

The Purpose of this addendum is to modify the solicitation identified as (“Agency Solicitation”) to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specification of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

This Addendum issued to publish and distribute the attached documentation to the vendor community.

Addendum No. 1 is issued to publish and distribute the attached information to the Vendor community.

1. To publish vendor questions and answers.

No Other Changes

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provision of the Agency Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Agency Solicitation by completing an Addendum Acknowledgement, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**ADDENDUM ACKNOWLEDGEMENT FORM**

**SOLICITATION NO.:** AEOI TPK2600000001 WVPA Amin Building Renovation

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:  
*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

\_\_\_\_\_  
Company

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**WVPA Solicitation – AEOI TPK2600000001 WVPA Admin Building Renovation**

**Addendum 1 March 2, 2026**

**Attachment A – Vendor Questions and Answers**

**Q1: Please confirm that there is no pre-bid meeting.**

A1: Per the Vendor Instructions, there is no pre-bid meeting scheduled for this Expression of Interest.

**Q2: Are tours of the existing building possible? If so, who can we contact to arrange a tour.**

A2: Because this is a qualifications-based EOI, firms are not being asked to develop detailed design solutions or pricing at this stage. Accordingly, individual site visits are not required for purposes of submitting qualifications. If the Authority determines that a group informational site visit is appropriate, notice will be issued through formal addendum via wvOasis to ensure equal access to information.

**Q3: Is it possible to talk to someone who could elaborate on the project's purpose and objectives?**

A3: As this is a **qualifications-based solicitation**, discussions regarding the project's purpose and objectives outside of the solicitation documents are not permitted. Vendors are encouraged to rely solely on the information provided within the solicitation. Any additional clarifications will be issued through wvOASIS via formal addendum, if necessary.