REQUEST FOR QUOTATIONS

The West Virginia Parkways Authority will receive sealed proposals for the following:

10' 6" ALUMINUM SMOOTH SIDE DUMP BODY (2)

Proposals will be received at the office of the WV Parkways Authority, Administration Building, 3310 Piedmont Rd, Charleston, WV until 2PM on Tuesday, May 23rd, 2017. If proposals are mailed via the U. S. Postal Service regular mail, they must be addressed to the WV Parkways Authority, P. O. Box 1469, Charleston, WV 25325. This mail is picked up by the Authority once a day between 7:00 and 8:00 a.m. However, Drop-Off, Express Mail One Day Service, Federal Express, United Parcel Service (UPS), etc. must be delivered / sent to the WV Parkways Authority, 3310 Piedmont Rd., Charleston, WV 25306. Fax or emailed bids will not be accepted.

It shall be the bidders' responsibility to determine their method of transmittal such that their bids will arrive in the Authority's office prior to the scheduled bid opening. The Authority cannot waive or excuse late receipt of a proposal which is delayed and late for any reason. Late submissions will not be accepted and will remain unopened. Any proposal received after the proposal opening date and time will be immediately disqualified in accordance with applicable law and administrative rules and regulations applicable to the Authority. Changes to the Request for Quotation may be posted at any time to our website www.wvturnpike.com under the Purchasing tab. It is the Vendors responsibility to check the website. Any addendum issued must be signed and submitted with your RFQ.

All proposals must be enclosed in a sealed envelope. The outside of the envelope must include the name and address of the proposer and clearly marked as follows:

ATTN: PURCHASING DEPARTMENT

RFQ: 10' 6" ALUMINUM SMOOTH SIDE DUMP BODY (2)

BID OPENING DATE: 5/23/17

Specifications are available at www.wvturnpike.com

The West Virginia Parkways Authority reserves the right to reject any and/or all proposals. Prospective vendors are responsible for all toll charges incurred while providing goods or services to the West Virginia Parkways Authority.

The WVPA is an Equal Opportunity Employer.
WEST VIRGINIA PARKWAYS AUTHORITY
MAINTENANCE DIVISION

PROCUREMENT SPECIFICATIONS

10’ 6” Aluminum Smooth Side Dump Body

Units: Two (2) 10’ 6” Aluminum Smooth Side Dump Body

1.0 PURPOSE

These specifications describe a 10’6” (Ten Foot Six Inch) Aluminum Smooth Side Dump Body, (hereinafter referred to as “unit”) to be purchased by the West Virginia Parkways Authority (hereafter referred to as “Authority”); define the provisions to be contained in proposals for the sale of said unit to the Authority; establish an enforceable schedule for delivery; and establish criteria for gauging the compliance of the bidder to these specifications.

2.0 BIDDING PROCEDURES

2.1 The current purchasing procedures and any new procedures or requirements that are promulgated after the request for bids are issued and which are established by addendum to the requests for bids regarding bidding as established by the Authority shall apply.

2.2 Bidders shall return an original set of these specifications along with three (3) copies with all information provided, as requested herein.

2.3 Bidders must indicate “comply” or “non-comply” for each specification described in Sections 5.0 and 6.0. The unit must meet the specifications fully in order to be marked “comply”. All non-comply answers are to be fully explained on a separate sheet to be attached to the bidders proposal.

2.4 FAILURE TO PROVIDE THE INFORMATION REQUESTED IN SECTION 2.3 MAY BE CAUSE TO REJECT THE BID.

2.5 It may be determined by the Authority that non-compliance with a unit specification not marked MANDATORY does, or does not, reduce the quality and performance of the affected unit below an acceptable level or that it may or may not represent a best value purchase because of such non-compliance.

2.6 Bidders are to submit additional manufacturer’s literature and information pertinent to their proposal as may be available.

2.7 Bidders may submit more than one proposal if different unit models are to be offered.

2.8 Any and all questions pertaining to these specifications or this procurement process must be in writing and submitted to:

Tracy Allen, Purchasing Assistant
West Virginia Parkways Authority
374 George Street
Beckley, WV 25801
Phone: (304) 256-6680 Fax: (304) 256-6774
Email; tallen@wvturnpike.com
3.0 CONDITION OF UNITS UPON DELIVERY

3.1 The unit shall arrive at the prescribed delivery point having been completely pre-serviced with oil, lubricants, coolant, and tire pressure; with all equipment completely assembled, installed and operating as designed; and all required adjustments and corrections made to make the unit immediately ready for its designed and continuous operation. All prescribed precautions pertaining to first operations and break-in of the unit shall be posted conspicuously on the unit for ready observance by the operator.

3.2 Upon delivery, the Authority will perform a complete inspection of the unit to assure that it meets the Authority’s specifications or accepted alternatives. Final processing for payment may not be initiated until the unit is certified to meet specifications.

4.0 AWARD CRITERIA

4.1 It is the Authority’s intent to open this procurement to a wide audience of bidders. The specifications outlined herein are general in nature describing a unit that the Authority feels best meets its needs. However, the Authority will consider any reasonable alternates to the specifications if the bidder can demonstrate that the proposed alternate is comparable in performance, quality and functionality.

4.2 The Authority realizes that certain models can have features beneficial to the Authority even though such features may not be specifically described in the technical specifications, Section 6.0. The vendor is to submit available literature and supporting documentation describing the unit in as much detail as possible. If the vendor wishes to point out certain beneficial features of his proposed unit, it may do so in a separate document included in its bid submittal package. In evaluating the bids the Authority may consider any special or unique features not included in the technical specifications. The Authority will award the bid to the vendor that provides the best overall value to the Authority whether or not the vendor has the lowest bid.

4.3 The Authority reserves the right to reject any or all proposals or to waive any non-consequential irregularities or informalities in proposals received. The Authority reserves the right to accept the proposal that will, in the Authority’s judgment, best serve the interest of the Authority regardless of whether such proposal is the lowest cost submitted.
5.0 GENERAL SPECIFICATIONS

5.1 DELIVERY POINT AND DELIVERY SCHEDULE

The WV Parkway Authority will deliver trucks to the body vendor for installation of the units which are to be completed within ninety (90) calendar days after the date of the purchase agreement by the successful bidder. Upon completion, the Parkways Authority will pick up the units. By marking “comply” with this specification indicates that the bidder WILL be completed with the unit in ninety (90) days. If the units are not completed within ninety (90) days, or alternate days proposed, the Authority has the right to: (1) cancel the award and negotiate with the second highest ranked bidder; or (2) assess a liquidated damages penalty against any successful bidder that fails to deliver the unit within the specified time period of $25.00 per day for each day beyond the specified deadline for completion. Any delays occasioned by forces outside the control of bidder will be taken into consideration by the Authority when assessing any penalty.

6.0 GENERAL

6.0.1 This specification describes a smooth side 10’6” aluminum body mounted on the truck with the hoist cylinder mounted and completely functional minus the hydraulic system (We will use our own hydraulic system)

6.0.2 Dump body capacity to be a minimum of 6 cu. Yd. water level

6.0.3 Front body bulkhead to be 3/16 inch aluminum

6.0.4 Rear corner post to be full depth. One piece 6061 T6 extruded construction from top of tailgate to bottom of rear bolster with integral rubber seal track

6.0.5 Rear bolster to be one piece, full width

6.0.6 Body sub-frame to be stacked construction aluminum

6.0.7 Body and body sub-frame to be reinforced to withstand severe duty service

6.0.8 Heavy gussets of minimum size 3/8’ X 4” X 6” of all cross members on outside
6.0.9  Cab shield to have sufficient clearance to ensure shield will not hit exhaust when dumping on uneven terrain

6.1  DIMENSIONS

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<tr>
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<tr>
<td>6.1.1</td>
<td>Inside length of body not to exceed 126 inches</td>
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<td>6.1.2</td>
<td>Inside width 84 inches minimum</td>
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<td>6.1.3</td>
<td>Outside width 96 inches maximum at rub rail</td>
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<td>6.1.4</td>
<td>Cross member spacing 12 inches</td>
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<td>6.1.5</td>
<td>Body spacing from cab 4 inch minimum</td>
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<td>6.1.6</td>
<td>Basic side height 30 inches (measure from floor to top rail)</td>
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<td>6.1.7</td>
<td>Tailgate height 36 inches (measure from floor to top rail)</td>
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<td>6.1.8</td>
<td>Body overhang 10 inches – 18 inches (measure from center of hinge pin)</td>
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<td>6.1.9</td>
<td>Cab protector 24 inches approximately with adequate clearance for cab mounted air horns</td>
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<tr>
<td>6.1.10</td>
<td>Cab protector to be 3/16 inch aluminum and to be sloped rearward for drainage purposes</td>
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6.2  CONSTRUCTION

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<tr>
<td>6.2.1</td>
<td>Construction of the dump body bed sides, front, head, and tailgate shall conform to the following minimum specifications:</td>
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<td>6.2.2</td>
<td>Minimum 50,000 PSI</td>
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<td>6.2.3</td>
<td>Floor 3/8 inch thickness</td>
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<td>6.2.4</td>
<td>To be a smooth side design</td>
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<td>6.2.5</td>
<td>Outer wall to be of an inter-locking 6061 T6 vertical extruded design</td>
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<td>6.2.6</td>
<td>The face of the outer-wall to be a minimum thickness of .188”</td>
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6.2.7 The overall thickness of the outer panel to be a minimum of 2 inches

6.2.8 Top rail to be a minimum of 8.500 inch wide X 4.725 deep 6061 – T6 extrusion. This extrusion must accept an inner-locking outer side panel as well as a .190 inch 5454H32 inner-wall panel

6.2.9 The inner wall is to be 3/16” 5454H32 9 (one piece)

6.2.10 Front plate 3/16” thickness

6.2.11 Bottom rail to accept smooth side outer side panel 6061-T6 extrusion with integral outside slope full length

6.2.12 Cross members 4” X 5.4 lb./ft. box tubing

6.2.13 Longitudinal 6” 12.5 lb./ft. I-Beam minimum

6.2.14 Underbody 4” box member 6061-T6 extrusions 12” on center, Gussets to be 3/8 inch thickness

6.3 WELDING

6.3.1 All welding on the dump body should be done to Industry Standards

6.3.2 The rear corner post should be 6061-T6 extrusion with integral track for rubber seal

6.3.3 Cab protector sides, formed with gussets, should extend forward approximately 24 inches. Clearance above highest point of cab should be 3 inches minimum

6.4 HYDRAULIC HOIST CYLINDER

6.4.1 **Mandatory:** Hoist cylinder to be double-acting power-up/power-down and fully operable with hydraulics. Part # DAT 73-129-90

6.4.2 Dump body angle of 45 degrees maximum

6.4.3 Hoist cylinder to be mounted with hoses on the bottom of cylinder

6.4.4 Hoist Cylinder to be one cylinder front mounted
<table>
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<tr>
<th>6.5</th>
<th>ACCESSORIES</th>
<th>Comply</th>
<th>Non Comply</th>
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<tbody>
<tr>
<td>6.5.1</td>
<td>Safety decals as required</td>
<td>______</td>
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<tr>
<td>6.5.2</td>
<td>Mud guards 10 gauge X 24” X 30” permanently attached in front of front rear tandems</td>
<td>______</td>
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<tr>
<td>6.5.3</td>
<td>Rear mud flaps</td>
<td>______</td>
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<tr>
<td>6.5.4</td>
<td>Dump body vendor to align exhaust stack for bed clearance</td>
<td>______</td>
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<tr>
<td>6.5.5</td>
<td>Shovel brackets to be installed on drivers side of bed next to steps</td>
<td>______</td>
<td>______</td>
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<tr>
<td>6.5.6</td>
<td>Air operated tailgate latches</td>
<td>______</td>
<td>______</td>
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<tr>
<td>6.5.7</td>
<td>Outside steps on drivers side front of bed with grab handle</td>
<td>______</td>
<td>______</td>
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<tr>
<td>6.5.8</td>
<td>OSHA approved back-up alarm</td>
<td>______</td>
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<td>6.5.9</td>
<td>OSHA approved body supports, both sides</td>
<td>______</td>
<td>______</td>
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<tr>
<td>6.5.10</td>
<td>Unit to be equipped with 49,000 lb. capacity pintle hitch (Holland PH760 or equal) centered between rear frame rails. Height from ground to centerline of “pintle eye” to be 32 inches.</td>
<td>______</td>
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<tr>
<td>6.5.11</td>
<td>All lubrication points on hoist sub-frame shall be connected to remote bulkhead mounted grease fittings. Grease fitting manifold shall be located at curbside front of dump hoist sub-frame</td>
<td>______</td>
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<thead>
<tr>
<th>6.6</th>
<th>LIGHTING</th>
<th>Comply</th>
<th>Non Comply</th>
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<tbody>
<tr>
<td>6.6.1</td>
<td>Weather/shock resistant LED type lights, Grote/Truck light or equal</td>
<td>______</td>
<td>______</td>
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<tr>
<td>6.6.2</td>
<td>All light connections to have sure snap plug assemblies and epoxy sealed electronics to protect against shock and vibration</td>
<td>______</td>
<td>______</td>
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<tr>
<td>6.6.3</td>
<td>All marker lights 2” diameter flush mount sealed beam lights with integral reflector mounted in rubber grommets</td>
<td>______</td>
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<tr>
<td>6.6.4</td>
<td>All ground wires to be attached with plated steel fastener</td>
<td>______</td>
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<tr>
<td>Section</td>
<td>Description</td>
<td>Comply</td>
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<tr>
<td>6.6.5</td>
<td>Two (2) 6” oval strobe lights mounted in rubber grommets located on rear post and front side of cab protector</td>
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<tr>
<td>6.6.7</td>
<td>Tail lights and back-up lights to be oval, mounted in rubber grommets and located on the rear post</td>
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<tr>
<td>6.7</td>
<td><strong>INSIDE BED</strong></td>
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<tr>
<td>6.7.1</td>
<td>The inside walls of the dump box should be perpendicular to the floor with a 6 inch wide by ¼ inch thick plate welded on a 45 degree angle in the corner where the sides meet the floor to prevent buildup of material</td>
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<tr>
<td>6.7.2</td>
<td>½ inch Quick Silver bed liner installed 20 inches high along the sides, front of bed, and around the hoist cylinder tower with a welded 6 inch piece of aluminum material around the top of the liner to hold in place</td>
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<tr>
<td>6.8</td>
<td><strong>TAILGATE</strong></td>
<td></td>
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<tr>
<td>6.8.1</td>
<td>The tailgate to be hinged at top, flame cut hardware, pork chop type off-set hardware to achieve maximum opening of tailgate</td>
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<tr>
<td>6.8.2</td>
<td>Top hinge channel should have removable, chain tethered keeper pins</td>
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<tr>
<td>6.8.3</td>
<td>Latching action at bottom of gate should be air operable by the truck driver without leaving the truck cab</td>
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<tr>
<td>6.8.4</td>
<td>Gate to be self-aligning</td>
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<tr>
<td>6.8.5</td>
<td>Tailgate lower latch pins should be 1 ¼ inch diameter</td>
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<tr>
<td>6.8.6</td>
<td>The design and strength characteristics of the entire dump unit to be such that the unit structural members and the hoisting system will not suffer any deformation, damage, or structural failure resulting from raising a distributed full payload</td>
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<tr>
<td>6.8.7</td>
<td>The distance from the end of the floor lip to the end of the frame shall be approximately 18 inches</td>
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<td>6.9</td>
<td>MISCELLANEOUS</td>
<td>Comply</td>
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<tr>
<td>6.9.1</td>
<td>The top side rails and tailgate to have 3/8 inverted angle on top for self-cleaning instead of wooden side boards</td>
<td>_______</td>
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<tr>
<td>6.9.2</td>
<td>Body to have a 10 inch bolt on removable apron</td>
<td>_______</td>
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<tr>
<td>6.9.3</td>
<td>Tailgate banjo’s to be ½ inch 6061 material</td>
<td>_______</td>
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<tr>
<td>6.9.4</td>
<td>All steel parts contacting the aluminum must be stainless steel</td>
<td>_______</td>
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<tr>
<td>6.9.5</td>
<td>Rear control rod to be 1 ¼ inch stainless steel, pillar blocks will have brass bushings</td>
<td>_______</td>
<td>_______</td>
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<tr>
<td>6.9.6</td>
<td>Tailgate latches to have brass bushings with stainless steel pins</td>
<td>_______</td>
<td>_______</td>
</tr>
<tr>
<td>6.9.7</td>
<td>Shall have an electric roll up tarp system with a canvas tarp, bows, wind deflector, and controlled from inside the cab</td>
<td>_______</td>
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BID SUBMISSION PAGE

10’ 6” Aluminum Smooth Side Dump Body (2)

BID OPENING 5/23/17 AT 2PM

COST EACH _______________ X 2 = TOTAL COST____________________

SUBMITTED BY:

COMPANY NAME ______________________________________________

ADDRESS ____________________________________________________

PHONE NUMBER ____________________________________________

FAX NUMBER ______________________________________________

EMAIL ADDRESS _____________________________________________

COMPANY CONTACT __________________________________________

SIGNATURE __________________________________________________

VENDOR REGISTRATION NUMBER ________________________________

www.wvoasis.gov
GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the West Virginia Parkways Authority.
2. The Authority may accept or reject in part, or in whole, any proposal.
3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division and The Authority’s purchasing rules.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required registration fee.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the West Virginia Code.
7. Vendor preference, if applicable, will be granted upon written request in accordance with the West Virginia Code.
8. Agencies of The State of West Virginia are exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Authority’s Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the vendor.
10. The laws of the State of West Virginia and the Legislative Rules shall govern all rights and duties under the Contract, including without limitation the validity of this Contract.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
13. HIPAA Business Associate Addendum - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS
1. Use the RFP forms provided by the Authority.
2. SPECIFICATIONS: Services offered must be in compliance with the provisions of the RFP. Any deviations must be clearly indicated by the proposer in the proposal. Alternates offered by the proposer as EQUAL to the those specified in the RFP must be clearly defined. The Authority, because of the unique nature of the services to be provided under the RFP, may decide not to accept EQUAL services under the RFP. A proposer offering an alternate should attach complete specifications and literature to the proposal. The Purchasing Director may waive minor deviations to certain requirements.
3. Complete all sections of the proposal form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. PROPOSAL SUBMISSION: All quotations must be delivered by the proposer to the office listed prior to the date and time of the proposal opening. Failure to deliver the proposal on time will result in disqualifications.

WV PARKWAYS AUTHORITY
Purchasing Department
STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers’ compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

“Debt” means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers’ compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accruing thereon.

“Employer default” means having an outstanding balance or liability to the old fund or to the uninsured employers’ fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers’ compensation coverage, or failure to fully meet its obligations as a workers’ compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

“Related party” means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the vendor receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor’s authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor’s Name: __________________________________________________________

Authorized Signature: ______________________________________ Date: ______________

State of _________________________________________________________________

County of __________________________________, to-wit:

Taken, subscribed, and sworn to before me this ___ day of _____________________, 20__.

My Commission expires _____________________________, 20__.

AFFIX SEAL HERE NOTARY PUBLIC ______________________

Purchasing Affidavit (Revised 08/01/2015)
State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. Application is made for 25% vendor preference for the reason checked:
   - Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
   - Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or,
   - Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; or,
   - Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. Application is made for 25% vendor preference for the reason checked:
   - Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. Application is made for 25% vendor preference for the reason checked:
   - Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder’s bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder’s employees or the bidder’s affiliate’s or subsidiary’s employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor’s bid; or,

4. Application is made for 5% vendor preference for the reason checked:
   - Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:
   - Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:
   - Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor’s bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor’s employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.
   - Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands that if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: ____________________  Signed: ____________________

Date: ____________________  Title: ____________________

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.