

DD-202 PLAN DISTRIBUTION SCHEDULE

March 29, 2021

DIVISION/AGENCY	ELECTRONIC SUBMITTAL	LABEL	DESIGN REP.		CONTRACT PLAN DEVELOPMENT PROJECTS (Note 1)												
			FIELD REV.	OFFICE REV.	RW-1	PREL. FIELD REV.	RW-1 & RW-2 Comb.	SPAN ARR.	SLOPE REV.	COMB. TS&L	RW-2	FINAL FIELD REV.	RW-3	REV. RW-3 (Note 2)	FINAL OFFICE REV.	FINAL DET. BRIDGE PLANS	Half-Size PS&E Plans
FHWA (concurrence & nonexempt projects)	FHWA Area Engineers	FHWA-Area	C,X	C,X	R	C,X	R	C	C,X	C	R	C,X			C,X,S,W	C,S,W	C,X,S,W
Area Engineers	Jeffrey.Robinette@dot.gov	FHWA-R/W	N	N		N						N			N		
ROW Section	Bert.Buchanan@dot.gov	FHWA-Br.						C		C						C,S,W	C,S,W
Division Bridge Engineer	Bert.Buchanan@dot.gov	FHWA-Br.						C		C						C,S,W	C,S,W
Engineering Division	Raymond.J.Scites@wv.gov David.P.Bodnar@wv.gov Robert.L.Douglas@wv.gov	DD	C,X	C,X		C,X		C	N	N		N	N		N	N	
Engineering Division	Feras.Tolaymat@wv.gov	DDR/DDI(Road)	C,X	C,X	R	C,X	R	C	C,X	C	R	C,X	R	R	C,X,S,W	C,S,W	C,X,S,W
Roadway	Michael.Carter@wv.gov	DDR (PS&E)															C, X, S, W
PS&E	Ahmed.N.Mongi@wv.gov	DDI						C		C		C, X			C,X,S,W	C,S,W	C, X, S, W
Bridge Review	Tim.A.Hermansdorfer@wv.gov	DDI(Br.)	C	C		C		C		C		C			C,S,W	C,S,W	C,S,W
Bridge (If applicable)	Tim.A.Hermansdorfer@wv.gov	DDI(Br.)	C	C		C		C		C		C			C,S,W	C,S,W	C,S,W
Right-of-Way (Note 4)	Katrena.J.Parsons@wv.gov	DDR(R/W)			3R	N	8R				8R	N	M,2R,A, 2X (half size)	M,2R	N		
Geotechnical (Note 5)	Regional Geotech Map	DDI(Geo.)	C,X	C,X		2C,X		2C	C,X	C		C,X			2C,X	C	
Permitting	Regional Permitting Map	DDR(Perm.)	C	C		C		C		C		C			C	C	
Environmental	Ben.L.Hark@wv.gov	DDE	C	C		C,X		C		C		C,X			C,X	C	C
Consultant Services	Kevin.A.Hall@wv.gov	DDC	C, N	C, N													
Initial Design	Mark.J.White@wv.gov	DDD	C, N	C, N												C	
Traffic Engineering Division																	
Design	Cindy.L.Cramer@wv.gov	DT-Design	C	C		C				C		C			C		C
Operations		DT-Operations	C			C						C					
Technical Support Division																	
Publications Section	Martin.E.Dougherty@wv.gov	DS													C, N	C, N	C
Right-of-Way Division																	
Division Director	Chad.J.Toney@wv.gov	DR	N	N	N	N	N				N	N	N	N	N		
Estimator		DR-Est.	C	C		C						C,X			C		
Utilities	Sarah.L.Runyon@wv.gov	DR(Util.)	C	C		C				C		C			C		
Contract Administration Division	Jason.M.Boyd@wv.gov	FC				C,X		C		C		C,X			C,X,S,W	C,S,W	C,X,S,W
Materials Control, Soils, Testing Div.	Ron.L.Stanevich@wv.gov	FM													C,S	C,S	
Programming Division	Ryland.W.Musick@wv.gov	PP	C	C		C						C					C, E
Planning Division	Elwood.C.Penn@wv.gov	PR	C	C		C						C					
State Highway Engineer	Alan.D.Reed@wv.gov	CH	C	C		C						C					
Dep. State High. Eng. Construction	Stephen.T.Rumbaugh@wv.gov	HF	C, N	C, N		N						N			N		N
Dep. State High. Eng. Development	Jason.C.Foster@wv.gov	HD	C, N	C, N		N						N			N		N
Dep. State High. Eng. for Operations	Gregory.L.Bailey@wv.gov	HO	N	N		N			N			N			N		
Maintenance Division	Jacob.M.Bumgarner@wv.gov	OM				N						N			N		
District																	
District Engineer/Manager	Division of Highways Districts	D#-E/M	C,X	C,X		C		C		C		C			C,S,W	C,S,W	
Dist. Right-of-Way Agent		D#-R/W	C	C		C						C			C		
Dist. Bridge Eng.(If appl.)		D#-Bridge	C	C		N		C		C		N			N	C,S,W	
Dist. Const. Engineer		D#-Const.				C,X		C		C		C,X			C,X,S	C,S	
Dist. Util. Supervisor		D#-Util.				C						C			C		
DEP-Office of Water Resources	DEP Water Resources Map	DEP-OWR	C	C		C,X						C,X					
DNR Wildlife Resources	DNR Wildlife Resources Map	DNR-WR	2C	2C		2C,2X						2C,2X					
U. S. Army Corps of Engineers	sarah.m.workman@usace.army.mil	US-COE	C	C		C		C		C		C					
Railroad Company (If appl.)	Sarah.L.Runyon@wv.gov	DDR-RR	4C,4X			4C,4X				4C		4C,4X			4C,4X	4C	
Utility Companies Encountered	Utility Contact List	Util. Co. Name				C,X						C,X			C,X		
Other Appropriate Agencies			C	C		C						C			C	C	
Commissioner's Office of Econ. Dev.	David.E.Cramer@wv.gov	CD	C	C		C											

NOTE 1: C = Const. plans or Design Report; R = R/W plans; N = Notification by PM; X = Cross sections; M = Mylars of R/W plans; S = Project-specific special provisions; W = Working-time chart;

E = All electronic plans in CADD format with electronic alignment files on acceptable media; A = Copy of asbestos inspection request memo to DDC+A1

NOTE 2: Right of Way Plans (3R) shall include 1R with changes highlighted in red NOTE 3: All Corr. "H" & Rt. "9" projects contact CH(CR) for environmental agency distribution list NOTE 4: Submit PDF in addition to paper copies.

NOTE 5: For 2C submit one hardcopy and one PDF.