

**WVDOH Specifications Committee  
Meeting Minutes  
Tuesday, May 5, 2026  
Meeting held in person at the MCS&T Division – 10:00am  
Virtual option available via Google Meet platform with teleconference availability**

Voting Members in Attendance  
Shawn Smith, Contract Administration Division  
Jarred Hypes, Engineering Division  
Vince Allison, MCS&T Division  
Eric Lough, Operations Division  
Josh Hemsworth, Traffic Engineering Division

1. Discussed Approved Permanent Specification Changes from the last Committee meeting (03-17-2026).
2. Discussed Approved Special Provisions (SP) from the last Committee Meeting (03-17-2026).
3. **Begin Discussion of Old Business Items**

SECTION	TITLE	DESCRIPTION
<b><u>651</u></b>	<b>Section 651-Furnishing and Placing Topsoil</b>	<ul style="list-style-type: none"> <li>• Industry comments were reviewed regarding changes to seeding dates, particularly concerns that February 15 is too early for Type A (permanent seeding).</li> <li>• Discussion clarified that Type B allows cereal rye, which can germinate at lower temperatures. Consensus to revise Type B language to allow flexibility based on conditions (e.g., ground not frozen) rather than strict dates.</li> <li>• Noted mismatch between Section 652.5 dates and Table 652.5; consideration to extend Type B seeding window into fall/winter.</li> <li>• Champion indicated that further review is needed on appropriate dates for Type A and perennial rye.</li> <li>• <u>Tabled-bring back in July for a vote with changes.</u></li> </ul> <p style="text-align: center;"><i><b>Champion of Item:</b> Doug Kirk, State Highway Engineer of Environmental Compliance</i></p>
<b><u>652</u></b>	<b>Section 652-Seeding and Mulching</b>	
<b><u>715</u></b>	<b>Section 715.25-715.32</b>	
<b><u>SP 106</u></b>	<b>SP 106.1.4-Use of Domestic Construction Materials (De Minimis Standard)</b>	<ul style="list-style-type: none"> <li>• FHWA recommended adding a reference to the applicable Materials Procedure (MP) to reflect recent updates.</li> </ul>

		<ul style="list-style-type: none"> <li>Redline language was proposed during the meeting to add this reference to the end of the fourth paragraph. <ul style="list-style-type: none"> <li>“...is not exceeded, in accordance with MP 106.10.51.”</li> </ul> </li> <li><a href="#"><u>Tabled-bring back in July for a vote with changes.</u></a></li> </ul> <p><b>Champion of Item:</b> Dan Brayack, MCS&amp;T</p>
<b><u>SP106</u> &amp; <u>106</u></b>	<b>SP 106-Build America Buy America (2026)</b>  <b>Subsections 106.1.1-Definitions &amp; 106.1.5-State and/or Federal Use of Manufactured Products</b>	<ul style="list-style-type: none"> <li>FHWA suggested updating a typo in the definition of “Kit” (subsection 106.1.1) with the following: <ul style="list-style-type: none"> <li>“manufacture” to “manufacturer”</li> </ul> </li> <li>FHWA also suggested revising subsection 106.1.5, second paragraph (very end), to replace “55% Requirement” with: <ul style="list-style-type: none"> <li>“55 percent of the total cost of all components of the manufactured product (known as the “55 percent requirement”).”</li> </ul> </li> <li>Both revisions with redline edits were presented to the committee.</li> <li><a href="#"><u>Tabled-bring back in July for a vote with changes.</u></a></li> </ul> <p><b>Champion of Item:</b> Dan Brayack, MCS&amp;T</p>
<b><u>SP 115</u> &amp; <u>SP 614</u></b>	<b>SP 115-Job Order Contracting (JOC)</b>  <b>SP 614-Piling Walls</b>	<ul style="list-style-type: none"> <li>Comments from industry were presented during the meeting and discussed. Key concerns that were raised included the requirement to commence work within 21 days, the proposed five year contract duration, and clarification on JOC authority and potential precedence over other contract requirements. Additional questions were raised regarding funding applicability (federal vs. state), wage rate implications, pavement repair responsibilities under slip repairs, and whether contracts would be structured on a statewide, district wide, or county wide basis.</li> <li>Following discussion, the Specifications Committee incorporated the following revisions to SP 115: <ul style="list-style-type: none"> <li><b>Section 115.2.2:</b> Removed Bullet F (maximum durations of 5 years)</li> <li><b>Section 115.4.4:</b> Deleted paragraph requiring work to begin within 21 days.</li> <li><b>Section 115.7:</b> Revised to clarify JOC precedence is limited to scope, location, quantities, and time for completion.</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>○ <b>Acceptance Form, Section 5:</b> Deleted Bullet 4 (reference to 115.4.4)</li> <li>● SP 614 was presented, no comments.</li> <li>● <a href="#"><u>SP 115-Job Order Contracting (JOC): Approved with proposed changes 5-0.</u></a></li> <li>● <a href="#"><u>SP 614-Piling Walls: Approved 5-0</u></a></li> </ul> <p><b>Champion of Items:</b> Steve Boggs, EGIS</p>
<b><u>SP 645</u></b>	<b>SP 645-Reinforced Soil Slopes (EPS)</b>	<ul style="list-style-type: none"> <li>● Chair introduced the item and reviewed the revisions from the last meeting including updating an ASTM and creating a pay item.</li> <li>● Champion also indicated that minor errors were corrected, including the removal of the word “Elasticized” in front of S-EPS and additional technical updates.</li> <li>● <a href="#"><u>Vote: Approved 5-0</u></a></li> </ul> <p><b>Champion of Item:</b> Stephen Lewis, MCS&amp;T</p>
<b><u>660</u></b>	<b>660.9-Loop Traffic Detectors</b>	<ul style="list-style-type: none"> <li>● The Chair introduced the item.</li> <li>● There were no comments.</li> <li>● <a href="#"><u>Vote: Approved 5-0</u></a></li> </ul> <p><b>Champion of Item:</b> Taylor Nichols, MCS&amp;T</p>
<b><u>SP 636</u></b>	<b>SP 636-Temporary Pavement Markings-Orange</b>	<ul style="list-style-type: none"> <li>● Comments were received from FHWA and reviewed during the meeting.</li> <li>● Discussion included potentially addition of a designer note stating that the SP is not to be used unless approved by the Traffic Engineering Division.</li> <li>● It was noted that retroreflectivity requirements will be discussed internally outside committee and the SP will return with more revisions.</li> <li>● <a href="#"><u>Tabled-bring back in July for a vote with changes.</u></a></li> </ul> <p><b>Champion of Item:</b> Ted Whitmore, Traffic Engineering</p>
<b><u>662</u></b>	<b>662.2.3.5-Electrical Conduit &amp; 662.17-Pay Items</b>	<ul style="list-style-type: none"> <li>● The Chair introduced the item.</li> <li>● There were no comments.</li> <li>● <a href="#"><u>Vote: Approved 5-0</u></a></li> </ul> <p><b>Champion of Item:</b> Ruby Tabassum, Traffic Engineering</p>

<b><u>715</u></b>	<b>715.42.10-Electrical Conduit</b>	<ul style="list-style-type: none"> <li>• The Champion requested a minor update to the header on 715.42.10.5-PVC -coated, Galvanized Rigid Conduit and changing it to:</li> <li>• “715.42.10.5-Type PR (PVC Coated, Galvanized Rigid Conduit)”</li> <li>• <a href="#"><u>Approved with proposed changes 5-0.</u></a></li> </ul> <p><i><b>Champion of Item: Ruby Tabassum, Traffic Engineering</b></i></p>
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4. **Began Discussion of New Business Items**

<b><u>401</u></b>	<b>401.7.4-Thickness &amp; 401.13.4-</b>	<ul style="list-style-type: none"> <li>• The Champion introduced the item and received comments from industry, which are: as follows: <ul style="list-style-type: none"> <li>○ Industry comments included concerns with the initial requirement of 500 feet of two-lane roadway, noting this would equate to one core per 1,000 feet of the paving lane. Additional comments stated that changing the allowable thickness in Section 401.13 from ¾ inch to ½ inch was not recommended, as a ¾ inch repair was considered more reasonable.</li> </ul> </li> <li>• The comments were discussed during the meeting between industry and the Champion; however, no agreement was reached, and it was determined that further discussions would occur outside of the Committee meeting.</li> <li>• The item will return in July.</li> </ul> <p><i><b>Champion of Item: Kiana Welch, MCS&amp;T</b></i></p>
<b><u>506</u></b>	<b>506.2-Materials</b>	<ul style="list-style-type: none"> <li>• The Champion introduced the item.</li> <li>• There were no comments.</li> <li>• The item will return in July for a vote.</li> </ul> <p><i><b>Champion of Item: Andrew Thaxton, MCS&amp;T</b></i></p>
<b><u>601</u></b>	<b>601.1-Description 601.3-Propportioning 601.3.1.1.1.3-Level of Prevention 601.16-Pay Items</b>	<ul style="list-style-type: none"> <li>• The Champion introduced the item.</li> <li>• A comment was received during the meeting from Industry regarding the designation of “Class BP”. It was suggested that another letter designation be used in place of “BP”.</li> <li>• The Champion agreed with the comment and will present the item at the next meeting with revisions to</li> </ul>

		<p>change “Class BP” to “Class P” and to include the creation of a new pay item number.</p> <ul style="list-style-type: none"> <li>• The item will return in July with revisions.</li> </ul> <p><b><i>Champion of Item: Andrew Thaxton, MCS&amp;T</i></b></p>
<b><u>615</u></b>	<b>615.5.6.3-Installation</b>	<ul style="list-style-type: none"> <li>• The Champion introduced the item.</li> <li>• There were no comments.</li> <li>• The item will return in July for a vote.</li> </ul> <p><b><i>Champion of Item: George Hanna, MCS&amp;T</i></b></p>
<b><u>619</u> <u>&amp;</u> <u>705</u></b>	<b>Section 619-Membrane Waterproofing</b>  <b>705.7-Waterproofing Materials</b>	<ul style="list-style-type: none"> <li>• The Champion introduced both items, noting issues identified in the Districts and the need to update Section 705 to remove outdated items and better align with Section 619.</li> <li>• It was noted that the revision would remove the current SP.</li> <li>• The item will return in July for a vote.</li> </ul> <p><b><i>Champion of Item: Steve Boggs, EGIS</i></b></p>
<b><u>642</u></b>	<b>642.6.5-Silt Fence:</b>	<ul style="list-style-type: none"> <li>• The Champion introduced the item and indicated that the overall goal of the specification is to ensure it is effective in producing a product that performs as intended without creating a disadvantage to other products.</li> <li>• There were no comments.</li> <li>• The item will return in July for a vote.</li> </ul> <p><b><i>Champion of Item: Doug Kirk, State Highway Engineer of Environmental Compliance</i></b></p>
<b><u>679</u></b>	<b>Section 679 Overlaying of Portland Cement Concrete Bridge Decks.</b>	<ul style="list-style-type: none"> <li>• The Champion introduced the item and referenced a prior meeting held last fall with representatives from various divisions and District 1 to discuss incorporation of the Special Provision into the standard specifications.</li> <li>• The Champion indicated the based on District 1 experience there is a need for a rapid-setting overlay options capable of opening to traffic within a few hours, including both a very rapid option of 3 hours and 6 hours. Discussion ensued from both industry</li> </ul>

		<p>and DOH personnel on the 3 vs. 6 hour requirement. Other comments included adding a new pay item.</p> <ul style="list-style-type: none"> <li>• The Champion also requested input from Industry on rotomilling</li> <li>• The item will return in July with revisions.</li> </ul> <p><b><i>Champion of Item: Andrew Thaxton, MCS&amp;T</i></b></p>
<b><u>697</u></b>	<b>Section 697 – Safety Inspection of In-Service Bridges During Construction</b>	<ul style="list-style-type: none"> <li>• The Champion introduced the item and indicated that the specification updates terminology and revises the 60-day requirement to a 45-day requirement to assist in meeting other deadlines. The item is currently being used as a Special Provision and is now being incorporated into the standard specification.</li> <li>• There were no comments.</li> <li>• The item will return in July for a vote.</li> </ul> <p><b><i>Champion of Item: Tracy Brown, State Bridge Engineer</i></b></p>
<b><u>701</u></b>	<b>701.1-Portland Cement</b>	<ul style="list-style-type: none"> <li>• The Champion introduced the item.</li> <li>• There were no comments.</li> <li>• The item will return in July for a vote.</li> </ul> <p><b><i>Champion of Item: Andrew Thaxton, MCS&amp;T</i></b></p>
<b><u>709</u></b>	<b>709.1.3- Galvanized Coated Bars for Concrete Reinforcement</b>	<ul style="list-style-type: none"> <li>• The Champion introduced the item. This is a current SP now intended to be incorporated into the specifications.</li> <li>• There were no comments.</li> <li>• The item will return in July for a vote.</li> </ul> <p><b><i>Champion of Item: George Hanna, MCS&amp;T</i></b></p>
<b><u>709</u></b>	<b>709.24.4.3 (Direct Tension Indicators (DTIs))</b>	<ul style="list-style-type: none"> <li>• The Champion introduced the item. This update will provide the option to use Direct Tension Indicator (DTI) devices in place of the turn-of-nut method; however, the turn-of-nut method may still be used.</li> <li>• A comment was received from DOH personnel indicating that additional language is needed to Section 615 to support this update.</li> <li>• The item will return in July for a vote.</li> </ul> <p><b><i>Champion of Item: George Hanna, MCS&amp;T</i></b></p>

5. **Housekeeping**

Next Committee Meeting: July 7, 2026

Deadline for Submissions: June 12, 2026

Deadline for Comments: July 3, 2026

**Attendees List**

<b>In Person Meeting Attendees</b>		
1.	Janie Adkins	EGIS
2.	Vince Allison	WVDOH – Materials Control, Soils and Testing Division
3.	Steve Boggs	EGIS
4.	Tracy Brown	WVDOH – State Bridge Engineer
5.	Jacinda Chapman	WVDOH – Materials Control, Soils and Testing Division
6.	Hao Chen	FHWA
7.	John Crane	APAWV
8.	George Hanna	WVDOH – Materials Control, Soils and Testing Division
9.	Josh Hemsworth	WVDOH – Traffic Engineering Division
10.	Kristy Huffman	WVDOH – Materials Control, Soils and Testing Division
11.	Jason Hunter	Triton
12.	Doug Kirk	WVDOH – State Highway Engineer of Environmental Compliance
13.	Stephen Lewis	WVDOH – Materials Control, Soils and Testing Division
14.	Dohn Lough	WVDOH–Operations Division
15.	Mike Mance	WVDOH – Materials Control, Soils and Testing Division
16.	Calvin Ratchford	WVDOH – Materials Control, Soils and Testing Division
17.	Josh Reese	WVDOH – Materials Control, Soils and Testing Division
18.	Chad Robinson	GFT
19.	Ian Shaffer	WVDOH – Materials Control, Soils and Testing Division
20.	Shawn Smith	WVDOH – Contract Administration Division
21.	Kyle Stollings	Potesta & Associates, Inc.
22.	Andrew Thaxton	WVDOH – Materials Control, Soils and Testing Division
23.	Kiana Welch	WVDOH – Materials Control, Soils and Testing Division
<b>Virtual Meeting Attendees</b>		
24.	Evan Bailey	WV Paving
25.	Stephen Capaldo	WVDOH – Legal Division
26.	Darby Clayton	All Construction
27.	Tom Collins	WVDOH – District 8
28.	Matt Crum	WVDOH – State Highway Engineer of Construction
29.	John Cummings	WVDOH – Materials Control, Soils and Testing Division
30.	Lauren Deem	Profile Products
31.	Ted Garrett	JF Allen
32.	Adam Gonzales	WVDOH – Contract Administration
33.	Rob Hamilton	Specialty Groups, Inc
34.	Jarred Hypes	WVDOH – Engineering Division
35.	Zachery Kelley	Specialty Groups, Inc

36.	Zachary Leach	Quikrete Cement
37.	Scott Love	Civil and Environmental Consultants, Inc.
38.	Joseph Neeley	WVDOH – District 1
39.	Jamie Rose	J.F. Allen
40.	Rubina Tabassum	WVDOH – Traffic Engineering Division
41.	Jason Tharp	WVDOH – Contract Administration Division
42.	Ed Waterfall	Rinker Pipe
43.	Jason Workman	WVDOH – Legal Division
<b>43</b>	<b>Total Recorded Attendees</b>	