

Materials Procedures Committee Regular Meeting

Meeting Time/Date: April 21st, 10:00 AM

Meeting Location: MCS&T (Conference Room) – 190 Dry Branch Drive, Charleston WV, 25301

Online Meeting: Google Meet Video Conference

Online Link - (<https://meet.google.com/qaq-awvh-wcv?authuser=0>)

Files Available on ProjectWise for DOT users – See Invite or Follow P/W path:

[WVDOH ORGS\MCS&T \(0077\) - FM\Materials Procedure Committee\MP Committee Meeting Files\2025\2025 10 16 MP Meeting](#)

Files Available on Webpage:

<https://transportation.wv.gov/highways/mcst/Pages/MP-Committee-Page.aspx>

Materials Procedures – Approved at Last Meeting

1. 100.00.00 – Preparing Materials Procedures
2. 106.00.02 – Procedure for Evaluating Products for Use in Highway Construction
3. 401.09.40 – Procedure for Asphalt Mixture Plant and Truck Inspection
4. 401.02.24 – Guide to Designing Asphalt Mixtures with Reclaimed Asphalt Pavement
5. 401.02.28 – Guide to Designing Asphalt Mixtures Using the Superpave Volumetric Design Method
6. 700.04.22 – Method for Approving Devices Used for Testing Density and/or Moisture Content of In-Place Material
7. 106.10.51 – WVDOH Buy America Exception and Waiver Guidelines
8. 679.02.99 – Quality Assurance Procedures for Calibration and Approval of Concrete Volumetric Mixers

Materials Procedures - Old Business

Number	Champion	Title	Description
1* - 100.00.03	Brayack	Method of Evaluation of Non-Standard or Non-Conforming Materials in Construction Via DMIR	Language changes to eliminate ambiguity/discrepancy pertaining to pay penalties for the absence of material testing.
2& - 106.03.50	Harper	General Information Guide for Technician and Inspector Certification Program (TICP)	Change from “apprenticeship” requirements to “on the job training” requirements. Not up for vote
3* - 106.10.50	Brayack/ Boothroyd	WVDOH Buy America Acceptance Guidelines	No longer references 106.10.52, and contains updated info from FHWA’s final rule on manufactured products.

<u>4*</u> - 601.03.50	Thaxton	Guide for Quality Control and Acceptance Requirements for Portland Cement Concrete	Update based on the update to the T600 form.
<u>5*</u> - 711.03.26	Thaxton	Maintaining Specified Level of Strength in Portland Cement Concrete	Updated the standard deviation wording to match calculations done in AWP/SiteManager.

Materials Procedures – Editorial Edits

<u>1*</u> - 711.03.23	Thaxton	Mix Design for Portland Cement Concrete	Corrected SAM number from psi to unitless
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Materials Procedures - New Business with Significant or Process Updates

<u>1&</u> - 100.00.00	Boothroyd/ Brayack	Preparing Materials Procedures	Update to further standardize the general structure of information in MPs
<u>2&</u> - 601.00.49	Thaxton	Method of Test for Determining the Condition of Concrete Bridge Decks	Revision to allow Infrared Thermography instead of GPR for subsurface investigations. Also restrict use of ASTM C876 for Corrosion Potential of embedded rebar.
<u>3&</u> - 603.06.20	Reese	Test Method for the Determination of Bond Strength Between Prestressing Steel Strand and Self-Consolidating Concrete (SCC)	Specified time frame when Peterman Beam test is conducted.
<u>4&</u> - 604.02.40	Reese	Inspection and Acceptance Procedures for Precast Concrete Products	Stated frequency for audits on Approved Sources and initial acceptance audit upon first approval with new audit check sheet. Specified PCC Inspector requirement for Fab Plant QC personnel.
<u>5&</u> - 688.02.20	Ratchford	Guide for Contractor's and Fabricator's Quality Control Plan for Painting	Add procedure for the approval of contractor's quality control plan.
<u>6&</u> - 688.03.20	Ratchford	Guide for Development of the Contractor's Environmental Control Plan for Spent Material Prior to Painting Existing Structures	Add procedure for approval of contractor's environmental protection/control plan.

Note 1: * Denotes this MP is up for Vote

Note 2: & Denotes this MP is not up for Vote

Comments

Comments are due April 14th, so the Champion may review and address them. Submit comments to Adam Boothroyd (adam.o.boothroyd@wv.gov)

Next Meeting

New or Updated MPs due to the MP Chair 3-weeks before the next meeting: May 12th

Meeting Time/Date: 11:00 AM, June 2, 2026

Meeting Location: MCS&T Conference Room

Online Meeting: Google Meet Video Conference (Link TBD)

Additional MP Committee Meeting Information

For details of previous meetings, please visit the MCST MP Committee Webpage
<https://transportation.wv.gov/highways/mcst/Pages/MP-Committee-Page.aspx>

Tentative MP Committee Dates for 2026:

June 2, August 4, October 6, December 1