

**WVDOH Standards Committee  
Meeting Minutes**

**Thursday December 4, 2025**

**Meeting Location: 1900 Kanawha Blvd. E., Building 5, Room 820, Charleston, WV**  
Virtual Counterpart held via Google Meet.

**Next Meeting**

**Tuesday February 24, 2025**

**Deadline for Submissions: January 27, 2025**

**Deadline for Comments: February 20, 2025**

**Voting Members in Attendance:**

Contract Administration: Shawn Smith  
Engineering: Katie Hastings  
MCS&T: Kiana Kukaua  
Operations Division: Dohn E.Lough  
Traffic Engineering: Ted Whitmore

**Unfinished Business:**

ITEM	Champion
<p><b>4<sup>th</sup> time to Committee. Discussed in: June, August, October, December</b> The revision builds upon the Chief Engineer/State Highway Engineer change and adds updates for outdated links. FHWA has also requested to revise 105 &amp; 106.</p> <ul style="list-style-type: none"> <li>• DD-105-Specification, Standards, Manuals, and Material Procedure Approval Process</li> <li>• DD-106-Approval for Patented or Proprietary Products</li> <li>• DD-600-Geometric Design Project Categories</li> <li>• DD-647-Life-Cycle Costs Analysis for Pavement Design</li> <li>• DD-648-Alternate Design Alternate Bidding of Pavements</li> <li>• DD-681-Work Zone Safety and Mobility</li> <li>• DD 811-Accessibility Standard Curb Ramps and Sidewalks</li> <li>• DD 813-Bicycle/Pedestrian Accommodation</li> </ul> <p>○ Tabled by Champion ○ No Vote</p>	J. Chapman
<p><b>2<sup>nd</sup> time to Committee. Discussed in: October and December</b> <b><i>FHWA Area Engineer Map and Contact List</i></b> FHWA has provided us with an updated FHWA Area Engineering map and an updated list of counties assigned to each Area Engineer. The updated contacts will be added to the <b>DD-202</b> contact list.</p> <p>○ No Vote. Item taken through Committee as a courtesy. ○ Will add to webpage.</p>	H. Chen

**New Business:**

ITEM	Champion
<p><b>1<sup>st</sup> time to Committee. Discussed in December</b></p> <p>The revisions include updated links and reference documents, as well as adding new standards for pavement design. Revision reflects updates to AASHTO 93 and adjusts analysis periods.</p> <ul style="list-style-type: none"><li>• DD-644-Asphalt Pavement</li><li>• DD-646-Pavement Design Guide</li><li>• DD-647-Life-Cycle Cost Analysis for Pavement Design</li><li>• DD-648-Alternate Design and Alternate Bidding of Pavements</li></ul> <p><b>Discussion Ensued.</b></p>	K. Welch
<p><b>1<sup>st</sup> time to Committee. Discussed in December</b></p> <p><b>Traffic Engineering Directive – <i>Animal Awareness Signs</i></b></p> <p>The TED has been updated to include more of the State’s wildlife population.</p> <p><b>Discussion Ensued.</b></p>	M. Mays

**Manuals Committee  
Meeting Agenda**

**Thursday December 4, 2025**

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Contract Administration: Shawn Smith  
Engineering: Katie Hastings  
MCS&T: Kiana Kukaua  
Operations Division: Dohn E.Lough  
Traffic Engineering: Ted Whitmore

**Unfinished Business:** None.

**Old Business:**

ITEM	Champion
<p><b>3<sup>rd</sup> time to Committee. Discussed in: August, October, December</b> <b><i>Drainage Manual – Chapter 8: Culverts</i></b></p> <ul style="list-style-type: none"><li>• This is an update to Chapter 8 Culverts. The revision adds clarification to several subsections and makes grammatical and format changes throughout the chapter.</li><li>○ Was Voted on 5-0, however, <b>Champion rescinded the vote</b> and plans to bring it back in February for a vote.</li><li>○ Discussion Ensued</li></ul>	D. Holmes

**New Business:**

NONE

## Attendees List

<b>In Person Meeting Attendees</b>		
1.	Vince Allison	WVDOH – Materials Control, Soils and Testing Division
2.	Jason Bryan	WVDOH – Operations Division
3.	Jacinda Chapman	WVDOH – Technical Support Division
4.	John Crane	APAWV
5.	Jarred Hypes	WVDOH – Engineering Division
6.	Doug Kirk	WVDOH – Technical Support Division
7.	Eric Lough	WVDOH – Operations Division
8.	Chad Robinson	GFT
9.	Shawn Smith	WVDOH – Contract Administration Division
10.	Ruby Tabassum	WVDOH – Traffic Engineering Division
11.	Kiana Welch	WVDOH – Materials Control, Soils and Testing Division
12.	Ted Whitmore	WVDOH – Traffic Engineering Division
<b>Virtual Meeting Attendees</b>		
13.	Donald Allen	WVDOH – Engineering Division
14.	Christopher Amos	WVDOH – Contract Administration Division
15.	David Ballard	WVDOH – Civil Rights Compliance
16.	Matthew Barrish	Industry
17.	Lauren Deem	Industry
18.	Dan Estep	HNTB
19.	Ted Garrett	Garrett Company
20.	Collin Hill	Industry
21.	Patrick Holubetz	Industry
22.	Jason Jackson	Kokosing Construction
23.	Mike Mance	WVDOH – Materials Control, Soils and Testing Division
24.	Ray Patrick	WVDOH – Civil Rights Compliance
25.	Keith Potter	Silt Saver
26.	Joshua Reese	WVDOH – Materials Control, Soils and Testing Division
27.	Jamie Rose	
28.	Andrew Thaxton	WVDOH – Materials Control, Soils and Testing Division
29.	Ed Waterfall	Deputy State Highway Engineer of Development
30.	Jason Workman	WVDOH – Legal
<b>30</b>	<b>Total Recorded Attendees</b>	

\*Technical Difficulties experienced for the recording of virtual attendees.