

**Materials Procedures (MP) Committee Meeting Notes  
September 18, 2024**

**Start Time:** 10:00AM

**Location:** MCS&T (Conference Rm.) - 190 Dry Branch Drive, Charleston, WV 25306 Charleston WV, 25301

**In-Person Attendees:**

Adam Nester, Dan Brayack, Gary Mullins, Andrew Thaxton, Janie Adkins, John Crane, Shane Harper, Mike Mance, John Cummings, Donn Cyrus

**Online Attendees:**

Todd Rumbaugh, Clay McCabe, Harold Walton, Shawn Jack, Vincent Allison, Kimberly Hoover, Jamie Rose, Ted Whitmore, Tanner, Matt Crum, Shirell Duckworth, Steve Williamson

**Voting Members:**

MCS&T: Andrew Thaxton

Traffic: Ted Whitmore

Contract Administration: Matt Crum

Operations: Kimberly Hoover

Technical Support: Janie Adkins

**Old Business:**

1. MP 700.00.53: Procedure for the Independent Assurance Program  
**TABLED UNTIL NEXT MEETING**
  - Major Re-Write based on FHWA guidance
  
2. QC MPs: Removes Industry testers list from QC.  
**VOTED AND PASSED**
  - Removes Industry testers list from QC.
  
3. MP 106.03.50: General Information Guide for Technician and Inspector Certification Program (TICP)  
**TABLED UNTIL NEXT MEETING**
  - Anticipating a vote at next meeting. Section 11 needs revised. Discussed the need to bring WVDOH and AASHTO Training closer.
  
4. MP 106.10.50: WVDOH Buy America Acceptance Guidelines  
**TABLED UNTIL NEXT MEETING**
  - Waiting on FHWA to make revisions
  
5. MP 106.10.51: WVDOH Buy America Waiver Guidelines  
**VOTED AND PASSED**
  - Splitting out from 106.10.50 due to length and complexity. Outlines waiver process for Buy America Materials. Pending incorporation of updates from FHWA

### **Editorial Edits:**

1. MP 601.03.50: Guide for Quality Control and Acceptance Requirements for Portland Cement Concrete  
**VOTED AND PASSED**
  - Attachment 1, page 3, conversion typo
2. MP 604.02.40: Inspection and Acceptance Procedures for Precast Concrete Products  
**VOTED AND PASSED**
  - Harmonization

### **New Business:**

1. MP 603.10.40: Inspection and Acceptance Procedures for Prestressed Concrete Bridge Members
  - Add E-Ticketing
2. MP 720.10.01: Guide for Using a High-Speed Inertial Profiler to Measure the Longitudinal Profile of Pavement
  - Minor Updates/Reconfirmation - Updated Section 7 and other minor updates.
3. MP 700.04.22: Method for Approving Devices Used for Testing Density and/or Moisture Content of In-Place Material
  - Process for creating approved list for Density/Moisture Devices. Section 4 needs updated, and Section 5 & 6 are to be completed.
4. MP 700.00.54: Procedure for Evaluating Quality Control Sample Test Results with Verification Sample Test Results
  - Modernization/Update of MP
5. MP 106.03.51: Policy for Materials Certification Reciprocity
  - Adds PCC technician reciprocity

### **Next Meeting:**

**New or Updated MPs due to the MP Chair 2-weeks before the next meeting:** October 2<sup>nd</sup>

**Meeting Time/Date:** 10:00 AM, October 16, 2024

**Meeting Location:** MCS&T Conference Meeting

**Online Meeting:** Google Meet Video Conference (Link TBD)