

REQUEST FOR LEVEL ONE TIMEFRAME WAIVER

Grievant: \_\_\_\_\_

Docket Number: \_\_\_\_\_

\_\_\_\_\_ requests a timeframe waiver. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In support of this request, the requesting party is available on the following dates:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

The requesting party understands the following:

- The above three dates are being provided for scheduling purposes only.
- While a reasonable attempt will be made to reschedule on one of the three dates provided above, this may not always be possible.

The requesting party understands that unless and until the Grievance Evaluator grants the timeframe waiver, any dates currently set for a hearing or conference are still valid.

Date: \_\_\_\_\_ Signature (Requesting Party): \_\_\_\_\_

Printed Name: \_\_\_\_\_

*REPLY*

Agreed: \_\_\_\_\_ Signature (Opposing Party): \_\_\_\_\_

Disagreed: \_\_\_\_\_ Printed Name: \_\_\_\_\_

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**RULING BY GRIEVANCE EVALUATOR:**

Granted: \_\_\_\_\_ Denied: \_\_\_\_\_

Grievance Evaluator signature: \_\_\_\_\_

Date: \_\_\_\_\_