# Division of Motor Vehicles 

## Parking Application for a Mobility Impaired Person

Mail to: Mobility Impaired Placards \& Plates • PO Box 17030 •Charleston, WV 25317 Questions: 1-800-642-9066 • dmv.wv.gov


DMV Completes Placard Detail Below
Plate
and/or
Placard
Detail


PART / • TO BE COMPLETED BY THE APPLICANT (You must follow the instructions provided on the back of this form.)
A.) Applicant Information • DO NOT FORGET TO ENTER YOUR SOCIAL SECURITY NUMBER IN THE LIGHT GRAY BOX ABOVE.


Request for a Mobility Impaired Plate Is this request due to a $\square$ LOST or $\square$ STOLEN plate? Please list the lost or stolen plate number:

Request for a Mobility Impaired Placard Is this request due to a $\square$ LOST or $\square$ STOLEN placard? Please list the lost or stolen placard number:

## C.) Vehicle and Insurance Information • This section is only required to be completed if this request is for a license plate.

Make $\qquad$ Weight $\qquad$


Vehicle
Identification
Current
License Plate \#
 Number


Policy No. $\qquad$ Insurance Company
NAIC Number $\square$ Insurance Agent

## D.) Applicant's Certification

I certify that I am a person with a mobility impairment which limits or impairs my ability to walk and that all of the information above is accurate. I understand that any false statement may result in legal penalties pursuant to West Virginia Code §17C-13-6. A parent or legal guardian may sign for the applicant if the is unable to do so. Please note your relationship to the applicant.

## PART I/ • TO BE COMPLETED ONLY BY A LICENSED PHYSICIAN

## E.) Patient Condition and Physician's Certification

Type of Condition:

* Permanent: Expected to last the duration of the applicant's life.
${ }^{* *}$ Temporary: Of limited duration and expected to improve during the applicant's life.
$\square$ Patient cannot walk 200 feet without stopping to rest.
$\square$ Patient cannot walk without the use of or assistance from a brace, cane, crutch, another person, prosthetic device, wheelchair or other assisted device.
$\square$ Patient is restricted by lung disease to such an extent the person's forced (respiratory) expiratory volume for one second, when measured by spirometry, is less than one liter, or the arterial oxygen tension is less than $60 \mathrm{~mm} / \mathrm{hg}$ on room air at rest.
$\square$ Patient uses portable oxygen.
$\square$ Patient has a cardiac condition to the extent that their functional limitations are classified in severity as Class III or Class IV according to standards set by The American Heart Association.
$\square$ Patient is severely limited in their ability to walk due to arthritic, neurological, or orthopedic condition.
COMPLETE ALL OF PART II. FAILURE TO DO SO WILL RESULT IN THIS FORM BEING RETURNED TO THE SENDER FOR COMPLETION. ALL PHYSICIAN'S SIGNATURES AND LICENSE'S ARE SUBJECT TO REVIEW FOR VERIFICATION. PHYSICIANS MAY BE REQUIRED TO SUBMIT FURTHER DOCUMENTATION TO SUBSTANTIATE THE DISABILITY.

| Physician's Name (Please print in ink or type) | Medical License Number |  | Medical License Expiration Date | / | / |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Business Address | City |  | State | Zip |  |
| Signature (X) | Date | $1 /$ | $\begin{array}{\|l\|} \hline \text { Telephone ( } \\ \text { Number } \end{array}$ |  |  |

## INSTRUCTIONS: Parking Application for a Mobility Impaired Person

## ALL APPLICANTS MUST B E WEST VIRGINIA RESIDENTS

1. The mobility impaired person MUST enter their Social Security Number in the light gray box on the upper right corner of the page. DO NOT write in the black box below the SSN field, it is for DMV use only.
2. The mobility impaired person completes Section 1 and signs the application.
3. A licensed physician completes Section 2. (Licensed physician includes MD., DO., Chiropractor, Advanced Nurse Practitioner, and Physician's Assistant)
4. Applicants requesting a mobility impaired license plate must be listed on the registration of the vehicle listed in Sub-Section C.
5. The completed application can be processed at any DMV Regional Office or submitted by mail to the address listed below:

# Division of Motor Vehicles <br> Mobility Impaired Placards and Plates 

PO Box 17030
Charleston, WV 25317

## Placard Information

1. When parked in a mobility impaired parking space, display the placard by hanging it on the rearview mirror, or, in the absence of a mirror post, on the dashboard.
2. If a parking placard or special license plate has been lost, stolen, mutilated or destroyed, a replacement may be requested at any DMV Regional Office or by mail to the DMV in Charleston. The cost of a replacement placard is $\$ 5.00$ per. The customer must complete a new application but a doctor's recertification is not required.
3. Permanent mobility impaired license plates expire each year or every other year. Renewal reminders will be mailed prior to expiration to the address you provided.

## Situations that Warrant Returning Placards \& Plates

1. The person to whom the permit has been issued is deceased or has moved out of state.
2. The person has found or has in his/her possession a permit that was not issued to that person.
3. The permit was reported lost or stolen and is later found after a duplicate has been issued.
**Special plates shall be surrendered to your local DMV Regional Office.
${ }^{* *}$ A fine of up to $\$ 500.00$ may be assessed for filing fraudulent applications for a mobility impaired parking permit. This fine also applies to the misuse of a parking space reserved for persons with a walking mobility impairment.

## Important Information

**It is unlawful to loan this placard to any person for any reason, regardless of whether that person is mobility impaired. The mobility impaired person does not have to own or drive the vehicle to use the placard.
**Placard should be hung from the rearview mirror when parked but should be removed from the mirror when driving.
**Local governments designate parking spaces for persons with mobility impairments by local law or ordinance. Contact your local government if you have a question about designated parking for the mobility impaired.

