

**WVDOH Specifications Committee**  
**Meeting Minutes**  
**Wednesday, May 7, 2025**  
**Meeting held virtual via Google Meet Platform – 9:00 a.m.**

Voting Members in Attendance:

Shawn Smith, Contract Administration Division  
Kiana Kukaua, MCS&T Division  
Jarred Hypes, Engineering Division  
Dohn E Lough, Operations Division  
Ruby Tabassum, Traffic Engineering  
*(see attendee list for a list of all attendees)*

1. Discussed Approved Permanent Specification changes from the last Committee meeting. (03-05-2025).
2. Discussed Approved Special Provisions (SP) from last Committee meeting (03-05-2025).
3. **Begin Discussion of Old Business Items**

SECTION	TITLE	Notes from Meeting
<u>651</u>	Section 651-Furnishing and Placing Soil	<ul style="list-style-type: none"> <li>Discussion ensued.</li> <li>Tabled by champion – “large update coming”.</li> </ul>
<u>652</u>	Section 652-Seeding and Mulching	
<u>715</u>	Section 715.25-715.32	
		<i><b>Champion of Item:</b> D. Kirk, Environmental</i>
<u>642</u>	642.6-Silt Fence  642.7-Method of Measurement (Table 642.7.1)	<ul style="list-style-type: none"> <li>Discussion ensued.</li> <li>Tabled by champion – “large update coming”.</li> </ul> <i><b>Champion of Item:</b> D. Kirk, Technical Support</i>
<u>679</u>	679.2.2-Specialized Concrete Mix Design and Testing	<ul style="list-style-type: none"> <li>No comments.</li> <li>Approved: Yes – 5 , No –</li> </ul> <i><b>Champion of Item:</b> A. Thaxton, MCS&amp;T</i>
<u>SP 106</u>	SP 106-Build America Buy America (2025)	<ul style="list-style-type: none"> <li>Discussion ensued.</li> <li>Approved: Yes – 5 , No –</li> </ul> <i><b>Champion of Item:</b> J. Adkins, Technical Support</i>

<u>106</u>	106.1-Source of Supply and Quality Requirements (BUY AMERICA)	<ul style="list-style-type: none"> <li>• Discussion ensued.</li> <li>• <b>Approved: Yes – 5 , No –</b></li> </ul> <p><i><b>Champion of Item:</b> J. Adkins, Technical Support</i></p>
<u>109</u>  <u>SP 109</u>	109.7-Payment for Material on Hand  SP109-	<ul style="list-style-type: none"> <li>• Discussion ensued.</li> <li>• SP109 added.</li> <li>• <b>Approved: Yes – 5 , No –</b></li> </ul> <p><i><b>Champion of Item:</b> G. Hanna, MCS&amp;T</i></p>
<u>212</u>	212.2.5.3-Degree of Nonconformance	<ul style="list-style-type: none"> <li>• No comments.</li> <li>• <b>Approved: Yes – 5 , No –</b></li> </ul> <p><i><b>Champion of Item:</b> J. Adkins, Technical Support</i></p>
<u>SP315</u>	SP315-Trail Surface Aggregate (TSA)	<ul style="list-style-type: none"> <li>• Discussion ensued.</li> <li>• <b>Approved(with proposed change): Yes – 5 , No</b></li> </ul> <p><i><b>Champion of Item:</b> T. Ross, MCS&amp;T</i></p>
<u>410</u>  <u>SP410</u>	410.7.1.5-Bond Strength  410.13.6-Bond Strength Adjustment	<ul style="list-style-type: none"> <li>• No comments.</li> <li>• SP ran though Asphalt Joint Sub Committee.</li> <li>• <b>Approved: Yes – 5 , No –</b></li> </ul> <p><i><b>Champion of Item:</b> S. Jack, MCS&amp;T</i></p>
<u>506</u>	506.8-Repair Assessment Period	<ul style="list-style-type: none"> <li>• Discussion ensued.</li> <li>• <b>Approved: Yes – 5 , No –</b></li> </ul> <p><i><b>Champion of Item:</b> K. Kukaua, MCS&amp;T</i></p>
<u>SP 601</u>	SP601-Mass Concrete	<ul style="list-style-type: none"> <li>• Discussion Ensued</li> <li>• Tabled by champion.</li> <li>• Vote pending WVU update.</li> </ul> <p><i><b>Champion of Item:</b> K. Kukaua, MCS&amp;T</i></p>
<u>601</u>	601.3.1-Mix Design Requirements	<ul style="list-style-type: none"> <li>• No comments.</li> <li>• <b>Approved: Yes – 5 , No –</b></li> </ul> <p><i><b>Champion of Item:</b> A. Thaxton, MCS&amp;T</i></p>

<b><u>601</u></b>	<b>601.1–Description, 601.2–Materials, 601.3-Proportioning, 601.4-Testing, 601.8-Forms, 601.9-Adverse Weather Conditions, 601.10-Placing Concrete, 601.12-Curing and Protecting Concrete</b>	<ul style="list-style-type: none"> <li>• Discussion Ensued</li> <li>• Tabled by champion.</li> <li>• Vote pending WVU update.</li> </ul> <p><b><i>Champion of Item: A. Thaxton, MCS&amp;T</i></b></p>
<b><u>609</u></b>	<b>609.2.1-Detectable Warning Surfaces</b>	<ul style="list-style-type: none"> <li>• No comments.</li> <li>• <b>Approved: Yes – 5 , No –</b></li> </ul> <p><b><i>Champion of Item: G. Mullins, District Two</i></b></p>
<b><u>625</u></b>	<b>625.5.3-Casing</b>	<ul style="list-style-type: none"> <li>• No comments.</li> <li>• <b>Approved: Yes – 5 , No –</b></li> </ul> <p><b><i>Champion of Item: J. Hamilton, Contract Administration</i></b></p>
<b><u>688</u></b>	<b>Section 688-Field Painting of Metal Structures</b>	<ul style="list-style-type: none"> <li>• Discussion ensued.</li> <li>• Not ready for a Vote.</li> </ul> <p><b><i>Champion of Item: K. Trent, Operations</i></b></p>
<b><u>720</u></b>	<b>720.3.2-Quality Assurance (QA) Testing:</b>	<ul style="list-style-type: none"> <li>• No comments.</li> <li>• <b>Approved: Yes – 5 , No –</b></li> </ul> <p><b><i>Champion of Item: V. Allison, MCS&amp;T</i></b></p>

4. **Begin Discussion of New Business Items**

<b><u>SPWV JobsAct</u></b>	<b>SP WV Jobs Act</b>	<ul style="list-style-type: none"> <li>• Discussion ensued.</li> <li>• Bring back in July.</li> </ul> <p><b><i>Champion of Item: D. Ballard,</i></b></p>
<b><u>101</u></b>	<b>101.2-DEFINITIONS:</b>	<ul style="list-style-type: none"> <li>• No comments.</li> <li>• Bring back in July.</li> </ul> <p><b><i>Champion of Item: J. Adkins, Technical Support</i></b></p>
<b><u>109</u></b>	<b>109.20.1-Electronic Ticket Delivery</b>	<ul style="list-style-type: none"> <li>• No comments.</li> <li>• Bring back in July.</li> </ul> <p><b><i>Champion of Item: D. Brayack, MCS&amp;T</i></b></p>

<b><u>401</u></b>	<b>401.13.3</b>	<ul style="list-style-type: none"> <li>Reviewed comments from Industry.</li> <li>Bring back in July.</li> </ul> <p><i><b>Champion of Item:</b> K. Kukaua, MCS&amp;T</i></p>
<b><u>SP401</u></b>	<b>SP401-Basis of Payment</b>	<ul style="list-style-type: none"> <li>No comments.</li> <li>Bring back in July.</li> </ul> <p><i><b>Champion of Item:</b> K. Kukaua, MCS&amp;T</i></p>
<b><u>403</u></b>	<b>Section 403- Crack Sealing In Asphalt Pavement</b>	<ul style="list-style-type: none"> <li>Reviewed comments from Industry.</li> <li>Bring back in July.</li> </ul> <p><i><b>Champion of Item:</b> K. Kukaua, MCS&amp;T</i></p>
<b><u>SP403</u></b>	<b>SP403-Joint and Crack Sealing of Asphalt Pavements</b>	<ul style="list-style-type: none"> <li>No comments.</li> <li>Bring back in July.</li> </ul> <p><i><b>Champion of Item:</b> K. Kukaua, MCS&amp;T</i></p>
<b><u>420</u></b>	<b>420.2.2-Fine Aggregate, 2FA and 3FA</b>	<ul style="list-style-type: none"> <li>No comments.</li> <li>Bring back in July.</li> </ul> <p><i><b>Champion of Item:</b> K. Kukaua, MCS&amp;T</i></p>
<b><u>601</u></b>	<b>601.13.3.3.1-Weather Conditions</b>	<ul style="list-style-type: none"> <li>No comments.</li> <li>Bring back in July.</li> </ul> <p><i><b>Champion of Item:</b> J. Adkins, Technical Support</i></p>
<b><u>601</u></b>	<b>601.3.2.1-Consistency</b>	<ul style="list-style-type: none"> <li>No comments.</li> <li>Bring back in July.</li> </ul> <p><i><b>Champion of Item:</b> A. Thaxton, MCS&amp;T</i></p>
<b><u>604</u></b>	<b>604.8.1-Initial Backfill Zone</b>	<ul style="list-style-type: none"> <li>No comments.</li> <li>Bring back in July.</li> </ul> <p><i><b>Champion of Item:</b> A. Thaxton, MCS&amp;T</i></p>

**March Specification Committee Meeting**  
**Wednesday, March 5, 2025**  
**Attendee List**

**In-Person Meeting Attendees**

- |                     |  |
|---------------------|--|
| 1. Janie Adkins     | WVDOH – Technical Support Division       |
| 2. Jason Hunter     | TRITON                                   |
| 3. Doug Kirk        | WVDOH – Technical Support Division       |
| 4. Jacinda Chapman  | WVDOH – Technical Support Division       |
| 5. Ruby Tabassum    | WVDOH – Traffic Engineering Division     |
| 6. Dan Estep        | HNTB                                     |
| 7. Jarred Hypes     | WVDOH – Engineering Division             |
| 8. Eric Lough       | WVDOH – Operations Division              |
| 9. Kiano Kukauo     | WVDOH – MCS&T Division                   |
| 10. Shawn Smith     | WVDOH – Contract Administration Division |
| 11. Matt Crum       | WVDOH – Contract Administration Division |
| 12. Daniel Hoskms   | WVDOH – MCS&T Division                   |
| 13. Shawn Jack      | WVDOH – MCS&T Division                   |
| 14. Trevor Armes    | WVDOH – MCS&T Division                   |
| 17. Vincent Allison | WVDOH – MCS&T Division                   |
| 18. John Crane      | APAWV/CAWV                               |

**Virtual Meeting Attendees**

- |                       |  |
|-----------------------|--|
| 1. Daniel A Brayack   | WVDOH – MCS&T Division                   |
| 2. Christopher B Amos | WVDOH – Legal Division                   |
| 3. Matt Crum          | WVDOH – Contract Administration Division |
| 4. John Cummings      | WVDOH – MCS&T Division                   |
| 6. Sasha Danberry     | WVDOH – Contract Administration Division |
| 7. Lauren Deem        | Profile Products                         |
| 8. Jason Foster       | WVDOH – Chief Engineer of Development    |
| 9. Tom J Collin       | WVDOH – District Eight                   |
| 12. Lorah Ford        | WVDOH – MCS&T                            |
| 13. Adam Gonzales     | WVDOH – Contract Administration Division |
| 14. George Hanna      | WVDOH – MCS&T                            |
| 15. Leslie Hopkinson  | WVU                                      |
| 16. Kiana Kukaua      | WVDOH – MCS&T Division                   |
| 17. Chris Justice     | The Wells Group, LLC                     |
| 18. Bill R Murray     | WVDOH – Operations Division              |
| 19. Mike Mance        | WVDOH – MCS&T Division                   |
| 20. Gary Mullins      | WVDOH – MCS&T Division                   |
| 21. Joseph Neely      | WVDOH – District One                     |
| 22. Careasa Nichols   | WVDOH – Procurement Division             |
| 23. Mark Nettleton    | WVDOH – Technical Support Division       |

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Attendee List**

**In-Person Meeting Attendees**

- |                        |                        |
|------------------------|------------------------|
| 24. Amber Pennington   | WVDOH – MCS&T          |
| 25. Charles E Ramsey   | WVDOH – District One   |
| 26. Calvin W Ratchford | WVDOH MCS&T            |
| 27. Jamie Rose         |                        |
| 28. Andrew Thaxton     | WVDOH – MCS&T Division |
| 29. Steve Williamson   | Baker                  |
| 30. Jason Workman      | WVDOH – Legal Division |
| 31. Ahmed Mongi        | HDR                    |
| 32. Andy Kincell       | Ascent WV              |
| 33. Chad Robinson      | TranSystems            |
| 34. Ed Waterfall       |                        |
| 35. Hao Chen           | FHWA                   |
| 36. Joe Grani          | CTL Engineering        |
| 37. Patrick Holubetz   | CPESC                  |
| 38. Roger Thomas       | Shelly & Sands         |

**59 Total Attendees**