West Virginia Department of Transportation

Division of Motor Vehicles

Clearinghouse Information Security (Infosec) Questionnaire

West Virginia dmv
Keeping West Virginia on the move.

1-800-642-9066
dmv.wv.gov

COMPANY NAME

EMPLOYEE NAME	*EMPLOYEE TITLE*

Risk Management *(Attach additional paper if your answer requires more space)*

1. **Are there contracts in place that extend organizational obligations to all vendors and subcontractors?**
   ☐ YES   ☐ NO

2. **Does the organization maintain security policies that are published internally and periodically reviewed?**
   ☐ YES   ☐ NO

3. **Do the organization's security policies establish requirements for the protection of data at rest and in transit?**
   ☐ YES   ☐ NO

4. **Does the organization maintain policies that ensure compliance with applicable laws, regulations, and contractual requirements?**
   ☐ YES   ☐ NO

5. **Does your cloud hosting provider provide independent audit reports to your organization?** (Examples: SOC2, ISO 27001, PCI, HITRUST)
   ☐ YES   ☐ NO

6. **Are there any material legal claims or judgments against your organization?**
   ☐ YES   ☐ NO

7. **Please provide an independent security assessment of your organization.** (Examples: SOC2, ISO 27001, PCI, HITRUST)

8. **Please provide a third-party attestation of independent security tests executed against application intended to integrate with the Clearinghouse.**

Applicant's Initials: _____   *Continued on next page...*

Data Management

1. Is all stored data containing sensitive or personally identifiable information encrypted at rest?

☐ YES   ☐ NO

2. Is all information exchanged with external systems encrypted in transit?

☐ YES   ☐ NO

3. Is sensitive and operation-critical data backed up and stored off-site?

☐ YES   ☐ NO

Access Control

1. Is there a process to remove access to systems containing sensitive data within 24 hours for terminated users?

☐ YES   ☐ NO

2. Is multi-factor authentication (MFA) implemented for corporate email and all systems that process sensitive data?

☐ YES   ☐ NO

3. Are unique IDs required for authentication to all applications, databases, and management systems?

☐ YES   ☐ NO

Security Incident Management *(Attach additional paper if your answer requires more space)*

1. Is there an established security incident management policy?

☐ YES   ☐ NO

2. Describe any data loss or security breach your organization has experienced in the last three (3) years:

3. Describe any data loss or security:

(X) _____

SIGNATURE   *DATE*