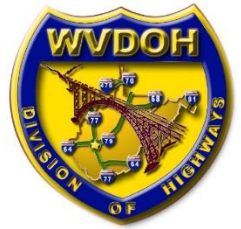




**West Virginia Department of Transportation
Division Of Highways
Request to Process Payment in Excess of \$150,000 on P-Card**



Requestor:

Date:

P-Card Holder (If different than requestor):

Amount of Payment:

Vendor:

Route Number (and when applicable, starting and ending mile post):

County:

Reason payment cannot be processed on an invoice:

Approvals

Division Director or DE/M: _____

Deputy State Highway Engineer: _____

State Highway Engineer: _____

Business Manager: _____