

Finance & Administration  
Div. of Highways  
Bldg 5, RM A-220  
1900 Kanawha Blvd E  
Charleston, WV 25302

Sealed Bid: Equipment Lease/Rental with operator - ~~200015~~

Buyer: Tina Lewis

Solicitation: ARFQ DOT 200000022

Bid Opening Date: 12/16/19

Time: 2:30 pm

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DEC 13 2019  
FINANCE DIVISION  
DOT

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2019 DEC 13 11:46  
FINANCE DIVISION

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2019 DEC 13 11:46

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1. No Saturday Delivery (delivered next business day)  
2. Sunday/Holiday Delivery Required (additional fee, where available)  
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TO: (PLEASE PRINT)

Finance Admin.  
Div of Highway  
Bldg 5 Rm A-220  
190 Kanawha Blvd E  
Charleston Wv 25305

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25305

For pickup or USPS Tracking™, visit USPS.com or call 800-222-1811.  
\$100.00 insurance included.

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25305



1087



EJ 207 008 295 US

PAYMENT BY ACCOUNT (if applicable)

USP's Corporate Acct. No.

Federal Agency Acct. No. or Postal Service™ Acct. No.

ORIGIN (POSTAL SERVICE USE ONLY)

DPO

Military

Postage

2-Day (MM/DD/YY)

Scheduled Delivery Date

12-13-19

25.50

PO ZIP Code

26201

Date Accepted (MM/DD/YY)

12-12-19

Scheduled Delivery

10:30 AM

12 NOON

NOON

Return Receipt Fee

Live Animal Transportation Fee

Special Handling/Fragile

Sunday/Holiday Premium Fee

Total Postage & Fees

25.50

Weight

Flat Rate

Acceptance Employee Initials

PDS

Employee Signature

Delivery Attempt (MM/DD/YY) Time

Employee Signature

Delivery Attempt (MM/DD/YY) Time

Employee Signature

Employee Signature

Employee Signature

Employee Signature

Employee Signature

Employee Signature

Employee Signature

Employee Signature

Employee Signature

Employee Signature

Employee Signature

LABEL 11-B, MARCH 2018  
PSN 7890-02-000-9966



**GENERAL TERMS AND CONDITIONS:  
(Agency Delegated Procurements Only)**

**1. CONTRACTUAL AGREEMENT:** Issuance of a Award Document signed by the Agency and approved as to form by the Attorney General's office, if required, constitutes acceptance of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

**2. DEFINITIONS:** As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

**2.1. "Agency" or "Agencies"** means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

**2.2. "Bid" or "Proposal"** means the vendors submitted response to this solicitation.

**2.3. "Contract"** means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

**2.4. "Director"** means the Director of the West Virginia Department of Administration, Purchasing Division.

**2.5. "Purchasing Division"** means the West Virginia Department of Administration, Purchasing Division.

**2.6. "Award Document"** means the document signed by the Agency that identifies the Vendor as the contract holder.

**2.7. "Solicitation"** means the official notice of an opportunity to supply the State with goods or services.

**2.8. "State"** means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

**2.9. "Vendor" or "Vendors"** means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

**3. CONTRACT TERM; RENEWAL; EXTENSION:** The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

**Term Contract**

**Initial Contract Term:** This Contract becomes effective on Award and extends for a period of One (1) year(s).

**Renewal Term:** This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor. Any request for renewal should be delivered to the Agency thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to Two (2) successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited.

**Alternate Renewal Term** – This contract may be renewed for \_\_\_\_\_ successive \_\_\_\_\_ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor and Agency.

**Delivery Order Limitations:** In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

**Fixed Period Contract:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within \_\_\_\_\_ days.

**Fixed Period Contract with Renewals:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within \_\_\_\_\_ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that maintenance, monitoring, or warranty services will be provided for \_\_\_\_\_ year(s) thereafter.

**One Time Purchase:** The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

**Other:** See attached.

**4. NOTICE TO PROCEED:** Vendor shall begin performance of this Contract immediately upon receiving notice to proceed unless otherwise instructed by the Agency. Unless otherwise specified, the fully executed Award Document will be considered notice to proceed.

**5. QUANTITIES:** The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

**Open End Contract:** Quantities listed in this Solicitation are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

**Service:** The scope of the service to be provided will be more clearly defined in the specifications included herewith.

**Combined Service and Goods:** The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

**One Time Purchase:** This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

**6. EMERGENCY PURCHASES:** The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute of breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One Time Purchase contract.

**7. REQUIRED DOCUMENTS:** All of the items checked below must be provided to the Agency by the Vendor as specified below.

**PERFORMANCE BOND:** The apparent successful Vendor shall provide a performance bond in the amount of 100% of the contract value. The performance bond must be received by the Agency prior to Contract award.

**LABOR/MATERIAL PAYMENT BOND:** The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be received by the Agency prior to Contract award.

**MAINTENANCE BOND:** The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Agency prior to Contract award.

**LICENSE(S) / CERTIFICATIONS / PERMITS:** In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

**8. INSURANCE:** The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below and must include the State as an additional insured on each policy prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether or not that insurance requirement is listed in this section.

Vendor must maintain:

**Commercial General Liability Insurance** in at least an amount of:  
\$1,000,000.00 \_\_\_\_\_ per occurrence.

**Automobile Liability Insurance** in at least an amount of: \_\_\_\_\_ per occurrence.

**Professional/Malpractice/Errors and Omission Insurance** in at least an amount of: \_\_\_\_\_ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

**Commercial Crime and Third Party Fidelity Insurance** in an amount of: \_\_\_\_\_ per occurrence.

**Cyber Liability Insurance** in an amount of: \_\_\_\_\_ per occurrence.

**Builders Risk Insurance** in an amount equal to 100% of the amount of the Contract.

**Pollution Insurance** in an amount of: \_\_\_\_\_ per occurrence.

**Aircraft Liability** in an amount of: \_\_\_\_\_ per occurrence.

**9. WORKERS' COMPENSATION INSURANCE:** The apparent successful Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

**10. LIQUIDATED DAMAGES:** This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

\_\_\_\_\_ for \_\_\_\_\_

Liquidated Damages Contained in the Specifications

**11. ACCEPTANCE:** Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

**12. PRICING:** The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

**13. PAYMENT IN ARREARS:** Payment in advance is prohibited under this Contract. Payment may only be made after the delivery and acceptance of goods or services. The Vendor shall submit invoices, in arrears.

**14. PAYMENT METHODS:** Vendor must accept payment by electronic funds transfer or P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

**15. ADDITIONAL FEES:** Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

**16. TAXES:** The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

**17. FUNDING:** This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available.



**18. CANCELLATION:** The State reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Agency may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

**19. TIME:** Time is of the essence with regard to all matters of time and performance in this Contract.

**20. APPLICABLE LAW:** This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code or West Virginia Code of State Rules is void and of no effect.

**21. COMPLIANCE WITH LAWS:** Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances. Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances.

**22. ARBITRATION:** Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

**23. MODIFICATIONS:** This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary, no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor.

**24. WAIVER:** The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

**25. SUBSEQUENT FORMS:** The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

**26. ASSIGNMENT:** Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency and any other government agency or office that may be required to approve such assignments.

**27. WARRANTY:** The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

**28. STATE EMPLOYEES:** State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

**29. PRIVACY, SECURITY, AND CONFIDENTIALITY:** The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>

**30. YOUR SUBMISSION IS A PUBLIC DOCUMENT:** Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

**DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.**

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

**31. LICENSING:** In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities. Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section.

**32. ANTITRUST:** In submitting a bid to, signing a contract with, or accepting an Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

**33. VENDOR CERTIFICATIONS:** By signing its bid or entering into this Contract, Vendor certifies (1) that its bid or offer was made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, person or entity submitting a bid or offer for the same material, supplies, equipment or services; (2) that its bid or offer is in all respects fair and without collusion or fraud; (3) that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; and (4) that it has reviewed this Solicitation in its entirety; understands the requirements, terms and conditions, and other information contained herein. Vendor's signature on its bid or offer also affirms that neither it nor its representatives have any interest, nor shall acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency. The individual signing this bid or offer on behalf of Vendor certifies that he or she is authorized by the Vendor to execute this bid or offer or any documents related thereto on

Vendor's behalf; that he or she is authorized to bind the Vendor in a contractual relationship; and that, to the best of his or her knowledge, the Vendor has properly registered with any State agency that may require registration.

**34. VENDOR RELATIONSHIP:** The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing. Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

**35. INDEMNIFICATION:** The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

**36. PURCHASING AFFIDAVIT:** In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State, Vendors are required to sign, notarize, and submit the Purchasing Affidavit to the Purchasing Division affirming under oath that it is not in default on any monetary obligation owed to the state or a political subdivision of the state.

**37. CONFLICT OF INTEREST:** Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

**38. REPORTS:** Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at [purchasing.requisitions@wv.gov](mailto:purchasing.requisitions@wv.gov).

**39. BACKGROUND CHECK:** In accordance with W. Va. Code § 15-2D-3, the Director of the Division of Protective Services shall require any service provider whose employees are regularly employed on the grounds or in the buildings of the Capitol complex or who have access to sensitive or critical information to submit to a fingerprint-based state and federal background inquiry through the state repository. The service provider is responsible for any costs associated with the fingerprint-based state and federal background inquiry. After the contract for such services has been approved, but before any such employees are permitted to be on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, the service provider shall submit a list of all persons who will be physically present and working at the Capitol complex to the Director of the Division of Protective Services for purposes of verifying compliance with this provision. The State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check.

Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

**40. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS:** Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.

b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open hearth, basic oxygen, electric furnace, Bessemer or other steel making process. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:

c. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or

d. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

**41. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL:** In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a "substantial labor surplus area", as defined by the United States Department of Labor, the cost of

Revised 11/14/2019

domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

**42. PROHIBITION AGAINST USED OR REFURBISHED:** Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

## ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

**1. CONTRACTOR'S LICENSE:** West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. If an apparent low bidder fails to submit a license number in accordance with this section, the Purchasing Division will promptly request by telephone and electronic mail that the low bidder and the second low bidder provide the license number within one business day of the request. Failure of the bidder to provide the license number within one business day of receiving the request shall result in disqualification of the bid. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: Atlas Group LLC

Contractor's License No.: WV- 058864

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document

**2. AIA DOCUMENTS:** All construction contracts that will be completed in conjunction with architectural services procured under Chapter 5G of the West Virginia Code will be governed by the attached AIA documents, as amended by the Supplementary Conditions for the State of West Virginia, in addition to the terms and conditions contained herein.

**2A. PROHIBITION AGAINST GENERAL CONDITIONS:** Notwithstanding anything contained in the AIA Documents or the Supplementary Conditions, the State of West Virginia will not pay for general conditions, or winter conditions, or any other condition representing a delay in the contract. The Vendor is expected to mitigate delay costs to the greatest extent possible and any costs associated with Delays must be specifically and concretely identified. The state will not consider an average daily rate multiplied by the number of days extended to be an acceptable charge.

**3. GREEN BUILDINGS MINIMUM ENERGY STANDARDS:** In accordance with § 22-29-4, all new building construction projects of public agencies that have not entered the schematic design phase prior to July 1, 2012, or any building construction project receiving state grant funds and appropriations, including public schools, that have not entered the schematic design phase prior to July 1, 2012, shall be designed and constructed complying with the ICC International Energy Conservation Code, adopted by the State Fire Commission, and the ANSI/ASHRAE/IESNA Standard 90.1-2007: Provided, That if any construction project has a commitment of federal funds to pay for a portion of such project, this provision shall only apply to the extent such standards are consistent with the federal standards.

**ADDITIONAL TERMS AND CONDITIONS  
(Architectural and Engineering Contracts Only)**

**1. PLAN AND DRAWING DISTRIBUTION:** All plans and drawings must be completed and available for distribution at least five business days prior to a scheduled pre-bid meeting for the construction or other work related to the plans and drawings.

**2. PROJECT ADDENDA REQUIREMENTS:** The Architect/Engineer and/or Agency shall be required to abide by the following schedule in issuing construction project addenda. The Architect/Engineer shall prepare any addendum materials for which it is responsible, and a list of all vendors that have obtained drawings and specifications for the project. The Architect/Engineer shall then send a copy of the addendum materials and the list of vendors to the State Agency for which the contract is issued to allow the Agency to make any necessary modifications. The addendum and list shall then be forwarded to the Purchasing Division buyer by the Agency. The Purchasing Division buyer shall send the addendum to all interested vendors and, if necessary, extend the bid opening date. Any addendum should be received by the Purchasing Division at least fourteen (14) days prior to the bid opening date.

**3. PRE-BID MEETING RESPONSIBILITIES:** The Architect/Engineer shall be available to attend any pre-bid meeting for the construction or other work resulting from the plans, drawings, or specifications prepared by the Architect/Engineer.

**4. AIA DOCUMENTS:** All construction contracts that will be completed in conjunction with architectural services procured under Chapter 5G of the West Virginia Code will be governed by the attached AIA documents, as amended by the Supplementary Conditions for the State of West Virginia, in addition to the terms and conditions contained herein. The terms and conditions of this document shall prevail over anything contained in the AIA Documents or the Supplementary Conditions.

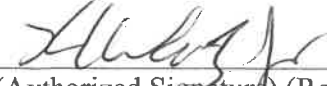
**5. GREEN BUILDINGS MINIMUM ENERGY STANDARDS:** In accordance with West Virginia Code § 22-29-4, all new building construction projects of public agencies that have not entered the schematic design phase prior to July 1, 2012, or any building construction project receiving state grant funds and appropriations, including public schools, that have not entered the schematic design phase prior to July 1, 2012, shall be designed and constructed complying with the ICC International Energy Conservation Code, adopted by the State Fire Commission, and the ANSI/ASHRAE/IESNA Standard 90.1-2007: Provided, That if any construction project has a commitment of federal funds to pay for a portion of such project, this provision shall only apply to the extent such standards are consistent with the federal standards.



**DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.**

Kenneth L Woody Jr - Pres  
(Name, Title)  
Kenneth L. Woody Jr - Pres  
(Printed Name and Title)  
718 Industrial Park Rd Buckhannon, WV 26201  
(Address)  
304-460-7300 / 304-472-7111  
(Phone Number) / (Fax Number)  
atlasgroupwv@gmail.com  
(E-mail address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Atlas Group LLC  
(Company)  
 K. Woody - Pres  
(Authorized Signature) (Representative Name, Title)  
K. Woody - Pres  
(Printed Name and Title of Authorized Representative)  
12/12/19  
(Date)  
304-460-7300 / 304-472-7111  
(Phone Number) (Fax Number)

## ADDENDUM ACKNOWLEDGEMENT FORM

### SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

### Addendum Numbers Received:

*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Atlas Group LLC  
Company

[Signature]  
Authorized Signature

12/12/19  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION  
**Equipment Lease/Rental WITH Operator**

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**SPECIFICATIONS**

1. **PURPOSE AND SCOPE:** The West Virginia Division of Highways is soliciting bids to establish an open-end contract to provide Equipment Lease/Rental WITH Operator from individuals and organizations, for use at WV Division of Highways' locations throughout the State of WV.
  
2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the GENERAL TERMS AND CONDITIONS.
  - 2.1 **“Contract Item” or “Contract Items”** means the list of items identified for lease/rental in Section III, Subsection 3.2 below.
  
  - 2.2 **“Pricing Pages”** means the schedule of prices contained in wvOASIS or attached hereto as Attachment A used to evaluate the Solicitation responses.
  
  - 2.3 **“Solicitation”** means the official notice of an opportunity to supply the State with goods or services.
  
  - 2.4 **“WVDOH”** used throughout this Solicitation means the West Virginia Division of Highways.
  
  - 2.5 **“Lease/Rental”** or any version of this language used throughout this Solicitation means an agreement wherein the WVDOH leases/rents the equipment, WITH Operator, set forth for periods of time not to exceed ninety days unless otherwise clearly specified in the Delivery Order.
  
  - 2.6 **“Contractor”, “Vendor” or “Equipment Owner”** g
  
  - 2.7 **“Standard Specs”** used throughout this Solicitation means the West Virginia Department of Transportation, Division of Highways Standard Specifications, Roads and Bridges, most recent edition, as modified by all subsequent annual Supplemental Specifications.

**3. GENERAL REQUIREMENTS:**

REQUEST FOR QUOTATION  
**Equipment Lease/Rental WITH Operator**

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A hard copy of the current Standard Specs may be purchased at a cost of \$20.00 (\$15.00 for the 2017 book plus \$5.00 for the Supplemental Latest Edition) using the Attachment D Standard Specifications Order Form. The completed form should be submitted by email to [DOTSpecifications@wv.gov](mailto:DOTSpecifications@wv.gov) or mailed to:

West Virginia Division of Highways  
Contract Administration  
Building 5, Room 840  
1900 Kanawha Boulevard, East  
Charleston, West Virginia 25305

**3.2 Contract Items and Mandatory Requirements:** Vendor shall provide Agency with the Contract Items listed below as a lease/rental Contract Item, WITH Operator, on an open-end and continuing basis. Contract Items must meet or exceed the mandatory requirements as shown below.

**3.2.1 Equipment Offered, WITH Operator, for Lease/Rental:** The Vendor shall lease/rent equipment, WITH Operator, to the WVDOH per the day, week and/or month per Section 3.2.3.

**3.2.1.1** The Pricing Page, Attachment A shall provide a description of each piece of equipment that the WVDOH is requesting. Vendor should provide the proposed piece of equipment by listing the Manufacturer's Name, Model Number and Serial Number, where applicable, as instructed in Section 4.2 of these specifications for each piece of equipment proposed.

**3.2.1.2** All successful Vendors **shall** furnish proof of a WV General Contractor's License per Section 8, Required Documents, of the "General Terms and Conditions" prior to a contract being awarded to that Vendor.

**3.2.2 Mobilization:** To meet the immediate needs of the WVDOH, Vendors shall deliver/operate needed equipment assembled and ready to operate upon notice by the WVDOH, per Section 6.1, "Delivery Time" of these specifications.

**3.2.3 Lease/Rental Period:** Quoted rates for leased/rented equipment, WITH Operator, shall be for lease/rental days, weeks and/or months.

A lease/rental day is a day of agency possession of equipment WITH operator during which it is not down for four hours or more during the normal work period. NOTE: Days on which a piece of equipment is down for normal

REQUEST FOR QUOTATION  
**Equipment Lease/Rental WITH Operator**

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maintenance or repair for four hours or more during the normal work period shall be considered a day of downtime and shall not be considered a day of equipment lease/rental.

A lease/rental week is seven lease/rented days, including Saturdays, Sundays and Holidays.

A lease/rental month is thirty lease/rented days, including Saturdays, Sundays and Holidays.

The date of official receipt of leased/rented equipment by the WVDOH shall be considered the first day of lease/rental. The day immediately preceding the date on which leased/rented equipment WITH operator is officially returned to the owner shall be considered the last day of lease.

**3.2.4 Maintenance, Down Time and Risk of Loss:**

**3.2.4.1 Maintenance:** The Vendor shall provide fuel, oil and other lubricants necessary for the operation, maintenance and use of the equipment leased/rented from this contract. The Vendor shall be responsible for performance of regular, routine, preventive maintenance, according to the Manufacturer recommendations of equipment and parts/supplies associated with regular, routine, preventive maintenance activities.

**3.2.4.2 Down Time:** All such equipment inoperable by reason of the necessity of replacement of parts or repair of damage, as with normal maintenance, for a period of time greater than four hours shall be considered by the WVDOH as “down” and no payment shall be made by the WVDOH for the use of such equipment for such periods unless such “down time” is due to the negligence or lack of reasonable care by the WVDOH.

**3.2.4.3 Risk of Loss, Damage, Destruction or Theft:** The Vendor shall be responsible for maintenance of such equipment, for all loss to such equipment, destruction of or damage to such equipment and shall repair or replace any such equipment lost or destroyed.

After the equipment is delivered to the WVDOH job site or WVDOH location identified on the Delivery Order by the Vendor, the WVDOH shall then be responsible for any loss of such equipment or any part of the equipment during the time that the equipment is not in use or is not required to be attended to by the Vendor’s operators. The WVDOH shall be responsible for the security of such equipment as limited to ordinary care.

**REQUEST FOR QUOTATION**  
**Equipment Lease/Rental WITH Operator**

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NOTE: Operators furnished by the Vendor per this contract, while under the direction of the WVDOH, shall remain the employees of and under the control of the Vendor and shall not be considered as agents of the WVDOH.

**4. DAY, WEEK, MONTH DEFINITION AND CALCULATION OF OVERTIME:** For owned equipment, the Vendor(s) shall be paid a lease/rental rate determined as follows.

- 4.1 A workday for WVDOH lease/rental purposes is defined as 10 hours.
- 4.2 A work week for WVDOH lease/rental purposes is defined as 50 hours.
- 4.3 A work month for WVDOH lease/rental purposes is defined as 176 hours.
- 4.4 Overtime rates shall be charged as a percentage above the normal workday or work week.
  - 4.4.1 Overtime for workday shall be calculated as follows:
    - 4.4.1.1 Hour 11 through hour 18 will be charged as the workday hourly rate plus 40%.
    - 4.4.1.2 Hour 19 to hour 24 will be charged as the workday hourly rate plus 60%.
    - 4.4.1.3 Once hour 24 is reached, a new lease/ rental day begins at the normal workday rate.
    - 4.4.1.4 Any overtime rates bid other than those stated above in 4.4.1.1 and 4.4.1.2 will not be accepted and could result in the disqualification of the Vendor's bid.
  - 4.4.2 Overtime for work week shall be calculated as follows:
    - 4.4.2.1 Hour 51 through hour 74 will be charged as the workweek hourly rate plus 30%.
    - 4.4.2.2 Hour 75 to hour 99 will be charged as the workweek hourly rate plus 50%.
    - 4.4.2.3 Once hour 100 is reached, a new lease/ rental work week begins at the normal weekly rate.
    - 4.4.2.4 Any overtime rates bid other than those stated above in 4.4.2.1 and 4.4.2.2 will not be accepted and could result in the disqualification of the Vendor's bid.

REQUEST FOR QUOTATION  
**Equipment Lease/Rental WITH Operator**

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**4.4.2.5** Any lease/rental charges above the work month of 176 hours shall be charged using the appropriate workday or work week rates.

**5. CONTRACT AWARD:**

**5.1 Contract Award:** The Contract is intended to provide Agencies with a lease/rental price, WITH Operator, on all Contract Items. A Contract shall be awarded to all responsible Vendors that provide the Contract Items for lease/rental, WITH Operator, which meet all required specifications of this contract.

**5.2 Pricing Pages and Information Attachment Form:** Vendors may bid any or all items on the Pricing Pages, Attachment A.

Vendors should submit their proposed pricing for each item bid, including Operator, as daily, weekly and/or monthly pricing along with the delivery fee on the Attachment A Pricing Page. Proposed pricing submitted in any other form other than what is requested on Attachment A Pricing Page shall be grounds to disqualify the Vendor's bid for the piece of equipment or the bid in its entirety.

Vendors should submit a description of the proposed equipment for each item bid on the Attachment A Pricing Page. This information should include the Manufacturer's Name, Model Number and Serial Number, where applicable.

Multiple pieces of equipment can be proposed/identified on one Pricing Page whether pricing is the same or varying prices.

Attachment B Form should identify the Vendor's base location and any other potential base locations where the equipment bid may be delivered by the Vendor. The Vendor should provide the 911 address or the most recent physical street address, city and state for each base location.

Counties serviced by the Vendor should be identified on the Attachment B Information Form. If specific counties are not identified on the Information Attachment B Form, it will be expected that the Vendor can service all counties in the State of WV.

Failure to provide this information on Attachment A and the Attachment B Form for each item bid may result in disqualification of award to the Vendor for that item or the bid in its entirety.

Currently, there is no estimated lease/rental volume available for any item. No future use of the Contract or any individual item is guaranteed or implied.

REQUEST FOR QUOTATION  
**Equipment Lease/Rental WITH Operator**

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Vendor should electronically enter the information into Attachment A through wvOASIS, if available, or as an electronic document. In most cases, the Vendor can request an electronic copy of Attachment A for bid purposes by sending an email request to the following address: [Kristy.E.James@wv.gov](mailto:Kristy.E.James@wv.gov)

- 5.3 Contract award transition:** Upon the award of this contract, whether the effective date or the completed and encumbered date or an established date by the WVDOH, the WVDOH Maintenance Division will announce the effective date of use of this contract to the Districts and the Vendors. Upon the announced effective date of use by the WVDOH Maintenance Division to the Districts and Vendors, any Delivery Order issued toward the 2020 Equipment Lease/Rental WITH Operator Contracts shall remain in effect and should not be cancelled until that Delivery Order is filled; however, after ten (10) working days of the Districts' and Vendors' notice, any Delivery Order that has not been completely filled by the Vendors from the 2020 Equipment Lease/Rental WITH Operator Contracts shall NOT be completed, but a cancellation notice will be sent to that Vendor from the issuing District for cancellation of the balance of that Delivery Order only. No Delivery Order from the 2020 Equipment Lease/Rental WITH Operator Contracts should be held open by the District or the Vendor longer ten (10) working days after the notice to the Districts and the Vendors of the effective date of use of the new contracts.

This directive is issued to assist the Districts and the Vendors when fulfilling open Delivery Orders only. It is NOT issued to cause harm or to take contracts from one Vendor to give to another Vendor, but to establish a transition process from one contract into another contract.

**6. ORDERING, INVOICING, AND PAYMENT:**

**6.1 Ordering:** Vendor shall accept orders through wvOASIS, regular mail, facsimile, e-mail, or any other written forms of communication. Vendor may, but is not required to, accept on-line orders through a secure internet ordering portal/website. If Vendor can accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Vendor shall ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line.

At the time of need, the WVDOH will calculate the cost of leasing/renting the equipment, WITH Operator, plus the cost of delivery of said equipment from the Vendor's base location to the WVDOH job site and vendor preference, if applicable, and award the Delivery Order to the equipment owner with the least overall cost. The WVDOH shall record the Vendor's equipment serial number on the Delivery Order.



**REQUEST FOR QUOTATION  
Equipment Lease/Rental WITH Operator**

An example: WVDOH needs to lease/rent a CAT RM500 Reclaimer, WITH Operator, for six days (60 hours). Example bids received from Vendors are:

	Lease/Rental Rate of Equipment Without Delivery WITH Operator			Equipment Delivery Fee	
	\$ / DAY	\$ / WEEK	\$ / MONTH	1st Mile	Each Add. Mile
	up to 10 hours	up to 50 hrs	up to 176 hrs		
Vendor Red	\$ 2,500.00	\$ 10,000.00	\$ 36,080.00	\$ 300.00	\$ 10.00
Vendor Blue	\$ 2,750.00	\$ 9,900.00	\$ 36,000.00	\$ 450.00	\$ 15.00
Vendor Green	\$ 3,250.00	\$ 13,000.00	\$ 41,700.00	\$ -	\$ -

To calculate lease/rental, each vendor will be reviewed, and calculations made to determine the lowest bidder.

Estimate 6 days (60 hours) needed; travel 10 miles to site					
Vendor Red Calculation	\$ 2,500.00	\$ 10,000.00	\$ -	\$ 300.00	\$ 90.00
Vendor Blue Calculation	\$ 2,750.00	\$ 9,900.00	\$ -	\$ 450.00	\$ 135.00
Vendor Green Calculation	\$ 3,250.00	\$ 13,000.00	\$ -	\$ -	\$ -

The requested lease/rental is six days (60 hours), which equals one work week and one workday. The work week rate + the workday rate is \$12,500.00 for Vendor Red, \$12,650.00 for Vendor Blue and \$16,250.00 for Vendor Green. Then mobilization must be calculated: Vendor Red is \$300.00/1<sup>st</sup> mile + \$10.00 each additional mile x 9 miles = \$90.00; Vendor Blue is \$450.00/1<sup>st</sup> mile + \$15.00 each additional mile x 9 miles = \$135.00; and, Vendor Green has no mobilization charges. Add the workday, work week and mobilization for a total by vendor: Vendor Red is \$12,890.00; Vendor Blue is \$13,235.00 and Vendor Green is \$16,250.00 for lease/rental of the RM500 Reclaimer, WITH Operator, for six days. Vendor Red is the lowest bid.

Proximity of equipment to the WVDOH job site shall be a factor in determination of each Delivery Order. As explained in the preceding paragraphs, the Delivery Order will be issued to the lowest bidder; however, it is understood between the WVDOH and all Vendors whose bids are accepted, in the event that the low bidder for any given job is unable to perform, the Delivery Order will be cancelled and given to the next lowest bidder. In the event that no bidder can be found to perform the duties and obligations under this contract, then the Delivery Order may be cancelled and the lease/rental for the needed equipment may be bid on the open market.

**6.2 Invoicing:**

REQUEST FOR QUOTATION  
Equipment Lease/Rental WITH Operator

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- 6.2.1** Invoicing shall be at a minimum of no less than one lease/rental day. Equipment lease/rented for one lease/rental day shall equal four or more hours as described in Section 3.2.3, "Lease/Rental Period", of this contract.
- 6.2.2** Equipment leased/rented for one lease/rental week shall be invoiced at the weekly lease/rental rate or the number of lease/rental days times the daily lease/rental rate, whichever is less.
- 6.2.3** Equipment leased/rented for more than one lease/rental week, but less than one lease/rental month shall be invoiced at the monthly lease/rental rate or the number of lease/rental weeks times the weekly lease/rental rate including any period less than a multiple of seven days, whichever is less.
- 6.2.4** Equipment leased/rented for one lease/rental month or more shall be invoiced at the monthly rate. If the lease/rental period is not a multiple of thirty lease/rental days, each day in excess of the multiple shall be evaluated as one-thirtieth of a lease/rental month.
- 6.2.5** An invoice submitted to the WVDOH shall include the following:
- a) The beginning date and the ending date of the lease/rental period.
  - b) The number of lease/rental days in the invoicing period.
  - c) The number of equipment downtime days in the invoicing period.
  - d) The make, model and serial number of the leased equipment being invoiced as identified on the Vendor's contract.
  - e) The total owed to the Vendor and the method of calculation.

NOTE 1: The WVDOH will supply the equipment owner with the downtime days in any calendar month within ten days following the end of the calendar month or within two days following termination of a lease/rental, whichever is appropriate. The owner may obtain this information sooner by calling the WVDOH District that is leasing/renting the equipment.

NOTE 2: The period of need for leased/rented equipment as specified on the Delivery Order is only an estimate of need and shall not be used for invoicing purposes. Payment shall only be made for actual leased/rented days.

- 6.3 Payment:** Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia. The State of West Virginia currently utilizes a Purchasing Card program, administered under contract by a banking institution, to process payment

REQUEST FOR QUOTATION  
Equipment Lease/Rental WITH Operator

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for goods and services. The Vendor must accept the State of West Virginia's Purchasing Card for payment of all orders under this Contract.

**7. DELIVERY AND RETURN:**

**7.1 Delivery Time:** Vendor shall deliver standard orders within 48 hours after orders are received. Vendor shall deliver emergency orders within an agreed upon acceptable timeframe by the Vendor and the WVDOH after orders are received. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity is met.

**7.1.1 Acceptance, Beginning of Lease/Rental Period:** Upon delivery of each item of equipment by the Vendor to the location described in the Delivery Order, the WVDOH shall test and inspect the equipment. If such item of equipment is found to be in good order, the WVDOH shall accept such item of equipment and acknowledge the same in whatever form reasonably required by the Vendor. Such item of equipment shall be deemed to have been delivered to and accepted by the WVDOH on the date specified in such acknowledgement and the term of the Delivery Order and this contract shall be deemed to begin on that date.

**7.2 Late Delivery:** The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.

**7.3 Delivery Payment/Risk of Loss:** Standard order delivery or emergency delivery shall be as per Section 5.1 of these specifications. Vendor shall include the cost of standard order delivery charges in its bid pricing as directed in Section 3.2.2, "Mobilization", of these specifications and is not permitted to charge the Agency separately for such delivery.

**7.4 Return of Equipment:** Upon the completion of the project, the WVDOH will return the leased/rented equipment, at its expense to the Vendor at the original location at which such equipment was delivered to the WVDOH. The equipment must be washed and clean upon return to the vendor.

**7.5 Return of Unacceptable Items:** If the Agency deems the Contract Items to be unacceptable, such as the Vendor delivering a piece of equipment that was not bid for lease/rent on this contract, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either decide for the return within five (5) days of being notified that items are unacceptable or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. All returns of

REQUEST FOR QUOTATION  
Equipment Lease/Rental WITH Operator

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unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the lease/rental price, at the Agency's discretion.

- 7.6 Return Due to Agency Error:** Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a leased/rentable condition. Items shall be deemed to be in a leased/rentable condition. Any restocking fee for leased/rented equipment used by the WVDOH shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned equipment.

**8. VENDOR DEFAULT:**

- 8.1** The following shall be considered a vendor default under this Contract.
- 8.1.1** Failure to provide Contract Items in accordance with the requirements contained herein.
  - 8.1.2** Failure to comply with other specifications and requirements contained herein.
  - 8.1.3** Failure to comply with any laws, rules and ordinances applicable to the Contract Services provided under this contract.
  - 8.1.4** Failure to remedy deficient performance upon request.
- 8.2** The following remedies shall be available to Agency upon default:
- 8.2.1** Immediate cancellation of the Contract.
  - 8.2.2** Immediate cancellation of one or more Delivery Orders issued under this Contract.
  - 8.2.3** Any other remedies available in law or equity.

**9. MISCELLANEOUS:**

- 9.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a Contract modification is approved in accordance with the provisions contained in this Contract.

REQUEST FOR QUOTATION  
Equipment Lease/Rental WITH Operator

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- 9.2 Vendor Supply:** Vendor must carry enough inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.
- 9.3 Inspection of Equipment:** The Vendor shall have the right, during normal working hours, to the extent of the WVDOH's authority, to enter upon the premises where the said equipment is located for the purpose of inspecting the lease/rented equipment.
- 9.4 Damage beyond the control of the WVDOH:** The WVDOH shall not be liable for damage to or loss of any leased/rented equipment resulting from lightning, Acts of God, riots, strikes or other causes beyond the WVDOH's control.
- 9.5 Insurance:** The Vendor shall be responsible for insurance coverage per Section 3.2.4.3 of these specifications. However, if any said piece of equipment or any part thereof, shall be lost, destroyed or stolen by reason of the negligence of or lack of ordinary care on the part of the WVDOH, the WVDOH is insured by the Board of Risk and Insurance Management and insurance coverage will be provided by that agency only for long term, over thirty consecutive days of equipment lease/rental whereby, the WVDOH will, at its option, either replace or pay to the Vendor the fair market value of any of the said equipment or any part thereof
- 9.6 Liens:** The WVDOH shall not directly or indirectly create, incur, assume or suffer to exist any mortgage, pledge, lien, charge and encumbrance or claim on or with respect to the lease/rented equipment, except with respect to the respective rights of the Vendor and the WVDOH.
- 9.7 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items leased/rented, quantities of items leased/rented and total dollar value of the items leased/rented. Vendor shall also provide reports, upon request, showing the items leased/rented during the term of this Contract, the quantity leased/rented for each of those items and the total value of lease/rental for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

REQUEST FOR QUOTATION  
Equipment Lease/Rental WITH Operator

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- 9.8 Contract Manager:** During its performance of this Contract, the Vendor must designate and maintain a primary Contract Manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract Manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract Manager and his or her contact information below:

Contract Manager: K. Wady  
Telephone Number: 304-460-7300  
Fax Number: 304-472-7111  
Email Address: atlisgroupwv@gmail.com



**West Virginia Department of Transportation  
Division of Highways**

**Standard Specifications Order Form**

**Ordering Instructions:**

Copies of the *2017 Standard Specifications Roads and Bridges* and latest **Supplemental Specifications** may be purchased by completing this form, indicating the number of books desired, along with proper mailing and billing information.

Submit completed form by e-mail [DOHSpecifications@wv.gov](mailto:DOHSpecifications@wv.gov), or mail to:

Contract Administration Division  
1900 Kanawha Boulevard East  
Building Five, Room 840  
Charleston, WV 25305

**Order Form:**

Delivery Method (check one):      Pick-up                       Mail  (S&H fees apply – see below)

Payment Method (check one):      Invoice                       Check  (payable to: WV Division of Highways)

Number of Copies	Title	Price Each	Total
	<b>2017 Standard Specifications Roads and Bridges</b>	\$15.00	
	<b>Supplemental Specifications, Latest Edition</b>	\$5.00	
Shipping and Handling (S&H) *			
* 1-9 Items = \$5.00    10+ Items = \$10.00			
<b>Total Amount Due</b>			

NOTICE: The *2017 Standard Specifications Roads and Bridges* and *Supplemental Specifications* are available free of charge on the [Specifications Webpage](#).

**Customer Information:**

Company Name: \_\_\_\_\_  
 ATTENTION: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City, State, Zip Code: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

For Office Use Only (Do not write in the space below)				
Order Filled By: _____			Date: _____	
REC ORG	AUTH	ACT	OBJ	P/N
0064	COTH126	126	021	N

# Vendor Should Type Pricing Page Schedule

## Equipment Rental/Lease WITH Operator

ARQM DOT2000000005-6620C015

10/22/2019

### Attachment A

Equipment Description	WITH OPERATOR Equipment Offered for Lease/Rental		Lease/Rental Rate of Equipment Without Delivery/ WITH Operator			Equipment Delivery Fee	
	Manufacturer's Name	Model/Serial #	\$ /Day	\$ /Week	\$ /Month	1st Mile	Add. Mi.
<b>AERIAL BUCKET TRUCK</b> Highway Rated TRK. MTD Versalift SST-40-EIH or similar 45ft working ht. 1-1/2 man bucket min. Insulated articulating boom Boom Rotation @ level position. No CDL required							
<b>AERIAL BUCKET TRUCK</b> Highway Rated TRK. MTD 50' Reach Min. 43.5' Radius 360 degrees Boom Rotation @ level position							
<b>AERIAL BUCKET TRUCK</b> Highway Rated TRK. MTD 50' Reach Min. 43.5' Radius 360 degrees Boom Rotation @ level position							
<b>AERIAL PLATFORM TRUCK</b> Highway Rated TRK. MTD 40' Reach Min. 360 degrees Boom Rotation @ level position							
<b>AERIAL PLATFORM TRUCK</b> Highway Rated TRK. MTD 40' Reach Min. 360 degrees Boom Rotation @ level position							
<b>AERIAL PLATFORM TRUCK</b> Elliott Model L55-R or similar 55ft boom length min. Rear mounted turret							
<b>AERIAL PLATFORM TRUCK</b> Highway Rated TRK. MTD 55' Reach Min. 360 degrees Boom Rotation @ level position							
<b>AERIAL PLATFORM TRUCK</b> Elliott Model G50 or similar							
<b>AERIAL PLATFORM TRUCK</b>							



# Vendor Should Type Pricing Page Schedule

10/22/2019

## Attachment A

### Equipment Rental/Lease WITH Operator

ARQM DOT2000000005-6620C015

Equipment Description	WITH OPERATOR Equipment Offered for Lease/Rental		Lease/Rental Rate of Equipment Without Delivery/ WITH Operator			Equipment Delivery Fee	
	Manufacturer's Name	Model/Serial #	\$ /Day	\$ /Week	\$ /Month	1st Mile	Add. Mi.
Elliott Model L55 or similar							
<b>AUGER</b> Track Mtd.							
<b>AUGER</b> Truck Mtd.							
<b>BACKHOE</b> Crawler Mech./Hyd. 0.75 Cyd. 24,000 lbs. - 28,000 lbs. Working Weight							
<b>BACKHOE</b> Crawler Mech./Hyd. 0.75 Cyd. 29,000 lbs. - 35,800 lbs. Working Weight							
<b>BACKHOE</b> Crawler Mech./Hyd. 1.00 Cyd. 36,000 lbs. - 40,000 lbs. Working Weight							
<b>BACKHOE</b> Crawler Mech./Hyd. 1.25 Cyd., 128 - 141 HP 42,700 lbs. - 45,900 lbs. Working Weight							
<b>BACKHOE (HY-RAM)</b> Crawler 2,000 ft./lbs. min. 24,400 lbs. - 35,800 lbs. Excavator Size							
<b>BACKHOE (HY-RAM)</b> Crawler 2,000 ft./lbs. min. 36,000 lbs. - 42,900 lbs. Excavator Size							
<b>BACKHOE (HY-RAM)</b> Crawler 2,000 ft./lbs. min. 43,000 lbs. - 60,000 lbs. Excavator Size							
<b>BACKHOE (HY-RAM)</b> Crawler 2,000 ft./lbs. min. 61,000 lbs. - 80,000 lbs. Excavator Size							
<b>BACKHOE</b> Crawler 1.25 Cyd. 128-141 HP							

# Vendor Should Type Pricing Page Schedule

10/22/2019

## Attachment A

### Equipment Rental/Lease WITH Operator

ARQM DOT2000000005-6620C015

Equipment Description	WITH OPERATOR Equipment Offered for Lease/Rental		Lease/Rental Rate of Equipment Without Delivery/ WITH Operator		Equipment Delivery Fee	
	Manufacturer's Name	Model/Serial #	\$ /Day	\$ /Week	\$ /Month	1st Mile Add. Mi.
42,700 lbs - 75,900 lbs.						
<b>BACKHOE</b> Crawler with a thumb						
<b>BACKHOE LOADER</b> Rubber Tired 55-85 DHP						
<b>BACKHOE LOADER (HY-RAM)</b> Mtd. Hyd. Breaker 55-85 DHP D						
<b>BACKHOE LOADER (HO-RAM)</b> Mtd. Air Breaker 1,000 ft./lbs. min.						
<b>BACKHOE LOADER TRACTOR - Compact</b> Rubber Tired 20-30 HP max. height - 83"						
<b>BRUSH CHIPPER - up to 49 hp</b> Cutting size - 12" in diameter.						
<b>BRUSH CHIPPER - from 50 hp to 85 hp</b> Cutting size - 12" in diameter.						
<b>BULLDOZER</b> Crawler GD 65-75 DHP D						
<b>BULLDOZER</b> Crawler GD 80-90 DHP D						
<b>BULLDOZER</b> Crawler GD 100-120 DHP D						
<b>BULLDOZER</b> Crawler GD 130-140 DHP D						
<b>BULLDOZER</b> Crawler TC 150-250 EHP D						
<b>BULLDOZER</b> Crawler/Ripper TCP 181 - 250 EHP D						
<b>BULLDOZER</b> Crawler/Winch TCP 181 - 250 EHP D						
<b>CHIP SPREADER SP</b>						

# Vendor Should Type Pricing Page Schedule

10/22/2019

## Attachment A

### Equipment Rental/Lease WITH Operator

ARQM DOT2000000005-6620C015

Equipment Description	WITH OPERATOR Equipment Offered for Lease/Rental		Lease/Rental Rate of Equipment Without Delivery/ WITH Operator			Equipment Delivery Fee	
	Manufacturer's Name	Model/Serial #	\$ /Day	\$ /Week	\$ /Month	1st Mile	Add. Mi.
<b>COLD MILLING - Stabilizer/Recycler</b> BOMAG MPH 364 R-2 or similar							
<b>CONCRETE PUMP</b> Trk. Mtd. w/hoses, w/o boom							
<b>CONCRETE PUMP</b> Trk. Mtd. w/hoses, w/o boom, up to 30 meters							
<b>CONCRETE PUMP</b> Trk. Mtd. w/hoses, w/o boom, over 30 meters							
<b>CRANE 10 T Hyd.</b> Trk. Mtd. min. 18' Bed							
<b>CRANE 12 - 1/2 T Hyd.</b> Trk. Mtd. min. 18' Bed							
<b>CRANE 14 T Hyd.</b> Trk. Mtd. min. 18' Bed							
<b>CRANE 15 - 25 T</b> Hyd. Rough Terrain							
<b>CRANE 20 - 25 T</b> Cable D Crawler							
<b>CRANE 25 - 30 T</b> Cable, Trk. Mtd. G							
<b>CRANE 30 T Hyd.</b> Trk. Mtd. D							
<b>CRANE 35 T Hyd.</b> Trk. Mtd. D							
<b>CRANE 40 T Hyd.</b> Trk. Mtd. D							
<b>CRANE 50 T Hyd.</b> Trk. Mtd. D							
<b>CRANE 60 T Hyd.</b> Trk. Mtd. D							
<b>CRANE 75 T Hyd.</b>							

# Vendor Should Type Pricing Page Schedule

10/22/2019  
Attachment A

## Equipment Rental/Lease WITH Operator

ARQM DOT2000000005-6620C015

Equipment Description	WITH OPERATOR Equipment Offered for Lease/Rental		Lease/Rental Rate of Equipment Without Delivery/ WITH Operator		Equipment Delivery Fee	
	Manufacturer's Name	Model/Serial #	\$ /Day	\$ /Week	1st Mile	Add. Mi.
Trk. Mtd. D						
CRANE 90 T Hyd. Trk. Mtd. D						
CRANE 100 T Hyd. Trk. Mtd. D						
CRANE 110 T Hyd. Trk. Mtd. D						
CRANE 120 T Hyd. Trk. Mtd. D						
CRANE 150 T Hyd. Trk. Mtd. D						
CRANE 165 T Hyd. Trk. Mtd. D						
CRANE 15 - 20 T Trk. Mtd. Boom						
CRANE 21 - 25 T Trk. Mtd. Boom						
CRANE 30 T Teleboom SP						
CRANE 35 T Teleboom SP						
CRANE 50 T Teleboom SP						
CULVERT CLEANER Trk. Mtd. min. 1,500 gal. tank, 1,400 PSI min.						
CULVERT CLEANER Trk. Mtd. 65 - 80 GPM 2,000 PSI min.	Vacall - Combo	AJV/10	2,800. <sup>00</sup>	11,200. <sup>00</sup>	40,000. <sup>00</sup>	2. <sup>00</sup>
CULVERT CLEANER Letter and Vacuum Truck EQUIPMENT TRAILER 10,000 lbs or less, tilt style deck	Vacall - Combo	AJV/10	2,800. <sup>00</sup>	11,200. <sup>00</sup>	40,000. <sup>00</sup>	2. <sup>00</sup>

# Vendor Should Type Pricing Page Schedule

## Equipment Rental/Lease WITH Operator

ARQM DOT2000000005-6620C015

10/22/2019  
Attachment A

Equipment Description	WITH OPERATOR Equipment Offered for Lease/Rental		Lease/Rental Rate of Equipment Without Delivery/ WITH Operator			Equipment Delivery Fee	
	Manufacturer's Name	Model/Serial #	\$ /Day	\$ /Week	\$ /Month	1st Mile	Add. Mi.
16ft - 18 ft length to attach to a pintle hitch							
<b>EQUIPMENT TRAILER</b>							
12,000 lbs - 14,000 lbs, tilt style deck							
16ft - 18 ft length to attach to a pintle hitch							
<b>EQUIPMENT TRAILER</b>							
14,000 GVWR							
16' + 2' dovetail, with 24" wide x 60" wide long stand-up ramps with support leg and stand-up bar, spring assisted							
<b>EXCAVATOR - TELEBOOM</b>							
Track Mtd. SP 0.5 Cyd. D							
<b>EXCAVATOR - TELEBOOM</b>							
Truck Mtd. SP 0.5 Cyd. D							
<b>EXCAVATOR</b>							
w/McMillen extreme duty earth auger or similar							
<b>EXCAVATOR</b>							
Mini-Hyd. Track Mtd. 2,600 lbs. max.							
<b>EXCAVATOR</b>							
Mini-Hyd. Track Mtd. 6,500 lbs. max.							
<b>EXCAVATOR - 1/8 Cyd. 30 HP</b>							
D Track Width 5' out-to-out							
<b>EXCAVATOR - 1/5 Cyd. 44 HP</b>							
11,000 lbs. Track Width 6' out-to-out							
<b>EXCAVATOR - 1/4 Cyd. 55 HP</b>							
D 14,000 lbs. Bucket, Track Width 6' out-to-out							
<b>EXCAVATOR ATTACHMENT</b>							
Plate compactor for 15,000-20,000 lb excavator							
<b>EXCAVATOR ATTACHMENT</b>							
Hydraulic hammer for 15,000-20,000 lb excavator							
<b>FLATBED TRUCK</b>							
1 Ton minimum with 22 ft. bed length minimum							
<b>FORKLIFT TRUCK</b>							

# Vendor Should Type Pricing Page Schedule

10/22/2019

## Attachment A

### Equipment Rental/Lease WITH Operator

ARQM DOT2000000005-6620C015

Equipment Description	WITH OPERATOR Equipment Offered for Lease/Rental		Lease/Rental Rate of Equipment Without Delivery/ WITH Operator			Equipment Delivery Fee	
	Manufacturer's Name	Model/Serial #	\$ /Day	\$ /Week	\$ /Month	1st Mile	Add. Mi.
Rough Terrain, 5 - 10 K lb. lift cap.							
HAMMER (DELMAG) PILE-D. D8-22							
LOWBOY with two drops in deck height - min 35 T							
MANLIFT SP 40 ft.							
MANLIFT SP 60 ft.							
MANLIFT SP 80 ft.							
MANLIFT SP 125 ft. minimum to 135 ft. maximum							
MOTOR GRADER 35,000-45,000 lbs. class							
PATCH TRAILER DuraPatcher or similar							
PATCH TRUCK DuraMAXX or similar							
PAVER - HOT MIX ASPHALT Rubber-tired Paver							
PAVER - HOT MIX ASPHALT Track Paver							
RADIO REMOTE CONTROLLED TRACK LOADER Min. 20HP - 44" max. overall height							
ROCK WAGON 20 - 30 T							
ROLLER 5 Ton with 2 steel drums							
ROLLER 10-15 Tons with 2 steel drums							

# Vendor Should Type Pricing Page Schedule

10/22/2019

## Attachment A

### Equipment Rental/Lease WITH Operator

ARQM DOT200000005-6620C015

Equipment Description	WITH OPERATOR Equipment Offered for Lease/Rental		Lease/Rental Rate of Equipment Without Delivery/ WITH Operator		Equipment Delivery Fee	
	Manufacturer's Name	Model/Serial #	\$/Day	\$/Week	1st Mile	Add. Mi.
<b>ROLLER</b> 5 - 6 T PNEUTR TOW/Trk. Mtd.						
<b>ROLLER</b> 10 T PNEUTR						
<b>ROLLER</b> 7-15 T PNEUTR, Articulated						
<b>ROLLER SP</b> PNEUTR - 10K GVW G						
<b>ROLLER SP</b> PNEUTR - 20K GVW G						
<b>ROLLER - TRENCH VIB</b> Dual Drum Approx. 10 HP, Approx. 2.5ft W x 8.3 ft L						
<b>ROLLER - VIB</b> SP 1 Drum 2XL 10 - 15 K GVW D						
<b>ROLLER - VIB</b> SP 1 Drum 2XL 10 - 20 K GVW D						
<b>SHADOW TRUCK w/Attenuator</b> min. 30,000 GVW						
<b>SHOULDER MAINTAINER SP</b> w/G (min. 67 HP) or w/D (min. 46 HP) asphalt or stone width, 1' to 6' and 6" to 12" depth						
<b>CAT RM500B Reclaimer Stabilizer or similar</b> 546 HP Cutting/Mixing Width : 96" Max cutting Mixing Depth: 20"						
<b>STABILIZER (BO-MAG) SP</b> 250 HP min.						
<b>STRAW / MULCH BLOWER</b> Trk. Mtd.						
<b>STREET SWEEPER SP</b> 3.0 Cyd. (min.)						

# Vendor Should Type Pricing Page Schedule

10/22/2019

## Attachment A

### Equipment Rental/Lease WITH Operator

ARQM.DOT2000000005-6620C015

Equipment Description	WITH OPERATOR Equipment Offered for Lease/Rental		Lease/Rental Rate of Equipment Without Delivery/ WITH Operator		Equipment Delivery Fee	
	Manufacturer's Name	Model/Serial #	\$/Day	\$/Week	1st Mile	Add. Mi.
<b>STREET SWEEPER SP</b> 8.0 Cyd. (min.)						
<b>STREET SWEEPER</b> Trlr. Type						
<b>STREET SWEEPER - HYDROSTATIC</b> Elgin Pelican III or similar						
<b>STREET SWEEPER - Towable</b> Self-Propelled						
<b>STREET SWEEPER - Truck-Mounted</b> 4.0 C.Y. Min. hopper cap., water-spray system for dust control Side/curb brooms & rear/center broom, 11,000 lbs - 33,000 lbs						
<b>TRACTOR</b> John Deere 6200 or similar						
Boom Mower Attachment to be used with the above Tractor						
Flail Mower Attachment to be used with the above Tractor						
Disc mower to be used with the above Tractor						
Sicklebar Mower Attachment to be used with the above Tractor						
<b>TRAILER</b> 6 tons with ramps, minimum 18' length, 8.5' width						
<b>TRAILER - LowBoy</b> 35 - 50 ton - pony motor, self contained hydraulics						
<b>TRENCH PAVER</b> Base Widening Machine						
<b>Truck (Box Delivery)</b> 24ft length box min. No CDL required						
<b>Truck (Dump)</b> 1-Axle						
<b>Truck (Dump)</b> 2-Axles						



# Vendor Should Type Pricing Page Schedule

10/22/2019

## Attachment A

### Equipment Rental/Lease WITH Operator

ARQM DOT200000005-6620C015

Equipment Description	WITH OPERATOR Equipment Offered for Lease/Rental		Lease/Rental Rate of Equipment Without Delivery/ WITH Operator		Equipment Delivery Fee		
	Manufacturer's Name	Model/Serial #	\$ /Day	\$ /Week	\$ /Month	1st Mile	Add. Mi.
<b>Truck (Dump)</b> 3-Axles							
<b>TRUCK - Heavy Industrial</b> 2 Axle Steel Bed							
<b>TRUCK - Heavy Industrial</b> 3 Axle Steel Bed							
<b>TRUCK - Heavy Industrial</b> 4 Axle Steel Bed							
<b>TRUCK - Heavy Industrial</b> 5 Axle Steel Bed							
<b>TRUCK - Heavy Industrial</b> 2 Axle Aluminum "V" Bed							
<b>TRUCK - Heavy Industrial</b> 3 Axle Aluminum "V" Bed							
<b>TRUCK - Heavy Industrial</b> 4 Axle Aluminum "V" Bed							
<b>TRUCK - Heavy Industrial</b> 5 Axle Aluminum "V" Bed							
<b>TRUCK - Water</b> Tanker - min 1500 gallons							
<b>UNDERBRIDGE INSPECTION UNIT</b> Small Bucket Type 30 ft. min. to 32 ft. max. horizontal reach (including operator AND driver)							
<b>UNDERBRIDGE INSPECTION UNIT</b> Small Bucket Type 33 ft. min. to 40 ft. max. horizontal reach (including operator AND driver)							
<b>UNDERBRIDGE INSPECTION UNIT</b> Medium Bucket Type							

# Vendor Should Type Pricing Page Schedule

10/22/2019

## Attachment A

### Equipment Rental/Lease WITH Operator

ARQM DOT2000000005-6620C015

Equipment Description	WITH OPERATOR Equipment Offered for Lease/Rental		Lease/Rental Rate of Equipment			Equipment Delivery Fee
	Manufacturer's Name	Model/Serial #	\$ /Day	\$ /Week	\$ /Month	
41 ft. min. to 52 ft. max. horizontal reach (including operator AND driver)						
<b>UNDERBRIDGE INSPECTION UNIT</b> Medium Bucket Type 53 ft. min. to 62 ft. max. horizontal reach (including operator AND driver)						
<b>UNDERBRIDGE INSPECTION UNIT</b> Large Bucket Type 63 ft. min. to 75 ft. max. horizontal reach (including operator AND driver)						
<b>UNDERBRIDGE PLATFORM</b> Trailer Mtd., Hyd. SP Min. 20 ft. horizontal reach						
<b>UNDERBRIDGE PLATFORM</b> Trailer Mtd., Hyd. SP Min. 30 ft. horizontal reach						
<b>UNDERBRIDGE PLATFORM</b> Trailer Mtd., Hyd. SP Min. 40 ft. horizontal reach						
<b>UNDERBRIDGE PLATFORM</b> Trailer Mtd., Hyd. SP Min. 50 ft. horizontal reach						
<b>UNDERBRIDGE PLATFORM</b> Trailer Mtd., Hyd. SP Min. 60 ft. horizontal reach						
<b>UNDERBRIDGE PLATFORM</b> Truck Mtd., Hyd. Min. 23 ft. horizontal reach (driver to be included)						
<b>VACUUM/SPRAY UNIT</b> Trk. Mtd. min. 1,000 gal. tank min. 60 gpm 4 ft. teleboom w/swivel/rotating hose reel						
<b>VACUUM/STREET SWEEPER</b> Self-Propelled, 4 Cyd., Gas, 5 ft wide path						
<b>VACUUM TRUCK/JETT-RODDER</b>	Vacill - Combo	A3V/10	2,800.00	11,200.00	40,000.00	2.00
						2.00

# Equipment Rental/Lease WITH Operator

Attachment B Mandatory Information Form  
ARQM DOT2000000005

**Base Location:**

The Vendor should identify their base location and any other potential base locations where the equipment bid may be delivered by the Vendor. The Vendor should provide the 911 address or the most recent physical street address, city and state for the base location(s). If the Vendor fails to provide the base location(s) on the Information Attachment Form, the Vendor's bid may be disqualified. If additional space is needed for additional base locations, you may duplicate this page. This list does not determine sole base locations for a Vendor, but provides a base for determining potential mileage.

Vendor Base Location:	
<i>Buckhannon WV 26201</i>	
<i>718 Industrial Park Rd</i>	
Vendor Base Location:	
Vendor Base Location:	

**Counties Bid:**

Vendor should indicate the County, Counties or Statewide serviced by the Vendor for lease/rent of equipment to the WVDOH by placing an "X" or "✓" beside the County, Counties or Statewide. If the Vendor fails to indicate which County or Counties, it will be expected that the Vendor can service Statewide in the State of WV.

<input checked="" type="checkbox"/>	STATEWIDE				
	Barbour		Kanawha		Pocahontas
	Berkeley		Lewis		Preston
	Boone		Lincoln		Putnam
	Braxton		Logan		Raleigh
	Brooke		McDowell		Randolph
	Cabell		Marion		Ritchie
	Calhoun		Marshall		Roane
	Clay		Mason		Summers
	Doddridge		Mercer		Taylor
	Fayette		Mineral		Tucker
	Gilmer		Mingo		Tyler
	Grant		Monongalia		Upshur
	Greenbrier		Monroe		Wayne
	Hampshire		Morgan		Webster
	Hancock		Nicholas		Wetzel
	Hardy		Ohio		Wirt
	Harrison		Pendleton		Wood
	Jackson		Pleasants		Wyoming
	Jefferson				

AGENCY SOLICITATION NUMBER-ARFQ DOT2000000022  
Addendum Number: 1

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The Purpose of this addendum is to modify the solicitation identified as ("Agency Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specification of product or service being sought
- Attachment of pre-bid sign in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Add Bid Receiving Location to RFQ

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provision of the Agency Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Agency Solicitation by completing an Addendum Acknowledgement, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A



State of West Virginia  
Request For Quotation

Procurement Folder : 658130

Document Description : ADDENDUM #1

Procurement Type : Agency Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2019-12-02	2019-12-16 14:30:00	ARFQ 0803 DOT2000000022	2	Draft

SUBMIT RESPONSES TO:	VENDOR
FINANCE & ADMINISTRATION DIVISION OF HIGHWAYS BLDG 5, RM A-220 1900 KANAWHA BLVD E CHARLESTON WV 25302 US	Vendor Name, Address and Telephone

FOR INFORMATION CONTACT THE

Tina L Lewis  
(304) 558-9398  
tina.l.lewis@wv.gov

Signature X 

FEIN #

16-1682001

DATE

12/12/19

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

ADDENDUM #1

\*\*\*\*\*NOTICE\*\*\*\*\*

WE DO NOT ACCEPT EMAIL BIDS

MUST USE ONE THE FOLLOWING TO SUBMIT A BID:

- \* UPLOAD TO OASIS
- \* HAND DELIVERY
- \* MAIL IN HARD COPY

MAKE SURE YOU DOWNLOAD ALL INFORMATION

TERMS AND CONDITIONS-SPECIFICATIONS-INFORMATIONAL ATTACHMENTS-PURCHASING AFFIDAVIT-PRICING PAGES-SIGN THE PAGES THAT NEED SIGNED

PLEASE NOTE THAT TO BE AWARDED THIS CONTRACT YOU WILL BE TO A REGISTER VENDOR WITH WV STATE PURCHASING, AND COMPLIANT WITH SEVERAL AGENCIES SUCH AS THE WVSOS, TAX DEPARTMENT, WORKER'S COMPENSATION, AND UNEMPLOYMENT INSURANCE

INVOICE TO		SHIP TO	
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City	WV99999	No City	WV 99999
US		US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
1	EQUIPMENT LEASE/RENTAL WITH OPERATOR	0.00000	EA		

Commodity Code	Manufacturer	Model #	Specification
72141702			

**Extended Description**  
EQUIPMENT LEASE/RENTAL WITH OPERATOR PER THE ATTACHED EXHIBIT B

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	TECHNICAL QUESTIONS DUE AT 10:00AM EST	2019-12-09

<b>DOT2000000022</b>	<b>Document Phase</b> Draft	<b>Document Description</b> ADDENDUM #1 EQUIPMENT LEASE/RENTAL WITH OPERATOR-6620C015	<b>Page 3</b> <b>of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions