

Materials Procedures Committee Regular Meeting

Meeting Time/Date: August 20th, 10:00 AM

Meeting Location: MCS&T (Conference Room) - 190 Dry Branch Drive, Charleston WV, 25301

Online Meeting: Google Meet Video Conference

Online Link - (<https://meet.google.com/qaq-awvh-wcv?authuser=0>)

Files Available on ProjectWise for DOT users – See Invite or Follow P/W path:

[WVDOH ORGS\MCS&T \(0077\) - FM\Materials Procedure Committee\MP Committee Meeting Files\2025\2025 08 20 MP Meeting](#)

Files Available on Webpage:

<https://transportation.wv.gov/highways/mcst/Pages/MP-Committee-Page.aspx>

Materials Procedures – Approved at Last Meeting

1. 700.00.54 - Procedure for Evaluating Quality Control Sample Test Results with Verification Sample Test Results
2. 601.00.49 - Method of Test for Determining the Condition of Concrete Bridge Decks
3. 700.04.23 - Operating And Emergency Procedures for Nuclear Gauges
4. 307.00.51 - Procedure for Monitoring the Activities Related to Sieve Analysis of Fine and Coarse Aggregate
5. 601.05.50 - Quality Assurance Procedures for Portland Cement Concrete

Materials Procedures - Old Business

Number	Champion	Title	Description
<u>1& - 700.04.22</u>	Wagner	Method for Approving Devices Used for Testing Density and/or Moisture Content of In-Place Material	Process for creating approved list for Density/Moisture Devices
<u>2* - 679.02.99</u>	Kukaua	Calibration of Concrete Continuous Mobile Mixer	This is a guideline for QC to verify the contractor's calibration of volumetric mixers.
<u>3* 106.03.50</u>	Harper	General Information Guide for Technician and Inspector Certification Program (TICP)	Changing 3 to 5 years for certification, adds apprentice program.
<u>4* 700.00.50</u>	Wagner	Method for Acceptance of Compaction Testing	New Acceptance Process through AWP.
<u>5* - 604.02.40</u>	Thaxton	Inspection And Acceptance Procedures for Precast Concrete Products	6x12 cylinders from the Specification

<u>6* - 711.03.23</u>	Thaxton	Mix Design for Portland Cement Concrete	Andrew to Discuss
<u>7* - 715.14.01</u>	Gum	Quality Assurance of Laminated Elastomeric Bridge Bearing Pads with Internal Shims	Editorial Edits from previously approved version
<u>8* - 109.00.23</u>	Brayack	Auto-Authorization of Industry Sample Records	Adds a “fast pass” metric for industry sample record payment.
<u>9* - 109.00.22</u>	Brayack	Procedure for the Submission and Documentation of Quality Control Test Results	Adds reference to 109.00.23

Materials Procedures – Editorial Edits

-None on this Agenda

Materials Procedures - New Business with Significant or Process Updates

<u>1& - 700.00.53</u>	Boothroyd	Procedure for the Independent Assurance Program	Updated to reflect comments on the 2024 IA report, Adds the reporting of the WVDOH’s 10 percent threshold for QA Verification Samples.
<u>2& - 106.00.02</u>	Brayack	Procedure for Evaluating Products for Use in Highway Construction	Revises our “No APL” and “Non-Approval” APL Language.
<u>3& - 106.10.50</u>	Brayack	WVDOH Buy America Acceptance Guidelines	Section 8.1.2 “In the event of a change order which includes the addition of new materials, a new Certificate of Compliance shall be furnished to include the new materials. ” Also, adds reference to a newly available tool.
<u>4& - 606.03.50</u>	Brayack	Procedure for Determining a Reduced Unit Price to Be Paid for Underdrain Aggregate Which Does Not Conform to The Grading Requirements of The Governing Specifications	Adds a sample calculation for clarity and updates the format of variables.

Note 1: * Denotes this MP is up for Vote

Note 2: & Denotes this MP is not up for Vote

Comments

Comments are due August 13th, so the Champion may review and address them. Submit comments to Adam Nester (Adam.W.Nester@wv.gov)

Next Meeting

New or Updated MPs due to the MP Chair 3-weeks before the next meeting: September 24th

Meeting Time/Date: 10:00 AM, October 15, 2025

Meeting Location: MCS&T Library

Online Meeting: Google Meet Video Conference (Link TBD)

Additional MP Committee Meeting Information

For details of previous meetings, please visit the MCST MP Committee Webpage

<https://transportation.wv.gov/highways/mcst/Pages/MP-Committee-Page.aspx>

Tentative MP Committee Dates for 2025:

October 15, December 17