ADDENDUM #1 – March 10, 2017

WEST VIRGINIA PARKWAYS AUTHORITY

PLANS, SPECIFICATIONS, AND CONTRACT DOCUMENTS
FOR

CONTRACT NO: GC-2-16 Rebid
Beckley Gas Canopy

Replace the following documents with the attached:

SPECIFICATIONS

Sheet 28: Item 8 revised for gas pump access.

WEST VIRGINIA PARKWAYS AUTHORITY

Gregory C. Barr
General Manager
4. All material removed and not reused in the construction of this project shall be removed from the project and disposed of by the contractor.

5. The Authority shall be furnished the names and 24-hour contact information of the Contractor’s personnel authorized to immediately eliminate any hazards resulting from operations of the Contractor.

6. See Appendix A for approximate locations of utilities, existing site plan, proposed canopy size and orientation, and photos of the existing gas pumps. **The Contractor is responsible for verifying all existing conditions and dimensions prior to bidding.**

7. The Contractor is responsible for all local permits required for construction as well as meeting all fire codes.

8. The Contractor may restrict access to the gas pumps during work hours. However, during non-working hours the contractor shall maintain full access to the gas pumps.

9. **INVOICES**

Contractor invoicing shall be done promptly so that expenditures can be monitored. Invoices are due two weeks after the closing date for the invoice period. Delinquent invoices will result in work stoppage pending invoice receipt. Invoices shall be submitted to HNTB Corporation, 41 Mission way, Scott Depot, WV 25560; Attention Serena Earley. Invoicing will be every two weeks. Invoices will be submitted to HNTB at the end of the 15th and 30th of each month as to expedite invoice review and payment.

All invoices shall be accompanied by materials receipts, equipment rental receipts, copies of applicable signed daily time sheets, and certified payrolls. A retainage of two percent shall be deducted from the accumulative total for each invoice period. In addition, the invoice shall contain a certification and affidavit signed by a duly authorized company officer in accordance with the examples below:

8.1 **Example Certification**

I the undersigned do hereby certify that: (1) the above invoice reflects a true and accurate accounting of the records of (COMPANY), and that the amount has been paid or previously invoiced; and (2) insurance coverage as specified in the agreement furnished by (Insurance Company(s) and Workers’ Compensation coverage are still in effect.

By ______________________________________________________________
Title ____________________________________________________________
Company ________________________________________________________