
Gilmer	137	27	0	164
Grant	288	107	1	396
Greenbrier	704	304	9	1,017
Hampshire	510	264	0	774
Hancock	582	80	3	665
Hardy	295	244	0	539
Harrison	1,713	359	2	2,074
Jackson	1,031	179	2	1,212
Jefferson	999	147	2	1,148
Kanawha	4,894	520	213	5,627
Lewis	787	84	8	879
Lincoln	778	74	2	854
Logan	964	131	1	1,096
Marion	1,546	265	4	1,815
Marshall	676	230	1	907
Mason	812	174	1	987
McDowell	428	84	0	512
Mercer	1,697	170	0	1,867
Mineral	619	247	2	868

County	Fee Paying	Non-Fee Paying	Gov.	Total				
Mingo	824	157	3	984				
Monongalia	1,969	209	16	2,194				
Monroe	345	56	1	402				
Morgan	495	143	0	638				
Nicholas	1,199	162	2	1,363				
Ohio	714	145	0	859				
Pendleton	92	104	1	197				
Pleasants	279	66	3	348				
Pocahontas	178	80	1	259				
Preston	672	114	1	787				
Putnam	1,726	193	1	1,920				
Raleigh	2,060	148	3	2,211				
Randolph	506	174	0	680				
Ritchie	357	170	3	530				
Roane	490	196	2	688				
Summers	396	29	2	427				
Taylor	616	72	1	689				
Tucker	127	40	0	167				
Tyler	314	116	1	431				
Upshur	743	103	4	850				
Wayne	1,183	56	3	1,242				
Webster	298	47	0	345				
Wetzel	505	144	3	652				
Wirt	224	80	0	304				
Wood	2,288	531	13	2,832				
Wyoming	973	95	0	1,068				
Out-of-State	80	8	0	88				
TOTALS	47,476	8,288	330	56,094				

### **Motor Carrier Services**

This unit of the DMV Vehicle Services section oversees credential issuance to and revenue collection from the commercial trucking industry. The Motor Carrier Services section administers West Virginia's participation in two, multi-jurisdictional, revenue and credential reciprocity compacts:

- 1) International Registration Plan (IRP): IRP regulates commercial vehicle registration.
- 2) International Fuel Tax Agreement (IFTA): IFTA administers credentialing for commercial fuel taxes.

The two compacts spearhead a technology-driven effort to simplify legal compliance procedures for the trucking industry and bring maximum economic efficiency to interstate and US-Canadian commerce.

#### **Registered Dealer Key**

Dealer Types

	* *
AA	Auctioneers
D	New & used vehicles, not including motorcycles
DRV	Recreational vehicle dealers
DTR	Trailers, semi-trailers, and/or house trailers
DUC	Used vehicles, not including motorcycles
F	New & used motorcycles
MFG	Reconstructors, assemblers, and/or reassemblers of vehicles with special bodies
REP	Financial institutions authorized to repossess vehicles
TRS	Transporters of vehicles to and/or from plants and agents of a manufacturer of

Dealers in used parts, wreckers, and dismantlers of vehicles for resale of parts

## Registered Dealers & Types

County	AA	D	DRV	DTR	DUC	F	MFG	REP	TRS	WDR	Total	County	AA	D	DRV	DTR	DUC	F	MFG	REP	TRS	WDR	Total
Barbour	0	1	0	0	8	0	0	0	0	2	11	Mineral	0	4	2	4	10	1	0	0	0	2	23
Berkeley	1	4	6	7	73	3	0	2	0	5	101	Mingo	0	2	2	1	2	1	0	0	0	1	9
Boone	0	2	1	0	4	1	0	1	0	0	9	Monongalia	0	12	3	4	31	4	0	1	0	4	59
Braxton	0	2	3	3	3	1	0	0	0	1	13	Monroe	0	0	1	1	4	1	0	0	0	0	7
Brooke	0	1	1	0	7	2	0	0	0	5	16	Morgan	0	1	1	2	5	1	0	1	0	0	11
Cabell	0	9	6	4	35	4	0	4	0	8	70	Nicholas	0	3	1	3	11	0	0	0	0	3	21
Calhoun	0	0	0	0	2	0	0	1	0	0	3	Ohio	0	11	5	5	17	2	0	0	0	1	41
Clay	0	0	0	0	3	0	0	0	0	0	3	Pendleton	0	0	0	1	3	0	0	1	0	1	6
Doddridge	0	0	1	1	1	0	0	1	0	0	4	Pleasants	0	1	2	2	4	0	0	0	0	0	9
Fayette	0	1	2	0	19	0	0	2	0	1	25	Pocahontas	0	1	1	0	2	0	0	0	0	1	5
Gilmer	0	0	0	0	2	0	0	0	0	1	3	Preston	0	2	0	1	18	0	0	0	0	1	22
Grant	0	0	1	1	6	1	0	1	0	0	10	Putnam	1	4	3	4	10	1	2	0	1	1	27
Greenbrier	0	4	2	1	17	1	0	0	0	5	30	Raleigh	0	9	9	10	37	5	1	0	0	2	73
Hampshire	0	0	4	2	12	2	0	2	0	0	22	Randolph	0	5	2	7	17	2	0	3	0	1	37
Hancock	0	1	0	0	7	0	0	0	0	2	10	Ritchie	0	0	0	2	6	1	2	0	0	0	11
Hardy	0	3	1	1	5	1	0	2	0	0	13	Roane	0	1	0	0	2	1	0	0	0	0	4
Harrison	1	10	6	5	48	6	0	0	0	5	81	Summers	0	0	0	0	2	0	0	0	0	0	2
Jackson	0	1	3	5	18	1	1	2	0	1	32	Taylor	1	1	0	0	7	0	0	0	1	3	12
Jefferson	0	2	1	2	14	1	0	0	0	1	21	Tucker	0	0	0	0	3	0	0	0	0	0	3
Kanawha	2	16	12	13	51	7	0	6	1	5	113	Tyler	0	2	0	0	1	0	0	1	0	0	4
Lewis	0	4	3	0	8	0	0	1	0	2	18	Upshur	1	2	1	2	14	1	0	0	0	2	23
Lincoln	0	0	0	0	6	0	0	0	0	4	10	Wayne	0	2	4	1	9	0	0	0	0	4	20
Logan	0	4	2	2	8	2	0	1	0	0	19	Webster	0	0	0	1	3	0	0	0	0	0	4
Marion	0	5	5	7	33	1	0	1	0	3	55	Wetzel	0	1	2	1	5	0	0	0	0	0	9
Marshall	0	4	1	0	11	0	0	1	0	4	21	Wirt	0	0	0	0	3	0	0	0	0	0	3
Mason	0	0	1	2	5	0	0	0	0	1	9	Wood	0	10	16	10	44	9	3	4	0	10	106
McDowell	0	0	0	0	7	0	0	1	0	0	8	Wyoming	0	0	1	1	1	0	0	0	0	1	4
Mercer	0	7	10	5	36	6	0	1	0	6	71	TOTALS	6	155	128	124	720	70	9	41	3	100	1,356

IRP and IFTA enable United States and Canadian commercial motor carriers to operate throughout most of North America with tax and registration credentials issued by their home jurisdiction. The compacts require all vehicles of more than 26,000 pounds gross vehicle weight (GVW) and having three (3) or more axles to register their vehicles and pay their fees in their home jurisdictions. Ten Canadian provinces and all of the states of the continental United States recognize IRP credentials. IFTA credentials are valid for travel in all of Canada and the continental United States.

This unit also utilizes the Commercial Vehicle Information Systems Network (CVISN) and other Intelligent Transportation Systems/Commercial Vehicle Operations (ITS/CVO) initiatives directed by the Federal Motor Carrier Safety Administration (FMCSA). CVISN and ITS/CVO initiatives are focused on streamlining government regulatory processes by consolidation of functions and electronic data exchanges.

#### **Other Motor Carrier Operations**

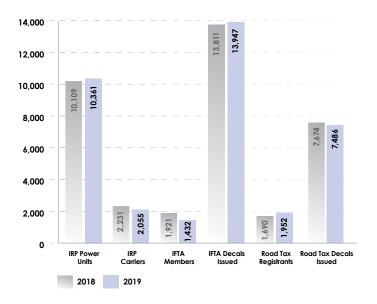
- Collection of apportioned ad valorem fees for West Virginia counties
- Advice and training for law enforcement personnel and others concerning policies, regulations, and statutes pertaining to commercial vehicles
- Processing and issuance of fuel tax decals for intrastate motor carriers

#### **Motor Carrier Goals & Objectives**

- Continue to introduce new motor carriers to electronic credentialing and selfcredentialing
- Streamline administration of motor carrier credentialing and taxation
- Reduce administrative paperwork and enhance compliance with motor carrier regulations through technology
- Continue the PRISM program to improve the safety performance of high-risk carriers

#### **Motor Carrier Totals**

IRP, IFTA, and Road Tax



Commercial Driver's	2018	2019		
License Holders	46,221	43,808		

#### **IRP** Revenue

	2018	2019
Collected from WV Based Carriers	\$42,518,651	\$47,632,334
Collected from Other States	\$32,055,594	\$35,300,036
Paid to Other States	\$5,203,408	\$6,051,976
Ad Valorem	\$16,924,445	\$21,931,385



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