



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder:** 970940  
**Solicitation Description:** EQUIPMENT LEASE/RENTAL WITH OPERATOR-6622C020  
**Proc Type:** Agency Master Agreement

Solicitation Closes	Solicitation Response	Version
2022-01-24 14:30	SR 0803 ESR01242200000004451	1

**VENDOR**  
 000000120163  
 ASPLUNDH TREE EXPERT CO HGWY

**Solicitation Number:** ARFQ 0803 DOT2200000017  
**Total Bid:** 0  
**Response Date:** 2022-01-24  
**Response Time:** 12:35:45  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**

Kristine E James  
 304-414-7104  
 kristy.e.james@wv.gov

**Vendor Signature X** **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	EQUIPMENT LEASE/RENTAL WITH OPERATOR	0.00000	EA	1456.000000	0.00

Comm Code	Manufacturer	Specification	Model #
72141702			

**Commodity Line Comments:** see uploaded attachments

**Extended Description:**

EQUIPMENT LEASE/RENTAL WITH OPERATOR PER THE ATTACHED EXHIBIT B



TREE EXPERT. LLC

15599 North Preston Highway, Suite 1., Bruceton Mills, WV 26525  
Office: 304-379-8090 Fax: 304-205-0623

January 20, 2022

Mr. Mark A. Waid  
WV Department of Transportation  
Budget Procurement  
1900 Kanawha Boulevard East, Room 260  
Charleston, WV 25305

Dear Mr. Waid,

We look forward to working cooperatively with the WV DOT to accomplish their vegetation management goals. The attached bid proposal is for sealed bid **#6622C020 Equipment Rental/Lease With Operator**,

Please feel free to contact me if there are any questions or concerns that need to be discussed.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Wolford", written in a cursive style.

Michael Wolford  
Asplundh Tree Expert, LLC  
Region 040 – Manager.  
Cell: 304-376-7655  
Email: [mwolford@asplundh.com](mailto:mwolford@asplundh.com)

**CERTIFICATION AND SIGNATURE PAGE**

By signing below, or submitting documentation through the West Virginia Vendor Self Service Portal website, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Asplundh TREE EXPERT, LLC  
(Full Company Name)

Barry D. Suddreth  
(Authorized Signature)

Barry D. Suddreth  
(Print or Type Name and Title of Signatory)

215-784-4220  
(Phone Number)

\_\_\_\_\_  
(Fax Number)

suddreth@asplundh.com  
(Email address)

01/24/2022  
(Date)

**Form pre-approved by DOH legal division on July 12, 2016.  
Attorney signature not required.**

**ADDENDUM ACKNOWLEDGEMENT FORM**

**SOLICITATION NO.:** DOT 2200000017

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Asplundh TREE EXPERT, LLC  
Full Company Name

[Signature]  
Authorized Signature

1-20-22  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

AGENCY SOLICITATION NUMBER – ARFQ DOT2200000017  
Addendum Number: 1

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The Purpose of this addendum is to modify the solicitation identified as ("Agency Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specification of product or service being sought
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

**To answer Vendor posed questions.**

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provision of the Agency Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Agency Solicitation by completing an Addendum Acknowledgement, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**EQUIPMENT LEASE/RENTAL WITH OPERATOR (6622C020)**  
**Addendum 1 ARFQ 0803 DOT2200000017-1**

**To answer vendor posed questions.**

**Question # 1** Do we need to include per diems in the daily, weekly and monthly pricing or is it an add on pass thru? Do not want to charge you unneeded pricing for areas where operator will be local enough to the job.

**Response #1** The vendor shall factor in and include the rate for its operator in its price for Day/Week/Month cells in the ATT A pricing pages and indicate which counties apply to that pricing set. At the time of need, the Agency will evaluate the list of contract awardees and seek the nearest, low bid Vendor, per project location.

**Question #2** There are a few items in the T&Cs that we need to discuss wording changes on. When should we submit those?

**Response #2** The question deadline for this solicitation ends January 14, 2022. All Vendor questions must be received before the deadline cut-off.

**Question #3** Instead of Mileage for mobilization, could you except paying actual invoice plus 10%?

**Response #3** No, the Agency shall proceed with pricing structure as proposed by the Agency in its published pricing pages and contract specifications.

**Question #4** Based on the amount of counties that are involved will there be a schedule that we could use 4 to 5 Machines throughout the year if awarded work?

**Response #4** The Agency is unable to offer any estimated purchase quantities and shall not guarantee the use of the contract nor any contract Items. The vendor may bid any and all contract Items and, potentially multiple similar Items within each category. The contract is available for use as needed by all of the WV Division of Highways' ten Districts and each of District's multiple spending units (Agencies).



State of West Virginia  
Agency Request for Quote

<b>Proc Folder:</b> 970940		<b>Reason for Modification:</b>	
<b>Doc Description:</b> EQUIPMENT LEASE/RENTAL WITH OPERATOR-6622C020		Issue Addendum #1	
<b>Proc Type:</b> Agency Master Agreement			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2022-01-19	2022-01-24 14:30	ARFQ 0803 DOT2200000017	2

**BID RECEIVING LOCATION**

FINANCE & ADMINISTRATION  
DIVISION OF HIGHWAYS  
BLDG 5, RM A-260  
1900 KANAWHA BLVD E  
CHARLESTON WV 25302  
US

**VENDOR**

**Vendor Customer Code:**

**Vendor Name:** Asplundh TREE EXPERT, LLC

**Address:** 703 Black Mill Rd.

**Street:**

**City:** Willow Grove

**State:** PA **Country:** USA **Zip:** 19090

**Principal Contact:** Mike Wolford

**Vendor Contact Phone:** 304-376-7655 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**  
Kristine E James  
304-414-7104  
kristy.e.james@wv.gov

**Vendor Signature X** *Boyd D. Suddeth* **FEIN#** 231277550 **DATE** 1-20-22



**ADDITIONAL INFORMATION**

\*\*\*\*\*NOTICE\*\*\*\*\*

WE DO NOT ACCEPT EMAIL BIDS

MUST USE ONE THE FOLLOWING TO SUBMIT A BID:

- \* UPLOAD TO OASIS
- \* HAND DELIVERY
- \* MAIL IN HARD COPY

MAKE SURE YOU DOWNLOAD ALL INFORMATION

TERMS AND CONDITIONS-SPECIFICATIONS-INFORMATIONAL ATTACHMENTS-PURCHASING AFFIDAVIT-PRICING PAGES-  
SIGN THE PAGES THAT NEED SIGNED

PLEASE NOTE THAT TO BE AWARDED THIS CONTRACT YOU WILL BE TO A REGISTER VENDOR WITH WV STATE  
PURCHASING, AND COMPLIANT WITH SEVERAL AGENCIES SUCH AS THE WVSOS, TAX DEPARTMENT, WORKER'S  
COMPENSATION, AND UNEMPLOYMENT INSURANCE

**INVOICE TO**

VARIOUS AGENCY  
LOCATIONS  
AS INDICATED BY ORDER

**SHIP TO**

STATE OF WEST VIRGINIA  
  
VARIOUS LOCATIONS AS  
INDICATED BY ORDER

No City                      WV  
US

No City                      WV  
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	EQUIPMENT LEASE/RENTAL WITH OPERATOR	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
72141702			

**Extended Description:**

EQUIPMENT LEASE/RENTAL WITH OPERATOR PER THE ATTACHED EXHIBIT B

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Technical Question Deadline	2022-01-14

	Document Phase	Document Description	Page
DO12200000017	Final	EQUIPMENT LEASE/RENTAL WITH OPERATOR-6622C020	3

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions



State of West Virginia  
Agency Request for Quote

Proc Folder: 970940		Reason for Modification:	
Doc Description: EQUIPMENT LEASE/RENTAL WITH OPERATOR-6622C020			
Proc Type: Agency Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2022-01-07	2022-01-21 14:30	ARFQ 0803 DOT2200000017	1

**BID RECEIVING LOCATION**

FINANCE & ADMINISTRATION  
DIVISION OF HIGHWAYS  
BLDG 5, RM A-260  
1900 KANAWHA BLVD E  
CHARLESTON WV 25302  
US

**VENDOR**

Vendor Customer Code:  
Vendor Name: *Asplundh Tree EXPERT, LLC*  
Address: *708 Blaze Mill R.d.*  
Street:  
City: *WILLOW GROVE*  
State: *PA* Country: *USA* Zip: *19090*  
Principal Contact: *MIKE Wolford*  
Vendor Contact Phone: *304-376-7655* Extension:

**FOR INFORMATION CONTACT THE BUYER**  
Kristine E James  
304-414-7104  
kristy.e.james@wv.gov

Vendor Signature X *Bruce D. Suddeth* FEIN# *231277550* DATE *1-20-22*

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

\*\*\*\*\*NOTICE\*\*\*\*\*

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MUST USE ONE THE FOLLOWING TO SUBMIT A BID:

- \* UPLOAD TO OASIS
- \* HAND DELIVERY
- \* MAIL IN HARD COPY

MAKE SURE YOU DOWNLOAD ALL INFORMATION

TERMS AND CONDITIONS-SPECIFICATIONS-INFORMATIONAL ATTACHMENTS-PURCHASING AFFIDAVIT-PRICING PAGES-  
SIGN THE PAGES THAT NEED SIGNED

PLEASE NOTE THAT TO BE AWARDED THIS CONTRACT YOU WILL BE TO A REGISTER VENDOR WITH WV STATE  
PURCHASING, AND COMPLIANT WITH SEVERAL AGENCIES SUCH AS THE WWSOS, TAX DEPARTMENT, WORKER'S  
COMPENSATION, AND UNEMPLOYMENT INSURANCE

INVOICE TO		SHIP TO	
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA  VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City	WV	No City	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	EQUIPMENT LEASE/RENTAL WITH OPERATOR	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
72141702			

**Extended Description:**  
EQUIPMENT LEASE/RENTAL WITH OPERATOR PER THE ATTACHED EXHIBIT B

**SCHEDULE OF EVENTS**

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Technical Question Deadline	2022-01-14

	Document Phase	Document Description	Page
DOT2200000017	Final	EQUIPMENT LEASE/RENTAL WITH OPERATOR-6622C020	3

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions



# CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

**Number:** WV004458

**Classification:**  
SPECIALTY

ASPLUNDH TREE EXPERT LLC  
DBA ASPLUNDH TREE EXPERT LLC  
708 BLAIR MILL RD ATTN DOLORES LEE  
WILLOW GROVE, PA 19090

**Date Issued**

**Expiration Date**

NOVEMBER 22, 2021

NOVEMBER 22, 2022

Authorized Company Signature

Chair, West Virginia Contractor  
Licensing Board

WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD

A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferrable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.



REQUEST FOR QUOTATION  
Equipment Lease/Rental WITH Operator 6622C020

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Contract Manager: MIKE WOLFFORD  
Telephone Number: 304-376-7655  
Fax Number: 301-358-6483  
Email Address: mwolford@asplundh.com

Vendor shall inform the Agency in writing of any changes to the information provided above within ten (10) calendar days of such changes. Failure to comply may be grounds for cancellation of this contract.

DOT6622C020 - Attachment A - Equipment Rental Lease WITH Operator

Attention Bidders - Please enter your name in the block→

Requested Contract Items Vendor's Pricing shall include All Support Vehicles needed for Equipment Operation such as water, transport, other ancillary vehicles, etc.	each County name (write "ALL" for statewide availability)	Asplundh Tree Expert LLC				
		Equipment Rental Without Delivery/WITH Operator			Equipment Delivery Fee	
		\$ /Day	\$ /Week	\$ /Month	1st Mile	Add. Mi.
<b>ATTENUATOR / "Shadow Truck" min. 30,000 GVW</b>						
<b>BOX DELIVERY TRUCK</b> No CDL required, 24ft box min.						
<b>CONCRETE -LINE PUMP, TRUCK MOUNTED</b> Hydraulic Outrigger						
<b>CONCRETE -LINE PUMP, TRUCK MOUNTED</b> up to 30 meters, no outrigger						
<b>CONCRETE -LINE PUMP, Truck mounted over 30 meters</b>						
<b>DUMP TRUCK 1 axle</b>						
<b>DUMP TRUCK 2 axle</b>						
<b>DUMP TRUCK 3 axle</b>						
<b>DUMP TRUCK 4 axle</b>						
<b>FLATBED TRUCK</b> 1 Ton minimum with 22 ft. bed length min.						
<b>FORKLIFT TRUCK Rough Terrain, 5 - 10 K lb. lift cap.</b>						
<b>FORKLIFT TRUCK Rough Terrain, 5 - 10 K lb. lift cap.</b>						
<b>TANKER WATER TRUCK Tanker - min 1500 gallons</b>						
<b>TRUCK - Heavy Industrial 4 Axle Steel Bed</b>						
<b>TRUCK - Heavy Industrial 5 Axle Steel Bed</b>						
<b>TRUCK - Heavy Industrial 2 Axle Aluminum "V" Bed</b>						
<b>TRUCK - Heavy Industrial 3 Axle Aluminum "V" Bed</b>						
<b>TRUCK - Heavy Industrial 4 Axle Aluminum "V" Bed</b>						
<b>TRUCK - Heavy Industrial 5 Axle Aluminum "V" Bed</b>						
<b>LOW BOY TRAILER</b> with two drops in deck height - min 35 T						
<b>PATCHING TRUCK DuraMAXX or similar</b>						
<b>PATCHING TRAILER DuraPatcher or similar</b>						
<b>ROCK WAGON / TRAILER</b>						
10 ton to 15 ton single axle						
16 ton to 23 ton single axle						
24 ton to 30 ton single axle						
greater than 30 ton with walking beam tandem						
<b>TRAILER 6 tons with ramps, min 18' length, 8.5' width</b>						
<b>TRAILER, for equipment 10,000 lbs or less, tilt style deck</b> 16ft - 18 ft length to attach to a pintle hitch						
<b>TRAILER, FOR EQUIPMENT</b> 12,000 lbs - 14,000 lbs, tilt style deck to attach a pintle hitch						
<b>TRAILER, FOR EQUIPMENT 14,000 GVWR</b>						
<b>BLOWER TRUCK, Mulch Blower, truck mounted</b>						
<b>BLOWER TRUCK, Straw Blower, truck mounted</b>						
<b>TRACTOR with MOWING Attachments</b>						
John Deere 6200 or similar						
with Boom Mower Attachment						
with Flail Mower Attachment						
with Disc mower						
with Sickiebar Mower Attachment						
<b>JARRAFF or equal All Terrain Tree Trimmer</b> saw head on boom with 180 degree rotation Max cutting height 75 feet, 360 degree rotation on turntable 4wheel drive	ALL	\$1,456.00	\$7,280.00	\$25,626.00	\$250.00	\$15.00



**Equipment Rental/Lease WITH Operator 6622C020**

**Attachment B (ATT B) Mandatory Information Form**

**This form allows the Agency to calculate mileage cost and must be included with the bid.**

Vendor shall complete this form to identify locations from where Vendor will deliver equipment with operator as ordered. The Vendor shall provide the 911 address or the most recent physical street address of its base locations.

**Vendor Base Location(s)** - Vendor shall list the Physical or 911 Address for each location:

298 QUAZL Ridge Rd	
THOMAS, WVA 26292	
% Asplundh Tree Expert, LLC	

**Service Counties as Bid:** Vendor shall place an "X" beside the County(s) that Vendor agrees to service as ordered.

If no county(s) are marked, it will be expected that the Vendor can service ALL COUNTIES in the State of WV.

ALL WV Counties

Barbour
Berkeley
Boone
Braxton
Brooke
Cabell
Calhoun
Clay
Doddridge
Fayette
Gilmer
Grant
Greenbrier
Hampshire
Hancock
Hardy
Harrison
Jackson
Jefferson

Kanawha
Lewis
Lincoln
Logan
McDowell
Marion
Marshall
Mason
Mercer
Mineral
Mingo
Monongalia
Monroe
Morgan
Nicholas
Ohio
Pendleton
Pleasants

Pocahontas
Preston
Putnam
Raleigh
Randolph
Ritchie
Roane
Summers
Taylor
Tucker
Tyler
Upshur
Wayne
Webster
Wetzel
Wirt
Wood
Wyoming

**Equipment Rental/Lease WITH Operator 6622C020**  
Attachment B (ATT B) Mandatory Information Form

**This form allows the Agency to calculate mileage cost and must be included with the bid.**

Vendor shall complete this form to identify locations from where Vendor will deliver equipment with operator as ordered. The Vendor shall provide the 911 address or the most recent physical street address of its base locations.

**Vendor Base Location(s)** - Vendor shall list the Physical or 911 Address for each location:

298 Quail Ridge Rd.	
Thomas, WV 26292	
% Asplundh Tree Expert, LLC	

**Service Counties as Bid:** Vendor shall place an "X" beside the County(s) that Vendor agrees to service as ordered. If no county(s) are marked, it will be expected that the Vendor can service ALL COUNTIES in the State of WV.

ALL WV Counties

<input type="checkbox"/>	Barbour
<input type="checkbox"/>	Berkeley
<input type="checkbox"/>	Boone
<input type="checkbox"/>	Braxton
<input type="checkbox"/>	Brooke
<input type="checkbox"/>	Cabell
<input type="checkbox"/>	Calhoun
<input type="checkbox"/>	Clay
<input type="checkbox"/>	Doddridge
<input type="checkbox"/>	Fayette
<input type="checkbox"/>	Gilmer
<input type="checkbox"/>	Grant
<input type="checkbox"/>	Greenbrier
<input type="checkbox"/>	Hampshire
<input type="checkbox"/>	Hancock
<input type="checkbox"/>	Hardy
<input type="checkbox"/>	Harrison
<input type="checkbox"/>	Jackson
<input type="checkbox"/>	Jefferson

<input type="checkbox"/>	Kanawha
<input type="checkbox"/>	Lewis
<input type="checkbox"/>	Lincoln
<input type="checkbox"/>	Logan
<input type="checkbox"/>	McDowell
<input type="checkbox"/>	Marion
<input type="checkbox"/>	Marshall
<input type="checkbox"/>	Mason
<input type="checkbox"/>	Mercer
<input type="checkbox"/>	Mineral
<input type="checkbox"/>	Mingo
<input type="checkbox"/>	Monongalia
<input type="checkbox"/>	Monroe
<input type="checkbox"/>	Morgan
<input type="checkbox"/>	Nicholas
<input type="checkbox"/>	Ohio
<input type="checkbox"/>	Pendleton
<input type="checkbox"/>	Pleasants
<input type="checkbox"/>	

<input type="checkbox"/>	Pocahontas
<input type="checkbox"/>	Preston
<input type="checkbox"/>	Putnam
<input type="checkbox"/>	Raleigh
<input type="checkbox"/>	Randolph
<input type="checkbox"/>	Ritchie
<input type="checkbox"/>	Roane
<input type="checkbox"/>	Summers
<input type="checkbox"/>	Taylor
<input type="checkbox"/>	Tucker
<input type="checkbox"/>	Tyler
<input type="checkbox"/>	Upshur
<input type="checkbox"/>	Wayne
<input type="checkbox"/>	Webster
<input type="checkbox"/>	Wetzel
<input type="checkbox"/>	Wirt
<input type="checkbox"/>	Wood
<input type="checkbox"/>	Wyoming
<input type="checkbox"/>	

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Asplundh Tree Expert, LLC

Authorized Signature: Brian D. Suddeth Date: 01/19/22

State of Pennsylvania

County of Montgomery, to-wit:

Taken, subscribed, and sworn to before me this 19 day of January, 2022

My Commission expires April 16, 2025

**AFFIX SEAL HERE**

**NOTARY PUBLIC**

Commonwealth of Pennsylvania - Notary Seal  
Andrea Otley, Notary Public  
Montgomery County  
My commission expires April 16, 2025  
Commission number 1394594

Member, Pennsylvania Association of Notaries

Andrea Otley

Purchasing Affidavit (Revised 01/19/2018)



West Virginia Ethics Commission  
**Disclosure of Interested Parties to Contracts**

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Asplundh Tree Expert, LLC Address: 708 Blair Mill Rd  
Willow Grove, PA 19090

Name of Authorized Agent: Barry D. Suddreth Address: 708 Blair Mill Rd

Contract Number: \_\_\_\_\_ Contract Description: Highway Trimming

Governmental agency awarding contract: \_\_\_\_\_

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature: Barry D. Suddreth

Date Signed: 01/19/22

**Notary Verification**

State of Pennsylvania, County of Montgomery:

I, Barry D. Suddreth, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 19 day of January, 2022.

Andrea Ottey  
Notary Public's Signature

**To be completed by State Agency:**

Date Received by State Agency: \_\_\_\_\_

Date submitted to Ethics Commission: \_\_\_\_\_

Governmental agency submitting Disclosure: \_\_\_\_\_

Commonwealth of Pennsylvania - Notary Seal  
Andrea Ottey, Notary Public  
Montgomery County  
My commission expires April 16, 2025  
Commission number 1394594

Member, Pennsylvania Association of Notaries  
Revised June 8, 2018



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/10/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Services Central, Inc. Philadelphia PA Office One Liberty Place, Suite 1000 Philadelphia, PA 19103		Aon Risk Services Central, Inc. 4 Overlook Point Lincolnshire, IL 60069		<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 215-255-2000 FAX (A/C, No): E-MAIL ADDRESS:	
<b>INSURED</b> Asplundh Tree Expert LLC 708 Blair Mill Road Willow Grove, PA 19090				<b>INSURER(S) AFFORDING COVERAGE</b>	
				<b>INSURER A:</b> Greenwich Insurance Company      NAIC # 22322	
				<b>INSURER B:</b> XL Insurance America, Inc.      24554	
				<b>INSURER C:</b>	
				<b>INSURER D:</b>	
				<b>INSURER E:</b>	
				<b>INSURER F:</b>	

**COVERAGES**

CERTIFICATE NUMBER: 2145096521

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			RGD300136204	8/1/2021	8/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> \$10,000 Med Pay <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			RAD943783704 (AOS) RAD943786804 (VI)	8/1/2021	8/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB DED      RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			RWD300135804 (AOS) RWR300135904	8/1/2021	8/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**
 State of West Virginia  
 1900 Kanawha Blvd E  
 Bldg 5  
 Charleston, WV 25305
**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Aon Risk Services Central, Inc.*