

West Virginia Certificate of Insurance (WV-1B) Sample & Specifications

CERTIFICATE OF INSURANCE - WEST VIRGINIA		
Name of Insurance Company		VEHICLE OWNER ENTER PLATE NO. NAIC #
An authorized West Virginia Insurer certifies that there is in effect a motor vehicle liability policy upon the described vehicle in accordance with the provisions of the West Virginia Motor Vehicle Code.		
Name and Address of Insured		Name and Address of Owner
Policy Number		
Date Certificate Issued		
Effective Dates of Policy Term		From: To:
Year	Make	VIN
THIS CERTIFICATE MUST BE CARRIED IN THE VEHICLE DESCRIBED ABOVE FOR USE AS PROOF OF INSURANCE. A COPY OF THIS CERTIFICATE MAY BE REQUESTED BY THE COMMISSIONER OF MOTOR VEHICLES.		
Signature of Owner _____		Date _____
WV-1B 6/2011		

The above specimen form shows the items to be included and the location on the certificate. Print size may vary. If other wording or arrangement of wording is used, prior approval of the Commissioner of Motor Vehicles is required. A certificate printed in accordance with the specimen form, including the addition of the Company logo, if desired, has the prior approval of the Commissioner.

- 1.) On certificates issued on renewal policies, the word "renewal" may be shown along with the policy effective dates to facilitate acceptance of the certificate prior to date shown.
- 2.) Vehicle Description:
 - The year may be shown as 2 digits.
 - The make may be abbreviated.
 - Model may be shown in lieu of make.
 - The full VIN shall be shown.
 - The plate number shall be entered by the owner.
- 3.) Certificates shall be provided in duplicate for each vehicle insured at each policy term or upon request by the insured.
- 4.) When the insurer does not have a description of the vehicle insured under fleet policy, the word "fleet" may be entered in lieu of vehicle description.
- 5.) A facsimile signature of an authorized representative of the insurer may be preprinted on the certificate if the certificate is issued directly from the insurer; provided, however, that where a certificate is field-issued, the original signature and the agent's license number of a resident agent appointed by the insurer shall appear on the certificate.
- 6.) The name of the vehicle owner shall be included if different from the insured.
- 7.) The date that the certificate was issued shall be indicated on the certificate.
- 8.) The certificate shall indicate the commencement date and the expiration date of the policy term.
- 9.) The National Association of Insurance Commissioners (NAIC) Number shall appear on the certificate in or near the upper right-hand corner.