

WEST VIRGINIA PARKWAYS AUTHORITY
ANNUAL OPERATING BUDGET
For the Fiscal Year Ending June 30, 2022

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Table Of Contents

	<u>Page Number</u>
Revenue Bond Coverage - Trust Indentures Section 512	2
Operating Budget - Summary	3
Maintenance Department	
Toll Collection	6
Traffic Control	7
Administration	8
TIC Operations	9
Renewal and Replacement	10
Non-Toll Revenue - Economic Development and Tourism Summary	11
Appendix A - HNTB Annual Report 2021**	

** In adopting the Annual Budget, the Authority made the Consulting Engineers' Annual Report, an official part of the Annual Budget, including without limitation the certifications of the Consulting Engineers and their recommended 5-year capital improvement program for the Turnpike, as set forth therein.

WEST VIRGINIA PARKWAYS AUTHORITY

**ANNUAL OPERATING BUDGET - REVENUE BOND COVERAGE
TRUST INDENTURES - SECTION 512**

Years Ending June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>
Coverage Ratios		
Tolls and other pledged revenues	\$ 165,523,000	\$ 142,121,000
Operating expenses	<u>50,513,000</u>	<u>47,047,000</u>
Net system revenues	<u>\$ 115,010,000</u>	<u>\$ 95,074,000</u>
 Debt service requirements	 \$ 31,308,000	 \$ 10,282,000
Renewal and replacement reserve deposit requirement*	<u>20,571,000</u> <u>\$ 51,879,000</u>	<u>18,700,000</u> <u>\$ 28,982,000</u>
Coverage percentages:		
Times Coverage of Debt Service (125% required)	<u><u>367.35%</u></u>	<u><u>924.66%</u></u>
Times Coverage of Debt Service and Renewal and Replacement Deposit (100% required)	<u><u>221.69%</u></u>	<u><u>328.04%</u></u>

* Per recommendation of consulting engineer

WEST VIRGINIA PARKWAYS AUTHORITY

ANNUAL OPERATING BUDGET

Years Ending June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>	<u>Change</u>	
Operating revenues:				
Toll revenues	\$ 160,622,000	\$ 139,000,000	\$ 21,622,000	15.6%
Single fee revenue	1,565,000	300,000	1,265,000	421.7%
Recoveries - tolls and other	3,096,000	2,496,000	600,000	24.0%
Income from investments	240,000	325,000	(85,000)	-26.2%
Total revenues	<u>165,523,000</u>	<u>142,121,000</u>	<u>23,402,000</u>	<u>16.5%</u>
Operating expenses:				
Maintenance	<u>20,523,000</u>	<u>19,225,000</u>	<u>1,298,000</u>	<u>6.8%</u>
Toll collection:				
Customer Service Center	3,999,000	4,059,000	(60,000)	-1.5%
Toll department	<u>11,882,000</u>	<u>10,966,000</u>	<u>916,000</u>	<u>8.4%</u>
Total toll collection	<u>15,881,000</u>	<u>15,025,000</u>	<u>856,000</u>	<u>5.7%</u>
Traffic control:				
State police	3,912,000	3,952,000	(40,000)	-1.0%
Communications	<u>846,000</u>	<u>774,000</u>	<u>72,000</u>	<u>9.3%</u>
Total traffic control	<u>4,758,000</u>	<u>4,726,000</u>	<u>32,000</u>	<u>0.7%</u>
Administration	<u>3,192,000</u>	<u>3,029,000</u>	<u>163,000</u>	<u>5.4%</u>
TIC operations	<u>1,600,000</u>	<u>1,407,000</u>	<u>193,000</u>	<u>13.7%</u>
Non-departmental	<u>3,862,000</u>	<u>3,433,000</u>	<u>429,000</u>	<u>12.5%</u>
Total operating expenses	<u>49,816,000</u>	<u>46,845,000</u>	<u>2,971,000</u>	<u>6.3%</u>
Net operating revenue	<u>115,707,000</u>	<u>95,276,000</u>	<u>20,431,000</u>	<u>21.4%</u>
Principal and interest	(31,308,000)	(10,282,000)	(21,026,000)	
Renewal and replacement	(20,571,000)	(18,700,000)	(1,871,000)	
Change in renewal replacement reserve	(1,871,000)	100,000	(1,971,000)	
Change in operating expense reserve	<u>(697,000)</u>	<u>(202,000)</u>	<u>(495,000)</u>	
Remaining cash flow after DS & R&R	61,260,000	66,192,000		
Capital fund balance - beginning	150,418,000	121,826,000		
Capital projects (PAYGO)	<u>54,021,000</u>	<u>37,600,000</u>		
Capital fund balance - ending	<u>\$ 157,657,000</u>	<u>\$ 150,418,000</u>		
Non-toll revenue inc. Caperton Center	<u>\$ (42,000)</u>	<u>\$ (375,500)</u>		

WEST VIRGINIA PARKWAYS AUTHORITY

ANNUAL OPERATING BUDGET

Years Ending June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>	<u>Change</u>	
Maintenance Department				
Personnel:				
Salaries	\$ 9,102,000	\$ 8,273,000	\$ 829,000	10.0%
FICA	696,000	633,000	63,000	10.0%
Workers Compensation	600,000	546,000	54,000	9.9%
Retirement	836,000	756,000	80,000	10.6%
Health insurance	1,300,000	1,243,000	57,000	4.6%
WVARF/WC Workshop	296,000	292,000	4,000	1.4%
	<u>12,830,000</u>	<u>11,743,000</u>	<u>1,087,000</u>	<u>9.3%</u>
Equipment:				
Parts for equipment	1,018,000	1,018,000	-	0.0%
VMS maintenance contract	12,000	12,000	-	0.0%
Heavy equipment rental	144,000	190,000	(46,000)	-24.2%
Safety equipment	81,000	48,000	33,000	68.8%
Equipment maintenance (office)	18,000	18,000	-	0.0%
Motor vehicles fuel and oil	930,000	912,000	18,000	2.0%
Small equipment purchases	336,000	366,000	(30,000)	-8.2%
	<u>2,539,000</u>	<u>2,564,000</u>	<u>(25,000)</u>	<u>-1.0%</u>
Shop supplies and materials				
Mechanic shop	72,000	72,000	-	0.0%
Paint shop	24,000	24,000	-	0.0%
Welding shop	24,000	24,000	-	0.0%
Sign shop	60,000	60,000	-	0.0%
Shop tools	138,000	138,000	-	0.0%
Carpentry shop	20,000	20,000	-	0.0%
Utility shop	24,000	20,000	4,000	20.0%
Toll maintenance	15,000	15,000	-	0.0%
Uniforms	90,000	88,000	2,000	2.3%
Supplies & postage	96,000	95,000	1,000	1.1%
	<u>563,000</u>	<u>556,000</u>	<u>7,000</u>	<u>1.3%</u>

WEST VIRGINIA PARKWAYS AUTHORITY

ANNUAL OPERATING BUDGET

Years Ending June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>	<u>Change</u>	
Highway Materials:				
Salt & aggregate	1,584,000	1,395,000	189,000	13.5%
Calcium additive	33,000	30,000	3,000	10.0%
Roadway pavement	720,000	650,000	70,000	10.8%
Roadway lighting	24,000	25,000	(1,000)	-4.0%
Roadway lighting electricity	114,000	112,000	2,000	1.8%
Accident repair/guardrail	480,000	480,000	-	
Soil sterilization	63,000	50,000	13,000	26.0%
Bridge maintenance	204,000	260,000	(56,000)	-21.5%
Hazardous material disposal	66,000	65,000	1,000	1.5%
	<u>3,288,000</u>	<u>3,067,000</u>	<u>221,000</u>	<u>7.2%</u>
Facilities:				
Service areas maintenance	366,000	312,000	54,000	17.3%
Service areas electric	60,000	60,000	-	0.0%
Water & sewer treatment	12,000	12,000	-	0.0%
Environmental (permits, etc.)	16,000	16,000	-	0.0%
Landscaping	24,000	24,000	-	0.0%
Building maintenance	222,000	245,000	(23,000)	-9.4%
Landfill	66,000	60,000	6,000	10.0%
Building grounds - toll	75,000	75,000	-	0.0%
Utilities	288,000	260,000	28,000	10.8%
	<u>1,129,000</u>	<u>1,064,000</u>	<u>65,000</u>	<u>6.1%</u>
Other expenses				
Training	54,000	105,000	(51,000)	-48.6%
Telephone	120,000	126,000	(6,000)	-4.8%
	<u>174,000</u>	<u>231,000</u>	<u>(57,000)</u>	<u>-24.7%</u>
Total maintenance	<u>\$ 20,523,000</u>	<u>\$ 19,225,000</u>	<u>\$ 1,298,000</u>	<u>6.3%</u>

WEST VIRGINIA PARKWAYS AUTHORITY

ANNUAL OPERATING BUDGET

Years Ending June 30, 2022 and 2021

	2022	2021	Change	
Toll collection				
Customer service center				
Salaries	\$ 950,000	\$ 1,016,000	\$ (66,000)	-6.5%
FICA	73,000	78,000	(5,000)	-6.4%
Workers Compensation	-	2,000	(2,000)	-100.0%
Retirement	95,000	102,000	(7,000)	-6.9%
Health insurance	178,000	198,000	(20,000)	-10.1%
Janitorial, office supplies & postage	467,000	467,000	-	0.0%
Telephone	150,000	120,000	30,000	25.0%
Maintenance office equipment	12,000	12,000	-	0.0%
Credit card fees	2,014,000	2,014,000	-	0.0%
Contractual services	60,000	50,000	10,000	20.0%
	<u>3,999,000</u>	<u>4,059,000</u>	<u>(60,000)</u>	<u>-1.5%</u>
Toll department				
Salaries	7,809,000	7,128,000	681,000	9.6%
FICA	597,000	545,000	52,000	9.5%
Workers Compensation	312,000	288,000	24,000	8.3%
Retirement	768,000	675,000	93,000	13.8%
Health insurance	1,152,000	1,152,000	-	0.0%
Utilities	210,000	210,000	-	0.0%
Uniforms	63,000	21,000	42,000	200.0%
Training & meetings	12,000	12,000	-	0.0%
Janitorial, office supplies & postage	108,000	108,000	-	0.0%
Telephone	72,000	72,000	-	0.0%
Maintenance office equipment	62,000	62,000	-	0.0%
Motor vehicle expense	36,000	36,000	-	0.0%
Security contract	99,000	96,000	3,000	3.1%
TCS maintenance contract	423,000	400,000	23,000	5.8%
Small equipment	159,000	161,000	(2,000)	-1.2%
	<u>11,882,000</u>	<u>10,966,000</u>	<u>916,000</u>	<u>8.4%</u>
Total toll collection	<u>\$ 15,881,000</u>	<u>\$ 15,025,000</u>	<u>\$ 856,000</u>	<u>5.7%</u>

WEST VIRGINIA PARKWAYS AUTHORITY

ANNUAL OPERATING BUDGET

Years Ending June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>	<u>Change</u>	
Traffic control				
State police				
Salaries	\$ 3,113,000	\$ 3,149,000	\$ (36,000)	-1.1%
FICA	6,000	6,000	-	0.0%
Workers Compensation	-	4,000	(4,000)	-100.0%
Retirement	9,000	9,000	-	0.0%
Health insurance	9,000	9,000	-	0.0%
Subsistence	-	-	-	#DIV/0!
Yearly expenses	-	-	-	#DIV/0!
Building maintenance	6,000	6,000	-	0.0%
Emergency services	6,000	6,000	-	0.0%
Utilities	24,000	24,000	-	0.0%
Training & travel	18,000	18,000	-	0.0%
Janitorial, office supplies & postage	24,000	24,000	-	0.0%
Telephone	30,000	30,000	-	0.0%
Maintenance office equipment	12,000	12,000	-	0.0%
Motor vehicle expense	280,000	280,000	-	0.0%
Machinery/equipment purchase	375,000	375,000	-	0.0%
	<u>3,912,000</u>	<u>3,952,000</u>	<u>(40,000)</u>	<u>-1.0%</u>
Communications				
Salaries	531,000	477,000	54,000	11.3%
FICA	41,000	36,000	5,000	13.9%
Workers Compensation	6,000	3,000	3,000	100.0%
Retirement	53,000	48,000	5,000	10.4%
Health insurance	65,000	65,000	-	0.0%
Training	3,000	2,000	1,000	50.0%
Janitorial, office supplies & postage	6,000	5,000	1,000	20.0%
Telephone	9,000	8,000	1,000	12.5%
Maintenance office equipment	132,000	130,000	2,000	1.5%
	<u>846,000</u>	<u>774,000</u>	<u>72,000</u>	<u>9.3%</u>
Total traffic control	<u>\$ 4,758,000</u>	<u>\$ 4,726,000</u>	<u>\$ 32,000</u>	<u>0.7%</u>

WEST VIRGINIA PARKWAYS AUTHORITY

ANNUAL OPERATING BUDGET

Years Ending June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>	<u>Change</u>	
Administration				
Salaries	1,699,000	1,613,000	86,000	5.3%
FICA	130,000	123,000	7,000	5.7%
Workers Compensation	9,000	4,000	5,000	125.0%
Retirement	170,000	161,000	9,000	5.6%
Health insurance	111,000	111,000	-	0.0%
Information technology	375,000	450,000	(75,000)	-16.7%
Building maintenance	27,000	27,000	-	0.0%
Administration	106,000	106,000	-	0.0%
Advertising and promotion	96,000	61,000	35,000	57.4%
Association dues & subscriptions	120,000	52,000	68,000	130.8%
Utilities	120,000	100,000	20,000	20.0%
Travel & meetings	36,000	33,000	3,000	9.1%
Janitorial, office supplies & postage	51,000	48,000	3,000	6.3%
Telephone	76,000	74,000	2,000	2.7%
Equipment maintenance/rental	15,000	15,000	-	0.0%
Motor vehicle expense	15,000	15,000	-	0.0%
Operations, training and safety	36,000	36,000	-	0.0%
Total administration	<u>\$ 3,192,000</u>	<u>\$ 3,029,000</u>	<u>\$ 163,000</u>	<u>5.4%</u>

WEST VIRGINIA PARKWAYS AUTHORITY

ANNUAL OPERATING BUDGET

Years Ending June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>	<u>Change</u>	
Tourist Information Center Operations				
Salaries	\$ 880,000	\$ 795,000	\$ 85,000	10.7%
FICA	67,000	61,000	6,000	9.8%
Workers Compensation	18,000	18,000	-	0.0%
Retirement	88,000	80,000	8,000	10.0%
Health insurance	76,000	76,000	-	0.0%
Building maintenance	246,000	165,000	81,000	49.1%
Advertising and promotion	6,000	6,000	-	0.0%
Utilities	109,000	109,000	-	0.0%
Uniforms	4,000	4,000	-	0.0%
Travel and meetings	4,000	4,000	-	0.0%
Office supplies & postage	33,000	32,000	1,000	3.1%
Telephone	24,000	24,000	-	0.0%
Maintenance office equipment	42,000	30,000	12,000	40.0%
Motor vehicle expense	3,000	3,000	-	0.0%
Total TIC operations	<u>1,600,000</u>	<u>1,407,000</u>	<u>193,000</u>	<u>13.7%</u>
Non-departmental				
Property and liability	876,000	876,000	-	0.0%
Auditing	54,000	54,000	-	0.0%
Trustee & investment manager	31,000	31,000	-	0.0%
Legal	450,000	300,000	150,000	50.0%
Engineering	2,367,000	2,100,000	267,000	12.7%
Property taxes	84,000	72,000	12,000	16.7%
Total non-departmental	<u>\$ 3,862,000</u>	<u>\$ 3,433,000</u>	<u>\$ 429,000</u>	<u>12.5%</u>

WEST VIRGINIA PARKWAYS AUTHORITY

ANNUAL OPERATING BUDGET

Years Ending June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>	<u>Change</u>	
Renewal and replacement				
Facilities renovation and repair	\$ 676,000	\$ 628,000	\$ 48,000	7.6%
Safety projects - RPM's	172,000	172,000	-	0.0%
Pavement striping and markings	2,678,000	2,600,000	78,000	3.0%
Shot-crete repairs	237,000	200,000	37,000	18.5%
Sign replacement/overlays	135,000	100,000	35,000	35.0%
Roadway lighting	113,000	100,000	13,000	13.0%
Full depth repairs/undersealing	1,000,000	1,000,000	-	0.0%
Guardrail replacement	694,000	700,000	(6,000)	-0.9%
Culvert repairs/replacement	6,964,000	6,700,000	264,000	3.9%
Bridge/facility retrofit	2,226,000	2,200,000	26,000	1.2%
Bridge painting	2,096,000	2,000,000	96,000	4.8%
Bridge deck overlays	580,000	600,000	(20,000)	-3.3%
Slope reconditioning	656,000	600,000	56,000	9.3%
Tree clearing	618,000	-	618,000	
Vehicle/equipment replacement	1,726,000	1,100,000	626,000	56.9%
	<u>\$ 20,571,000</u>	<u>\$ 18,700,000</u>	<u>\$ 1,871,000</u>	<u>10.0%</u>
Capital Projects				
Paving	\$ 10,600,000	\$ 16,800,000		
Facilities	1,000,000	2,400,000		
Toll equipment upgrade	9,000,000	4,000,000		
Bridge deck replacement	15,000,000	14,400,000		
Yeager Bridge painting	5,021,000			
Travel Plaza replacement	12,000,000			
Barrier wall upgrade	1,400,000			
	<u>\$ 54,021,000</u>	<u>\$ 37,600,000</u>		

WEST VIRGINIA PARKWAYS AUTHORITY

ANNUAL OPERATING BUDGET

Years Ending June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>	<u>Change</u>	
Non Toll Revenue including Caperton Center				
Operating Revenues				
Concession revenue	\$ 1,674,000	\$ 2,509,000	\$ (835,000)	-33.3%
TIC revenue, net	342,000	342,000	-	0.0%
Caperton Center, net	<u>2,427,000</u>	<u>3,040,200</u>	<u>(613,200)</u>	<u>-20.2%</u>
Total operating revenues	<u>4,443,000</u>	<u>5,891,200</u>	<u>(1,448,200)</u>	<u>-24.6%</u>
Operating expenses				
Shipping/freight in	9,000	9,000	-	0.0%
Advertising and promotion	203,000	245,000	(42,000)	-17.1%
Association dues & subscriptions	-	5,000	(5,000)	-100.0%
Administrative costs	56,000	4,000	52,000	0.0%
Utilities	424,000	413,000	11,000	2.7%
Uniforms	-	20,000	(20,000)	-100.0%
Travel, meetings, training	-	20,000	(20,000)	-100.0%
Supplies & postage	217,000	269,000	(52,000)	-19.3%
Wrapping & packaging	-	21,500	(21,500)	-100.0%
Maintenance office equipment	248,000	294,500	(46,500)	-15.8%
Credit card discounts	56,000	80,000	(24,000)	-30.0%
Contract personnel	2,721,000	3,000,000	(279,000)	-9.3%
Third party management fee	18,000	17,200	800	4.7%
Property & liability insurance	21,000	67,000	(46,000)	-68.7%
Greenbrier management fee	<u>12,000</u>	<u>20,000</u>	<u>(8,000)</u>	<u>-40.0%</u>
Total operating expenses	<u>3,985,000</u>	<u>4,485,200</u>	<u>(500,200)</u>	<u>-11.2%</u>
Net operating revenue	458,000	1,406,000	(948,000)	-67.4%
Capital Projects - Non Toll	<u>500,000</u>	<u>1,781,500</u>		
Net non-toll revenue	<u>\$ (42,000)</u>	<u>\$ (375,500)</u>	<u>\$ 333,500</u>	<u>-88.8%</u>