

January 2026 Specifications Committee Meeting

SPECIFICATIONS COMMITTEE MEETING AGENDA

Meeting Date

Tuesday, January 27, 2025 @ 9:00AM

Meeting Location: 190 Dry Branch Road, Conference Room, MCS&T Division, Charleston, WV

Also meeting virtually via Google Meet video conference. E-mail distribution message includes instruction.

Approved Supplemental Specification changes from last Committee meeting (12/25)

- **101.2-Definitions:** The revision adds and updates definitions for Consultant, Subcontractor, Delivery Tickets, Paper Tickets, Image File Tickets, and Electronic Tickets.
- **106.1.4-Use of Domestic Construction Materials:** The revision add routes to waive Build America Buy America requirements and where to find that information.
- **107.14-Responsibility for Damage Claims:** The revision clarifies language and broadens the indemnity clause expanding on losses and exceptions.
- **406.3-Acceptance Testing:** The revision removes Subsection 406.3.1-Skid Testing.
- **659.2,660.2, 662.2-“Materials”:** The revision states that Materials wanting to be included on Approved Product Lists (APL’s) are subject to field evaluations and provides details and timeline for that process.
- **420.3-Mixture Requirements:** The revision adds the new T420 Form as a requirement to be used when submitting micro surfacing job mix formulas (JMF) for approval.
- **506.3-Proportioning:** The revision updates methods of calibration and adds reference to MP 679.02.99.
- **642.4-General Requirements:** The revision adds the WVDOH Environmental Construction Inspection Form.

Approved Special Provisions (SP) from last Committee meeting (09/24/25)

- **SP207.7-Settlement Pins:** The revision removes Geotechnical personal from the scope of work.
- **SP689-Cathodic Protection of Concrete Structures:** The Special Provision establishes requirements and outlines materials, design, performance criteria, etc.

Items removed from the Agenda:

- **651-Furnishing and Placing Soil**
- **652-Seeding and Mulching**
- **715.25-.32-Ground Agricultural Limestone, Fertilizers, Mulch Material, Seed, Inoculating Bacteria Growth Stimulants, and Hydraulic Growth Material.**

Important Announcements:

- **2026 Supplemental Specifications Manual**
- **Janie Adkins and Steve Boggs returning as consultants.**

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Old Business Items

| SECTION | TITLE | DESCRIPTION |
|------------------------------|---|--|
| <u>642</u> | 642.6-Silt Fence 642.7-Method of Measurement D. Kirk | 7th time to Committee! (January, March, May, July, September, December, January) Specification Change to Section 642, Subsection 642.6 Silt Fences. The revision updates APL's and adds guidance for installation and Silt Fence selection. This was previously approved but has been pulled for review of several unaddressed comments made by the CAWV and Industry. This item is pending revision and will not be voted on. |
| <u>601</u> | 601.1-Description, 601.2- Materials, 601.3- Proportioning, 601.4- Testing, 601.8-Forms, 601.9-Adverse Weather Conditions, 601.10-Placing Concrete, 601.12-Curing and Protecting Concrete Developed by WVU Vetted by A. Thaxton | 6th time to Committee! (March, May, July, September, December, January) Specification Change to Section 601-Structural Concrete. The revision adds requirements for Class M concrete. WVU was contracted to research and develop a specification for mass concrete. This item was tabled by the champion last meeting. |
| <u>SP697</u> | 697-Safety Inspection of In-Service Bridges During Construction. T. Brown | 2nd time to Committee! (December, January) Special Provision for Section 697-Safety Inspection of In-Service Bridges During Construction. The revision updates names for NBI inspection and reduces the time to submit reports to align better with our Consultant Inspection Contracts. |
| <u>SP</u> | SP__ - Electronic Submission of Payrolls and Subcontractor Payments D. Ballard | 2nd time to Committee! (December, January) Special Provision for Electronic Submission of Payrolls and Subcontractor Payments. The revision clarifies language and use while removing all references to Disadvantaged Business Enterprises (DBE's). |

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New Business Items

| | | |
|------------------------------|---|---|
| <u>720</u> | Section 720-Smoothness Testing C. Farley | 1st time to Committee! Specification Update to Section 720 Smoothness Testing. The revision makes small language and grammar updates throughout the section. The revision also includes the addition of section 720.7-Testing of Bridge Decks and Approaches as well as subsections and tables for their new proposed section. |
| <u>SP601</u> | Special Provision 601 “Class S Concrete” A. Thaxton | 1st time to Committee! Special Provision 601 for Class S Concrete, proposing changes to section 601.3-Proportioning. The revision expands upon the section referring to Shrinkage and updates reference section numbers. |

Deadline for new items & updates for the March 3rd, 2026 Meeting are due February 6th, 2026.

If you are the ‘champion’ of any Specification Changes and/or Project Specific Special Provisions currently in the Specification Committee, it is your responsibility to edit/update/revise your items in a timely manner per Specification Committee Guidelines.

NOTE: Failure to submit updates may result in removal of item and/or delays.

Comments

Comments are requested for Specifications Changes and Project Specific Special Provisions as they help in the decision-making process. Please send comments by Friday prior to the meeting!

Please Send Comments to: Jacinda.n.Chapman@WV.gov

File Format Structure and Progression of items through Specifications Committee

The purpose of the below protocol is to provide guidance on the file structure of Proposed Specifications & Project Specific Provisions as they progress through Specifications Committee. This procedure would facilitate a means of tracking changes from meeting to meeting as the agenda & provisions are posted publicly online on the Spec Committee website.

TYPES OF PROVISIONS:

There are three standard types of provisions typically discussed in committee:

1. **Specification Changes** – These are permanent changes to the WVDOH Standard Specifications.
 - Unless inserted into a project proposal, these changes typically go into effect in January (of subsequent year) with the Supplemental Specifications
2. **Special Provisions (SP)** – Are applied to an individual project or a small group of projects and require two (2) meetings for approval.
3. **Project Specific Special Provisions (PSSP)** – Can be shown to committee-but not required, does not require two (2) meetings for approval, **REQUIRES MANAGEMENT APPROVAL** (from the State Highway Engineer level or above). Project Specific Special Provisions are applied to only an individual project.

NEW BUSINESS ITEMS:

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New items should be setup & submitted in the following format along with a brief overview of the item or reason for the change:

1. **Specification Changes** – Show as red-line copy (see note)
2. **Project Specific Special Provisions (SP)** – Will be shown in all black.
3. **Updates to approved SP** – Shown as red-line copy.

NOTE: Red-line copy is a form of editing which indicates removal or addition of text. You can redline a Microsoft Word document by using the built-in "Track Changes" feature.

OLD BUSINESS ITEMS:

Updated provisions that were discussed at the last committee meeting should be set up in the following format:

- Redline copy from prior meeting would not be shown.
- Redline copy of new changes/updates (from previous meeting)

PROGRESSION OF ITEMS THRU COMMITTEE AND APPROVAL:

Depending on how important the project and/or comments/discussion of item at previous meeting, then several things can happen in no particular order.

- Few comments/discussion/minor changes...will recommend approval of item at next meeting.
- A lot of comments/discussion...will not recommend approval at next meeting; item will be updated and reviewed again at the next meeting.
- SPs in committee may be used in advertised project. Hope to work to address comments & finish approving at subsequent meeting.

2023 Standard Specification Roads and Bridges and the 2025 Supplemental Specifications Manuals

Both available on our Publications Webpage:

<https://transportation.wv.gov/highways/mcst/Pages/specifications.aspx>

Both available for order:

<https://transportation.wv.gov/highways/mcst/Specifications/BLANKBookOrderFormSpec23Sup2520250401-MCST.pdf>

NOTE: WVDOH Employees may contact Jacinda Chapman or stop by MCS&T for a copy(ies).