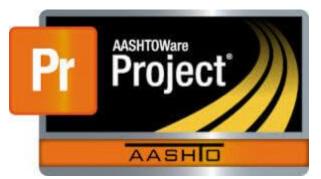# WVDOH Offering AWP Training Schedule for Industry Payroll and Subcontractor Payment Data Entry

For projects let after October 8th, 2024, industry is required to enter certified payroll and subcontractor payment data into the WVDOH's project tracking system called AASHTOWare Project (AWP). To assist industry users on how to utilize the system and learn how to enter required data the WVDOH has announced a schedule of trainings being held virtually. Please see the corresponding lists and links to the online training below. WVDOH will provide in-person training upon request.

Industry Online Training Dates

- December 04, 2024, at 1:00 PM – Payroll Spreadsheet
  Meeting link: https://meet.google.com/xtk-shmh-tri?hs=224
  Join by phone: 1-484-602-9615   PIN: 287247282

- December 11, 2024, at 1:00 PM – Manual Payroll Input
  Meeting link: https://meet.google.com/stg-ecmm-zin?hs=224
  Join by phone – 1-419-901-8820   PIN: 331857631

- December 18, 2024, at 1:00 PM – Subcontractor Payment
  Meeting link: https://meet.google.com/izc-qiba-pni?hs=224
  Join by phone – 1-929-266-3478   PIN: 849708837

- January 08, 2025, at 1:00 PM – Advancing Subcontractor Payrolls
  Meeting link: https://meet.google.com/nhp-jzbj-eej?hs=224
  Join by phone – 1-650-535-0360   PIN: 998814114

- January 22, 2025, at 1:00 PM – Subcontractor Payment
  Meeting link: https://meet.google.com/egd-mzuy-qet?hs=224
  Join by phone – 1-6625272056   PIN: 144700628

- January 29, 2025, at 1:00 PM – General Q & A Session
  Meeting link: https://meet.google.com/wqy-yeug-mjj?hs=224
  Join by phone – 1-669-999-0241   PIN: 309373319

Prior to these training sessions, we encourage you to review preliminary training resources on the Civil Rights Compliance Division webpage. In addition, if you have not done so, contact our office to get those in your company tasked with data entry added as a registered user for AWP. Please note each individual should have their own login credentials and account information may not be shared. If you need assistance with AWP login or have any questions regarding the training, you may contact Shane McComas with WVDOH at Shane.M.McComas@wv.gov