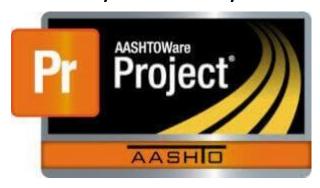# WVDOH Offering AWP Training Schedule for Industry Payroll and Subcontractor Payment Data Entry



For projects let after October 8th, 2024, industry is required to enter certified payroll and subcontractor payment data into the WVDOH's project tracking system called AASHTOWare Project (AWP). To assist industry users on how to utilize the system and learn how to enter required data the WVDOH has announced a schedule of trainings being held virtually. Please see the corresponding lists and links to the online training below. WVDOH will provide in-person training upon request.

**Industry Online Training Dates**

* March 05, 2025, at 1:00 PM – Subcontractor Prompt Payment
  Meeting link:   https://meet.google.com/fjw-yvdk-bns?authuser=0&hs=122
  Join by phone: 1-314-666-2056 PIN: 128 448 687#

* March 12, 2025, at 1:00 PM – Payroll Spreadsheet
  Meeting link: https://meet.google.com/uor-uzpn-oqz?hs=122&authuser=0
  Join by phone: 1 336-914-1196 PIN: 695 513 356#

* March 19, 2025, at 1:00 PM – Manual Payroll Input
  Meeting link: https://meet.google.com/dmc-oixb-xbz?hs=122&authuser=0
  Join by phone: 1 440-462-2963 PIN: 618 111 175#

* April 02, 2025, at 1:00 PM – Advancing Subcontractor Payrolls/Modification
  Meeting link: https://meet.google.com/duf-gnvv-yft?hs=122&authuser=0
  Join by phone: 1 401-379-3405 PIN: 532 938 143#

Prior to these training sessions, we encourage you to review preliminary training resources on the Civil Rights Compliance Division webpage, https://transportation.wv.gov/crc/Pages/default.aspx.  In addition, if you have not done so, contact our office to get those in your company tasked with data entry added as a registered user for AWP.  Please note that each individual should have their own login credentials, and account information may not be shared.

If you need assistance with AWP login or have any questions regarding the training, you may contact Shane McComas with WVDOH at Shane.M.McComas@wv.gov