

**WVDOH Standards Committee Meeting
Meeting Minutes**

Tuesday, April 7, 2026

Meeting Location: 190 Dry Branch Drive, Charleston, WV

The meeting was held both in person and virtually via Google Meet.

Important Announcements

Next Meeting: **June 2, 2026**

Deadline for Submissions: **May 1, 2026**

Deadline for Comments: **May 29, 2026**

Voting Members in Attendance:

Contract Administration Division: Shawn Smith
 Engineering Division: Katie Hastings
 MCS&T Division: Dan Brayack
 Operations Division: Dohn E. Lough
 Traffic Engineering Division: Ted Whitmore

Unfinished Business:

| ITEM | Champion |
|--|------------|
| <p>3rd time to Committee. Discussed in December, February, April</p> <ul style="list-style-type: none"> • DD-644-<i>Asphalt Pavement</i> • DD-646-<i>Pavement Design Guide</i> • DD-647-<i>Life-Cycle Cost Analysis for Pavement Design</i> • DD-648-<i>Alternate Design and Alternate Bidding of Pavements</i> <p>The revisions include updated links and reference documents, as well as adding new standards for pavement design. Revision reflects updates to AASHTO 93 and adjusts analysis periods.</p> <ul style="list-style-type: none"> • Notes: Industry and FHWA comments were received on these DDs. Comments received will be reviewed and considered, with updates as needed. Revisions will be presented at the June Committee Meeting. • DD-644, DD-646, DD-647, and DD-648 were <u>TABLED</u> during the meeting and will be returned for discussion in June. | K. Welch |
| <p>2nd time to Committee. Discussed in: Feb, April</p> <ul style="list-style-type: none"> • DD-811-<i>Accessibility Standards, Curb Ramps and Sidewalks</i> <p>The revision removes 2010 Standards language and replaces it with the governing standard for public right-of-way, the Public Rights of Way Accessibility Guidelines (PROWAG) and updates curb ramp attribute standards to reflect. The update also cleans up language and links, adding logistics and clarifying directions to the Exception Justification Report (EJR) form.</p> <ul style="list-style-type: none"> • Notes: No additional comments were raised, and no further discussion occurred on this item. • DD-811 was approved by a 5-0 vote. | R. Patrick |

New Business:

| ITEM | Champion |
|--|----------|
| <p>1st time to Committee</p> <ul style="list-style-type: none">• DD-105-<i>Publication Development and Approval Process</i> <p>The revision clarifies the work and standard operating procedures for the Publications Section following the Reorganization and other departmental changes.</p> <ul style="list-style-type: none">• <u>Notes:</u> DD-105 was introduced as a complete section rewrite, with revisions reflecting the reorganization of the Materials Division—including the inclusion of the Publications Unit, and the removal of redundant language. Key updates include changes to committee structure and the addition of an Emergency Approval Process for time-sensitive publications. A comment from Industry recommended separating Standards and Manuals. Comments will be addressed, and revisions presented at the June Committee Meeting. | S. Boggs |
| <p>1st time to Committee</p> <ul style="list-style-type: none">• DD622- <i>Intersections on Rural Divided Highways</i>• DD625- <i>Interchange Warrants</i> <p>The revision updates references to outdated 2011 AASHTO’s A Policy on Geometric Design of Highways and Streets to the current 2018 edition, ensuring alignment with the latest national geometric design standards:</p> <ul style="list-style-type: none">• <u>Notes:</u> DD-622 updates include revised references from the 2011 to the 2018 AASHTO Green Book. FHWA comments on several references will be reviewed with the Engineering Division. Revisions will be presented at the June Committee Meeting.• <u>Notes:</u> DD-625 revisions include modernizing a paragraph while retaining its original intent and updating references from the 2011 to the 2018 AASHTO Green Book. No additional comments were received. The item will return to the June meeting. | S. Boggs |
| <p>1st time to Committee</p> <ul style="list-style-type: none">• DD662- <i>Guardrail</i> <p>The revision reflects coordination between WVDOH and FHWA and is intended to ensure that adequate grading is completed prior to terminal installation so that these systems function as designed.</p> <ul style="list-style-type: none">• <u>Notes:</u> DD-662 was introduced to make sure proper grading is completed properly before terminal installation. No comments were received. | S. Boggs |

WVDOH Manuals Committee Meeting

Tuesday, April 7, 2026

Meeting Location: 190 Dry Branch Drive, Charleston, WV

Also meeting virtually via Google Meet. Email distribution includes instruction.

Old Business:

NONE

New Business:

| ITEM | Champion |
|--|-----------|
| <p>1st time to Committee.</p> <ul style="list-style-type: none"><i>Drainage Manual – Chapter 6:</i> <p>This is an update to Chapter 6 Culverts. The revision incorporates the changes implemented by the “Technical Engineering Memo – Driveway Conduit Placement” issued January 2023</p> <ul style="list-style-type: none">Notes: The Champion had nothing further to add. No comments were received.Chapter 6 will be eligible for a vote in June | D. Holmes |

Attendees List

| In Person Meeting Attendees | | |
|------------------------------------|---------------------------------|---|
| 1. | Janie Adkins | EGIS |
| 2. | Steve Boggs | EGIS |
| 3. | Jacinda Chapman | WVDOH– Materials Control, Soils and Testing Division |
| 4. | Dan Brayack | WVDOH – Materials Control, Soils and Testing Division |
| 5. | John Crane | APAWV/CAWV |
| 6. | Donn Cyrus | WVDOH– Materials Control, Soils and Testing Division |
| 7. | Katie Hastings | WVDOH – Engineering Division |
| 8. | Mike Mance | WVDOH– Materials Control, Soils and Testing Division |
| 9. | Shawn Smith | WVDOH – Contract Administration |
| Virtual Meeting Attendees | | |
| 10. | Vince Allison | WVDOH – Materials Control, Soils and Testing Division |
| 11. | Evan Bailey | WV Paving |
| 12. | David Ballard | WVDOH – Civil Rights and Compliance |
| 13. | Jerry Elkins | Terradon |
| 14. | Adam Gonzales | WVDOH – Contract Administration |
| 15. | George Hanna | WVDOH – Materials Control, Soils and Testing Division |
| 16. | Darrin Holmes | WVDOH – Engineering Division |
| 17. | Kimberly Hoover | WVDOH – Operations Division |
| 18. | Jonas Kavi | Civil and Environmental Consultants, Inc. |
| 19. | Andy Kincell | Ascent WV |
| 20. | Alicia Lambert | WVDOH – Contract Administration |
| 21. | Brett Leach | Unknown |
| 22. | Zachary Leach | Quikrete Cement |
| 23. | Dohn E. Lough | WVDOH – Operations Division |
| 24. | Joseph Neeley | WVDOH – District One |
| 25. | Careasa Nichols | WVDOH – Procurement Division |
| 26. | Ray Patrick | WVDOH – Civil Rights and Compliance |
| 27. | Calvin Ratchford | WVDOH – Materials Control, Soils and Testing Division |
| 28. | Chad Robinson | TranSystems |
| 29. | Tim Shoemaker | TRC |
| 30. | Erin Simpson | WVDOH – Engineering Division |
| 31. | Jason Tharp | WVDOH – Contract Administration |
| 32. | Ed Waterfall | Rinker Pipe |
| 33. | Kiana Welch | WVDOH – Materials Control, Soils and Testing Division |
| 34. | Ted Whitmore | WVDOH – Traffic Engineering Division |
| 35. | Jamie Williams | HNTB |
| 35 | Total Recorded Attendees | |