Budget Overview

Materials & Construction Conference

March 6, 2024

Presented by:

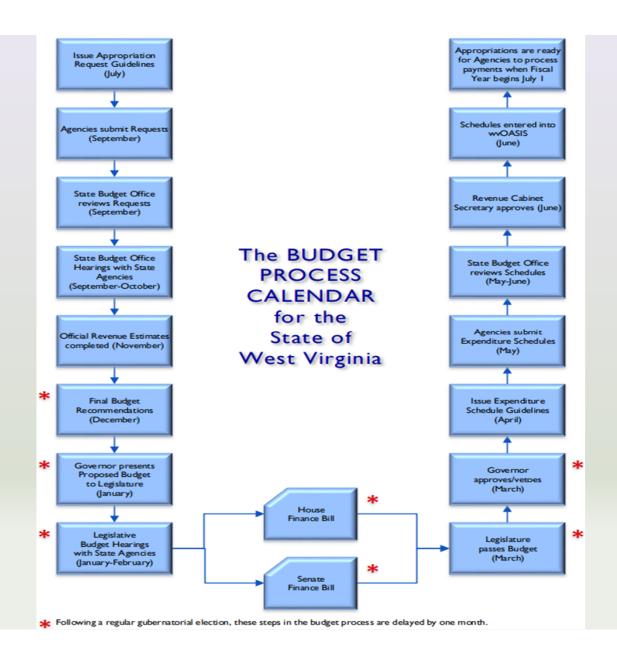
Carla P. Rotsch - Transportation Business Manager
Chris Kessell – Assistant Director - Programming



What is the purpose of this presentation?

- Discuss the overall budget process
- Provide specific information about the federal appropriation lines
- How transactions in the HUB relate back to the budget





Budget Process Key Dates

- <u>July</u> begin budget preparation for next fiscal year, submitted by September 1.
- October State Budget Office Hearings
- October-December current year supplemental requests and final budget recommendations
- <u>January-February</u> Budget Hearings
- <u>July</u> approved budgets become available

State Road Fund – Budget Document

FISCAL YEARS 2023 - 2025
COMPARISON OF REVENUES AND EXPENDITURES - STATE ROAD FUND

	FY 2023	FY 2024	FY 2024	FY 2024	FY 2025
(5)	ACTUAL	ENROLLED BUDGET	Estimated Actuals	Est Actual vs. Enrolled	REQUEST
CASH/INVESTMENTS: JULY 1st of FY	\$128,465,074	\$174,555,257	\$174,555,257		\$146,740,998
RECEIPTS AND REVENUES					
MOTOR FUEL TAXES	\$432,441,501	\$437,500,000	\$437,500,000	\$0	\$435,000,000
REGISTRATION FEES	142,498,292	155,000,000	155,000,000	0	155,000,000
PRIMLEGE TAX	317,936,075	285,000,000	305,000,000	20,000,000	305,000,000
HIGHWAY LITTER CONTROL	1,877,884	1,700,000	1,700,000	0	1,700,000
MISCELLANEOUSINCOME	172,679,332	210,000,000	210,000,000	0	90,000,000
FEDERAL REIMBURSEMENT	639,230,727	641,300,000	929,175,000	287,875,000	929,175,000
TOTAL RECEIPTS AND REVENUES	\$1,706,663,811	\$1,730,500,000	\$2,038,375,000	\$307,875,000	\$1,915,875,000
TOTAL AVAILABLE	\$1,835,128,885	\$1,905,055,257	\$2,212,930,257	\$307,875,000	\$2,062,615,998
EXPENDITURES					
DEBT SERVICE - 04000	132,748,360	138,000,000	138,000,000	0	143,000,000
GENERAL OPERATIONS - 27700	130,205,626	181,700,457	143,000,000	(38,700,457)	186,166,680
CABINET SECRETARY - 00201	180,666	200,000	200,000	0	200,000
MAINTENANCE - 23700	647,260,350	653,773,844	653,773,844	0	565,235,315
EQUIPMENT REVOLVING - 27600	10,795,625	101,250,386	81,250,386	(20,000,000)	52,950,166
INVENTORY REVOLVING - 27500	(519,592)	4,000,000	4,000,000	0	4,000,000
INTERSTATE CONSTRUCTION - 27800	201,675,146	200,000,000	275,000,000	75,000,000	275,000,000
OTHER FEDERAL AID PROGRAMS - 27900	376,658,955	350,000,000	450,000,000	100,000,000	450,000,000
APPALACHIAN PROGRAMS - 28000	107,111,544	150,000,000	250,000,000	100,000,000	250,000,000
HIGHWAY LITTER CONTROL - 28200	536,747	1,650,000	756,842	(893,158)	1,650,000
TOTAL HIGHWAYS EXPENDITURE	\$1,606,653,427	\$1,780,574,687	\$1,995,981,072	\$215,406,385	\$1,928,202,161
OTHER COSTS					
DIVISION OF MOTOR VEHICLES	\$50,489,293	\$66,692,527	\$66,692,527	\$0	\$70,015,747
CLAIMS AGAINST HIGHWAYS	430,908	515,660	515,660	0	425,000
INDUSTRIAL ACCESSROAD TRANSFER	3,000,000	\$3,000,000	\$3,000,000	0	3,000,000
TOTAL OTHER COSTS	\$53,920,201	\$70,208,187	\$70,208,187	\$0	\$73,440,747
TOTAL STRD FUND EXPENDITURE	\$1,660,573,628	\$1,850,782,874	\$2,066,189,259	\$215,406,385	\$2,001,642,908
CASH/INVESTMENTS: JUNE 30th of FY	\$174,555,257	\$54,272,383	\$146,740,998		\$60,973,090

State Road Fund – Revenues

FISCAL YEARS 2023 - 2025

COMPARISON OF REVENUES AND EXPENDITURES - STATE ROAD FUND

	FY 2023	FY 2024	FY 2024	FY 2024	FY 2025
	ACTUAL	ENROLLED Budget	Estimated Actuals	Est Actual vs. Enrolled	REQUEST
CASH/INVESTMENTS: JULY 1st of FY	\$128,465,074	\$174,555,257	\$174,555,257		\$146,740,998
RECEIPTS AND REVENUES					
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REGISTRATION FEES	142,498,292	155,000,000	155,000,000	0	155,000,000
PRIVILEGE TAX	317,936,075	285,000,000	305,000,000	20,000,000	305,000,000
HIGHWAY LITTER CONTROL	1,877,884	1,700,000	1,700,000	0	1,700,000
MISCELLANEOUS INCOME	172,679,332	210,000,000	210,000,000	0	90,000,000
FEDERAL REIMBURSEMENT	639,230,727	641,300,000	929,175,000	287,875,000	929,175,000
TOTAL RECEIPTS AND REVENUES	\$1,706,663,811	\$1,730,500,000	\$2,038,375,000	\$307,875,000	\$1,915,875,000
TOTAL AVAILABLE	\$1,835,128,885	\$1,905,055,257	\$2,212,930,257	\$307,875,000	\$2,062,615,998

State Road Fund – Expenditures

FISCAL YEARS 2023 - 2025

COMPARISON OF REVENUES AND EXPENDITURES - STATE ROAD FUND

	FY 2023	FY 2024	FY 2024	FY 2024	FY 2025
	ACTUAL	ENROLLED BUDGET	Estimated Actuals	Est Actual vs. Enrolled	REQUEST
EXPENDITURES					
DEBT SERVICE - 04000	132,748,360	138,000,000	138,000,000	0	143,000,000
GENERAL OPERATIONS - 27700	130,205,626	181,700,457	143,000,000	(38,700,457)	186,166,680
CABINET SECRETARY - 00201	180,666	200,000	200,000	0	200,000
MAINTENANCE - 23700	647,260,350	653,773,844	653,773,844	0	565,235,315
EQUIPMENT REVOLVING - 27600	10,795,625	101,250,386	81,250,386	(20,000,000)	52,950,166
INVENTORY REVOLVING - 27500	(519,592)	4,000,000	4,000,000	0	4,000,000
INTERSTATE CONSTRUCTION - 27800	201,675,146	200,000,000	275,000,000	75,000,000	275,000,000
OTHER FEDERAL AID PROGRAMS - 27900	376,658,955	350,000,000	450,000,000	100,000,000	450,000,000
APPALACHIAN PROGRAMS - 28000	107,111,544	150,000,000	250,000,000	100,000,000	250,000,000
HIGHWAY LITTER CONTROL - 28200	536,747	1,650,000	756,842	(893, 158)	1,650,000
TO TAL HIGHWAYS EXPENDITURE	\$1,606,653,427	\$1,780,574,687	\$1,995,981,072	\$215,406,385	\$1,928,202,161

State Road Fund - Other Expenses

FISCAL YEARS 2023 - 2025

COMPARISON OF REVENUES AND EXPENDITURES - STATE ROAD FUND

	FY 2023	FY 2024	FY 2024	FY 2024	FY 2025
		ENROLLED		Est Actual vs.	
	ACTUAL	BUDGET	Estimated Actuals	Enrolled	REQUEST
OTHER COSTS					
DIVISION OF MOTOR VEHICLES	\$50,489,293	\$66,692,527	\$66,692,527	\$0	\$70,015,747
CLAIMS AGAINST HIGHWAYS	430,908	515,660	515,660	0	425,000
INDUSTRIAL ACCESS ROAD TRANSFER	3,000,000	\$3,000,000	\$3,000,000	0	3,000,000
TOTAL OTHER COSTS	\$53,920,201	\$70,208,187	\$70,208,187	\$0	\$73,440,747
TOTAL STRD FUND EXPENDITURE	\$1,660,573,628	\$1,850,782,874	\$2,066,189,259	\$215,406,385	\$2,001,642,908
CASH/INVESTMENTS: JUNE 30th of FY	\$174,555,257	\$54,272,383	\$146,740,998		\$60,973,090

State of WV DOH Enrolled Budget

122 - Division of Highways

(WV Code Chapters 17 and 17C)

Fund 9017 FY 2024 Org 0803

Salary and Benefits of Cabinet Secretary and Agency Heads	00201	\$ 200,000
Debt Service	04000	\$138,000,000
Maintenance	23700	\$553,773,844
Inventory Revolving	27500	\$ 4,000,000
Equipment Revolving	27600	\$ 51,250,386
General Operations	27700	\$181,700,457
Interstate Construction	27800	\$200,000,000
Other Federal Aid Programs	27900	\$350,000,000
Appalachian Programs	28000	\$150,000,000
Highway Litter Control	28200	\$ 1,650,000
• Total		\$1,630,574,687



- How is the State Road Fund used?
- The DOH is a Special Revenue agency
- The SRF for the DOH is an Appropriated budget
- Our budget gives us Spending Authority
- We have dedicated revenue sources
- We do not get all of our "cash" on July 1st
- Our "cash" does not go away on June 30th

State of WV DOH Enrolled Budget

122 - Division of Highways

(WV Code Chapters 17 and 17C)

Fund 9017 FY 2024 Org 0803

Interstate Construction	\$200,000,000
Other Federal Aid Programs	\$350,000,000
Appalachian Programs	\$150.000.000

Federal Projects

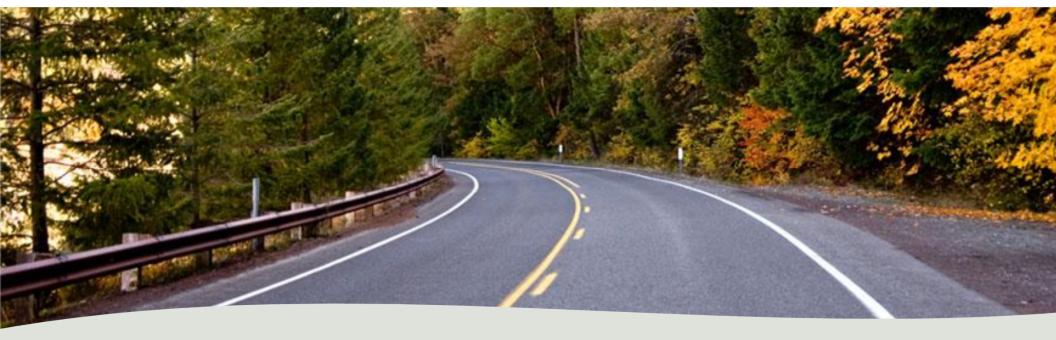
- Federal Projects must have a program and phase for expenses to be charged against them appropriately
- This is what enables us to bill Federal Highways for reimbursement
- We must have enough spending authority to pay for expenses, then bill for reimbursement.



Bonds have different Fund numbers

- GARVEE Bonds (9031, 9033)
- General Obligation Bonds (9032, 9035, 9036)
- Turnpike Bonds (9034, 9037)





<u>To</u> <u>Summarize...</u>

- Overall Budget Process
- Review of 3 federal appropriation lines
 - Project set up in HUB is key

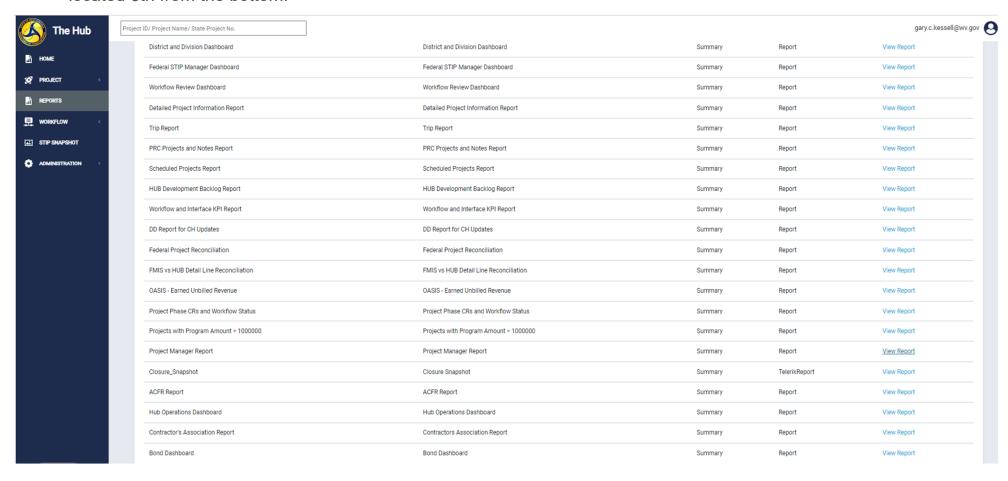
HUB Project Manager Dashboard and Weekly Reports

This tool developed by the Programming Division can be used in a variety of ways to make the job of tracking both groups of and individual projects easier and more efficient.

The Project Manager Report can deliver a list of projects by Project Manager, District or Division control, Development Responsibility, District or County location, days until Phase End Date expiring, available balance for participating and non-participating funds at the project level, Family Code, Phase Status, and much more.

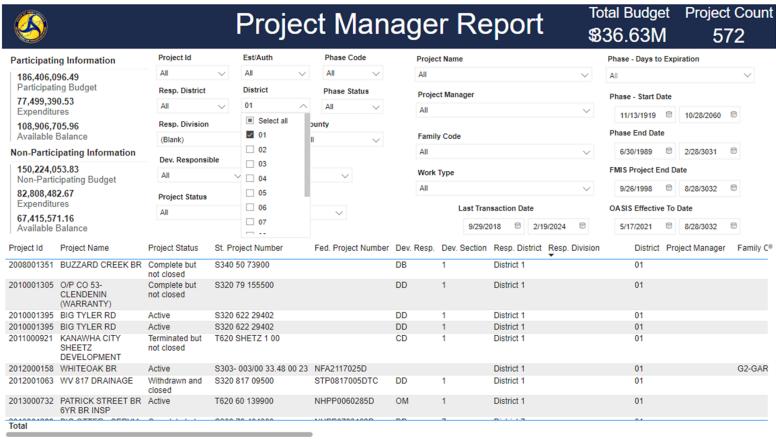
How to find the Project Managers Report.

Select 'REPORTS' located within the left navigation bar and then 'View Report' for the Project Managers Report located 6th from the bottom.



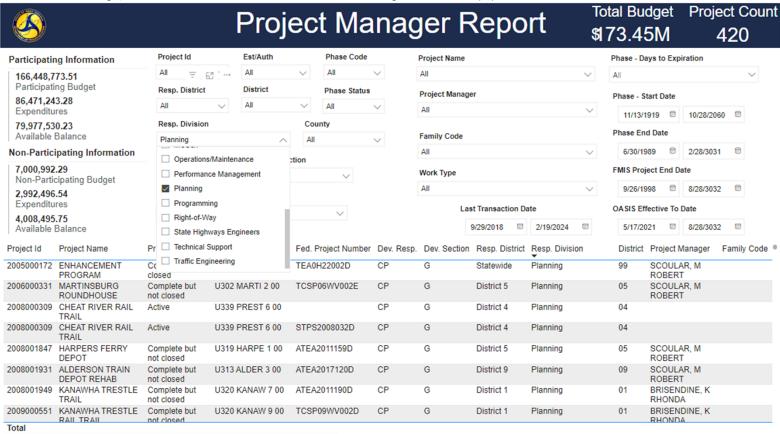
How to search for projects by District or Division.

To find all projects that are set up with a Responsible District you will select the District you are looking for and under the Resp. District drop down along with selected 'Blank' under the Resp. Division. This will deliver all projects where the District is listed as the responsible party for the change requests on the project.



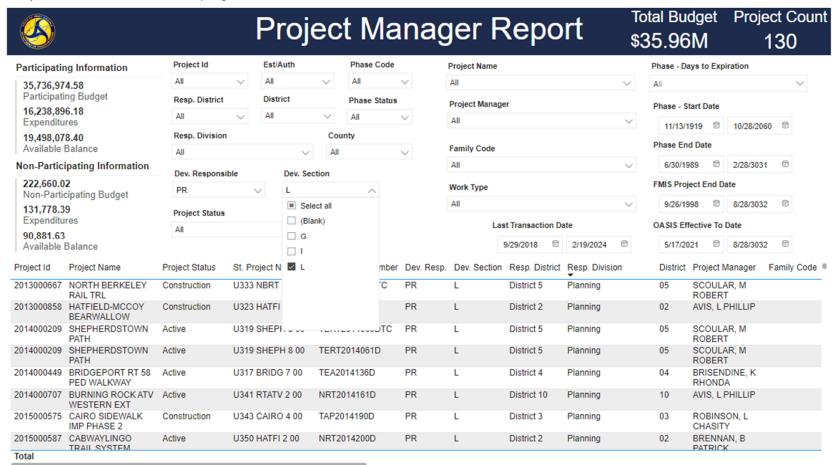
To deliver all projects for a Division you will only select the Division under the Resp. Division drop down while leaving the Resp. District with 'Select All' chosen.

To find all projects located in a District or County regardless of which District or Division is in control of the Change Request process you will leave both the Resp. District and Resp. Division under 'Select All' and using the drop down menu on 'District' and/or 'County', deselect 'Select All' and then select your choice(s).



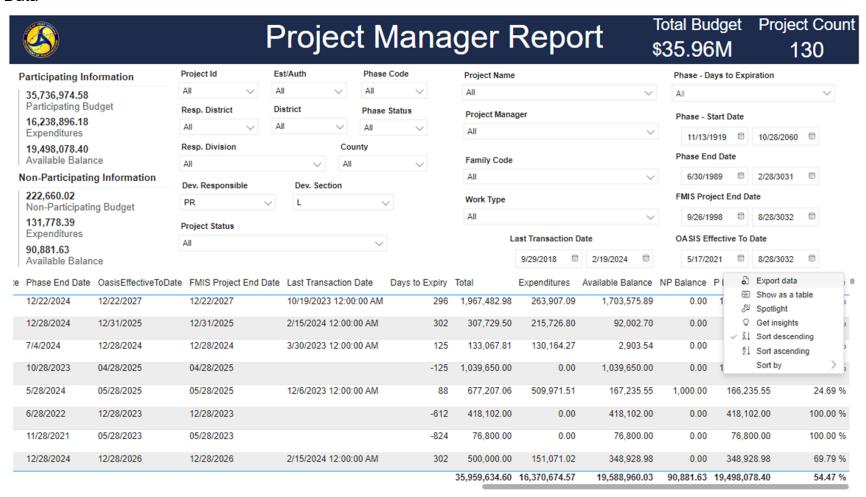
How to search for projects by Development Responsible

To deliver all projects assigned to a specific Development Responsible and Section use the drop down menu to deselect 'Select All' and select the choice(s) you would like to see. For example PR (Planning Division) - L (Local Program Services section) were selected and all projects with this combination have been delivered in the menu below.



How to extract the report data to an Excel file

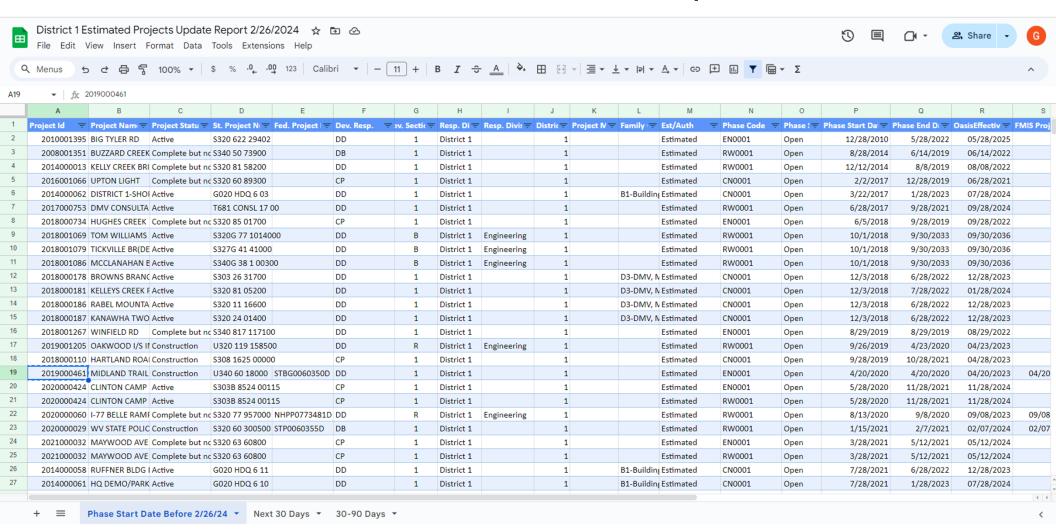
Using the 'More Options' located on the two dots above the scroll bar on the panel at the bottom of the screen select 'Export Data'

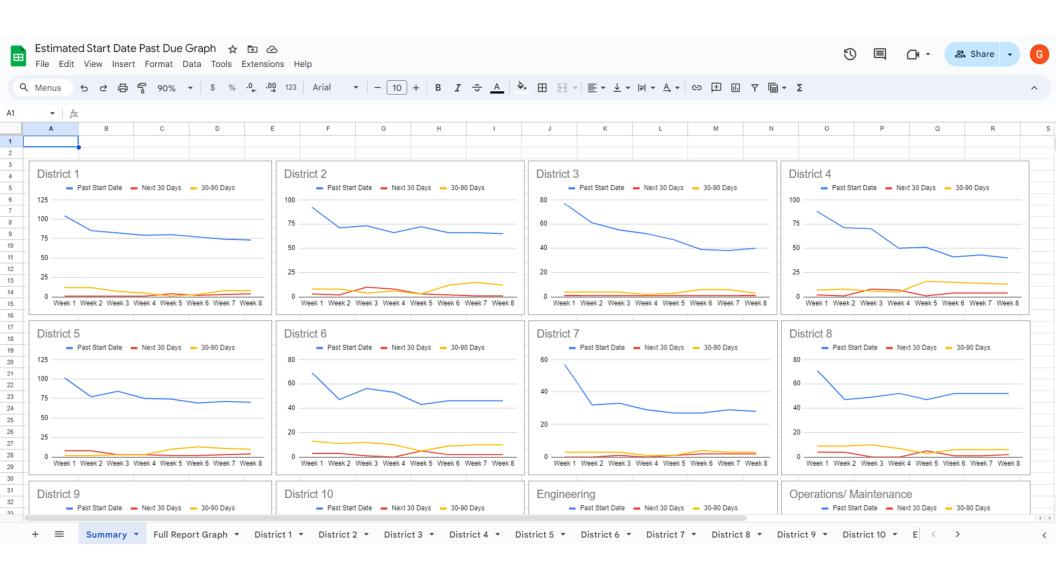


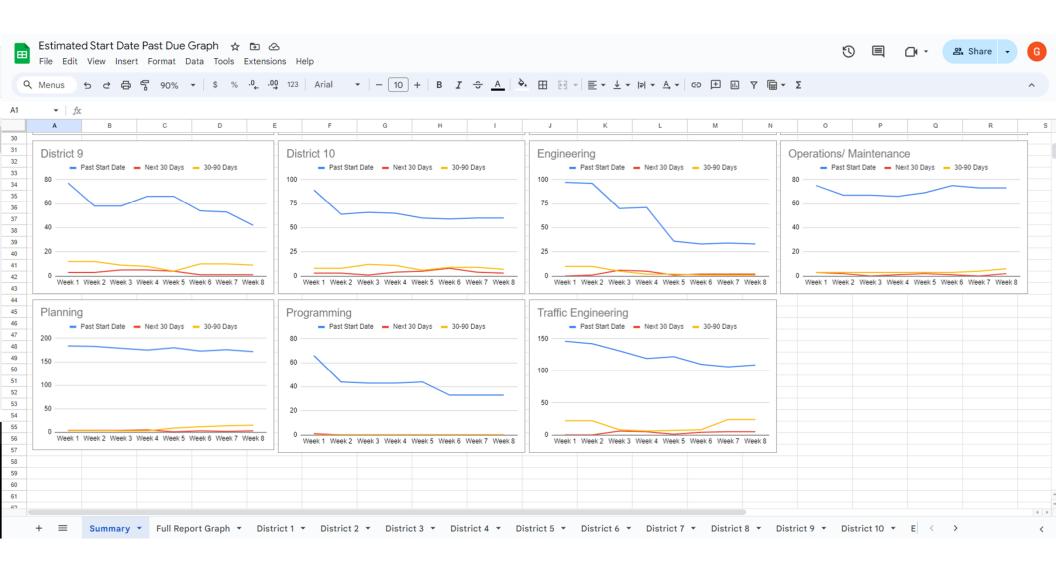
Weekly Reports distributed by Programming Division

REPORT DAY	REPORT TYPE			
Monday	FMIS Status Report - Brett Workflow Review Dashboard Filter CR Workflow only (M) X Request Approved (N) Approved, Rejected, Submitted (Q) Data Cleanup remove duplicates: AFG	Negative OASIS Balance Report - Chris Kessell Project Managers Report Projects with a negative Available Balance	Estimated Projects Update Report - Districts and Divisions Project Manager Report Phase Start Date Past Due Divided up by District and Division	
Tuesday	FHWA Review 1 & FHWA Review 2 Report - Brett Workflow Review Dashboard Authorized Requests only CR Requests FHWA Review 1 & FHWA Review 2 Divided by Districts 1-5, 6-10, and Divisions	Phase Request Report - Brett Workflow Review Dashboard Phase Request Workflow Federal STIP	Cas/ Cam Report – Chris/Mike All Cas/Cam projects divided	
Wednesday	Past Due Report - Districts and Divisions Project Manager Report ✓ Authorized Projects ✓ Open Phase End Date before today's Date Phase End Date between today date and 0-30 days from today and 30-90 days Divided by Districts and Responsible Divisions			
Thursday	Complete but Not Closed w/ Open Phase Report - Internal Lifecycle Team District and Division Dashboard Project Status of Complete but Not Closed w/ Open Phase Data Cleanup Divided by District and Division	Available Balance Percentage Report for Project Managers — Districts/Divi. Projects Manager Report Every Authorized/Open project phase with a Phase End date up to 1 year from today Budget, Expenditures, Available Balance, formula to deliver % of budget remaining. Divided by District and Division	District and Division Initiator and Review Report - Districts and Divisions Workflow Review Dashboard Divided up by District & Division	
Friday	Oasis Effective to Date Report. (Exactly same process as Past Due Report) - (Divisions/ Districts)	FMIS End Date Report. (Exactly same process as Past Due Report) - (Divisions/ Districts)		

Estimated Start Date Report







Estimated Project Update - Notification of all estimated project phases with past due and coming due shortly start dates. Used to keep phase start dates in line with expectation. These dates are extremely important for the CH meeting and keeping the STIP accurate.

Past Due Report - Notification of all authorized phases with expired phase end dates and those coming due shortly. Used to keep expected completion dates for all phases accurate.

Available Balance Percentage Report - This report gives the remaining budget amount for all phases with end dates coming due within the next 12 months. This data can be used to compare remaining balances with expected time to completion to make sure they align. Eg: A phase has 98% of its budget expended but still has 18 months of design work remaining would potentially need a Change Request requesting additional funding.

OASIS Effective To Date Report - All project phases with OASIS Effective To Dates that are past due, coming due within 30 days, and 30 to 90 days. Used to monitor if you will be able to process charges on project phases that are still active.

FMIS Project End Date Report - All project phases with FMIS Project End Dates (PED) that are past due, coming due within 30 days, and 30 to 90 days. Used to monitor if WVDOH will be able to be reimbursed for charges made on these federally funded projects.

Contact Information

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