



Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder :** 563026  
**Solicitation Description :** AC Unit Bldg 5 - 6319B0090  
**Proc Type :** Agency Purchase Order

Date issued	Solicitation Closes	Solicitation Response	Version
	2019-05-03 14:30:00	SR 0803 ESR05031900000005051	1

<b>VENDOR</b>
000000209165 CIMCO INC

**Solicitation Number:** ARFQ 0803 DOT1900000040

**Total Bid :** \$84,759.00      **Response Date:** 2019-05-03      **Response Time:** 13:56:26

**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
 Dusty J Smith  
 (304) 558-9398  
 dusty.j.smith@wv.gov

<b>Signature on File</b>	<b>FEIN #</b>	<b>DATE</b>
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Replacement Fan Coil Unit with installation	1.00000	EA	\$84,759.000000	\$84,759.00

Comm Code	Manufacturer	Specification	Model #
72151200			

**Extended Description :** Replacement Fan Coil Unit for Building 5 4th Floor Server Room



State of West Virginia  
Request For Quotation

Procurement Folder : 563026

Document Description : AC Unit Bldg 5 - 6319B0090

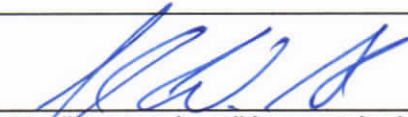
Procurement Type : Agency Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2019-04-10	2019-04-26 14:30:00	ARFQ 0803 DOT1900000040	1	Final

SUBMIT RESPONSES TO:	VENDOR
FINANCE & ADMINISTRATION DIVISION OF HIGHWAYS BLDG 5, RM A-220 1900 KANAWHA BLVD E CHARLESTON WV 25302 US	Vendor Name, Address and Telephone  <b>Cimco Inc.</b> <b>2336 Virginia Avenue</b> <b>Hurricane WV 25526</b> <b>304-562-7705</b>

FOR INFORMATION CONTACT THE

Dusty J Smith  
(304) 558-9398  
dusty.j.smith@wv.gov

Signature X  FEIN # 55-0749511 DATE 5/3/2019

All offers subject to all terms and conditions contained in this solicitation



State of West Virginia  
Request For Quotation

Procurement Folder : 563026

Document Description : AC Unit Bldg 5 - 6319B0090

Procurement Type : Agency Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2019-04-25	2019-05-03 14:30:00	ARFQ 0803 DOT1900000040	2	Final

SUBMIT RESPONSES TO:	VENDOR
FINANCE & ADMINISTRATION DIVISION OF HIGHWAYS BLDG 5, RM A-220 1900 KANAWHA BLVD E CHARLESTON WV 25302 US	Vendor Name, Address and Telephone  <b>Cimco Inc.</b> <b>2336 Virginia Avenue</b> <b>Hurricane WV 25526</b> <b>304-562-7705</b>

FOR INFORMATION CONTACT THE

Dusty J Smith  
(304) 558-9398  
dusty.j.smith@wv.gov

Signature X

FEIN #

53-0749511

DATE

5/3/2019

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION:**

\*\*\*\*\*NOTICE\*\*\*\*\*

MAKE SURE YOU DOWNLOAD ALL INFORMATION

TERMS AND CONDITIONS-SPECIFICATIONS-INFORMATIONAL ATTACHMENTS-PURCHASING AFFIDAVIT-PRICING PAGES-SIGN THE PAGES THAT NEED SIGNED

PLEASE NOTE THAT TO BE AWARDED THIS CONTRACT YOU WILL BE TO A REGISTER VENDOR WITH WV STATE PURCHASING, AND COMPLIANT WITH SEVERAL AGENCIES SUCH AS THE WVSOS, TAX DEPARTMENT, WORKER'S COMPENSATION, AND UNEMPLOYMENT INSURANCE

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS INFORMATION SERVICE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM 920 CHARLESTON WV25305-0430 US	DIVISION OF HIGHWAYS INFORMATION SERVICE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM 920 CHARLESTON WV 25305-0430 US

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
1	Replacement Fan Coil Unit with installation	1.00000	EA		

Commodity Code	Manufacturer	Model #	Specification
72151200			

**Extended Description**

Replacement Fan Coil Unit for Building 5 4th Floor Server Room

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	MANATORY PRE-BID CONFERENCE 10AM	2019-04-16
2	TECHINCAL QUESTIONS DUE @ 10AM	2019-04-19

DOT1900000040	<b>Document Phase</b> Final	<b>Document Description</b> AC Unit Bldg 5 - 6319B0090	<b>Page 3</b> <b>of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**INSTRUCTIONS TO VENDORS SUBMITTING BIDS  
(Agency Delegated Procurements Only)**

**1. REVIEW DOCUMENTS THOROUGHLY:** The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.

**2. MANDATORY TERMS:** The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.

**2A. PREBID MEETING:** The item identified below shall apply to this Solicitation.

A pre-bid meeting will not be held prior to bid opening

A NON-MANDATORY PRE-BID meeting will be held at the following place and time:

A MANDATORY PRE-BID meeting will be held at the following place and time:

WV DOT Information Services Division  
1900 Kanawha Blvd East  
Building 5, Room 920  
Charleston, WV 25305

April 16th, 2019 at 10am

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one person attending the pre-bid meeting may represent more than one Vendor.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. The State will not accept any other form of proof or documentation to verify attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing.

## ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

**1. CONTRACTOR'S LICENSE:** West Virginia Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. West Virginia Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. If an apparent low bidder fails to submit a license number in accordance with this section, the Purchasing Division will promptly request by telephone and electronic mail that the low bidder and the second low bidder provide the license number within one business day of the request. Failure of the bidder to provide the license number within one business day of receiving the request shall result in disqualification of the bid. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: CTMCO, Inc.

Contractor's License No.: WV- 025512

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document

**2. AIA DOCUMENTS:** All construction contracts that will be completed in conjunction with architectural services procured under Chapter 5G of the West Virginia Code will be governed by the attached AIA documents, as amended by the Supplementary Conditions for the State of West Virginia, in addition to the terms and conditions contained herein.

**2A. PROHIBITION AGAINST GENERAL CONDITIONS:** Notwithstanding anything contained in the AIA Documents or the Supplementary Conditions, the State of West Virginia will not pay for general conditions, or winter conditions, or any other condition representing a delay in the contract. The Vendor is expected to mitigate delay costs to the greatest extent possible and any costs associated with Delays must be specifically and concretely identified. The state will not consider an average daily rate multiplied by the number of days extended to be an acceptable charge.

**3. GREEN BUILDINGS MINIMUM ENERGY STANDARDS:** In accordance with § 22-29-4, all new building construction projects of public agencies that have not entered the schematic design phase prior to July 1, 2012, or any building construction project receiving state grant funds and appropriations, including public schools, that have not entered the schematic design phase prior to July 1, 2012, shall be designed and constructed complying with the ICC International Energy Conservation Code, adopted by the State Fire Commission, and the ANSI/ASHRAE/IESNA Standard 90.1-2007: Provided, That if any construction project has a commitment of federal funds to pay for a portion of such project, this provision shall only apply to the extent such standards are consistent with the federal standards.





**ADDENDUM ACKNOWLEDGEMENT FORM**

**SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:  
*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

\_\_\_\_\_  
Company *CJMCO, Inc.*

\_\_\_\_\_  
Authorized Signature *[Signature]*

\_\_\_\_\_  
Date *5/3/2019*

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION  
**Building 5, 4<sup>th</sup> Floor Replacement Fan Coil Unit**

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**19. PAYMENT: Invoices shall be submitted for payment (in arrears) and must include the following information:**

- 19.1. Invoice must include invoice date, service dates, FEIN number, complete address of vendor and Master Contract Number, if applicable.
- 19.2. Invoices shall be mailed to the following address: Department of Transportation, Information Services Division, 1900 Kanawha Blvd. E, Building 5, Room 920, Charleston, WV 25305.

**20. MISCELLANEOUS:**

**20.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Carmela Redman

Telephone Number: (304) 562-7705

Fax Number: (304) 397-4178

Email Address: Credman@cinco.wv.com

**EXHIBIT A – Pricing Page**

Dated: 5/3/2019  
(Bidder to insert date bid submitted)

SUBMITTED BY:

CIMCO, Inc. (hereinafter called "Vendor")

SUBMITTED TO:

**West Virginia Department of Transportation** (hereinafter called "WV DOT")

The Bidder, being familiar with local conditions affecting the cost of the Work and the Contract Documents, including Instructions to Bidders, Bid Form, General Conditions, Drawings, Specifications, and any Addenda or Clarifications issued, hereby propose to furnish all labor, tools, taxes, transportation and expendable equipment necessary for the satisfactory and complete construction of in every detail and ready for operation, all in full accordance with, and in conformity to, the Contract Documents, for the stipulated sums as follows:

**TOTAL BID AMOUNT** (Show Bid Amount in both words and numbers.)

For the sum of: \$ 84,759.00

Eighty Four Thousand Seven Hundred and Fifty-nine Dollars.

(Show Bid Amount in both words and numbers.)

(In the event of a difference between the written bid amount and the number bid amount, the written bid amount shall govern.)

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: CIMCO, Inc

Authorized Signature: [Signature] Date: 5/3/2019

State of West Virginia

County of Putnam, to-wit:

Taken, subscribed, and sworn to before me this 3 day of May, 2019.

My Commission expires July 12, 2023

AFFIX SEAL HERE



NOTARY PUBLIC

[Signature]



**State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5**

**STATE OF WEST VIRGINIA,**

**COUNTY OF \_\_\_\_\_, TO-WIT:**

I, Josh Stephenson, after being first duly sworn, depose and state as follows:

1. I am an employee of CIMCO, Inc.; and,  
(Company Name)
2. I do hereby attest that CIMCO, Inc.  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D.**

The above statements are sworn to under the penalty of perjury.

Printed Name: Josh Stephenson  
 Signature: [Signature]  
 Title: Vice President  
 Company Name: CIMCO, Inc  
 Date: 5/3/2019

Taken, subscribed and sworn to before me this 3 day of May, 2019.

By Commission expires July 10, 2023

(Seal)

[Signature]  
 (Notary Public)



**SIGN IN SHEET**

PLEASE PRINT

Date: 4/14/19

Request for Proposal No. ACTO DOT 19t\*40

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Casto Tech.</u>	<u>540 Leon Sullivan Hwy</u>	PHONE <u>(304) 346-0547</u>
Rep: <u>Nate Lancaster</u>	<u>Charlottesville WV 25301</u>	TOLL FREE <u>---</u>
Email Address: <u>N.Lancaster@CastoTech.com</u>		FAX <u>---</u>
Company: <u>TODD McINTYRE</u>	<u>1906 KANAUNA BLVD E</u>	PHONE <u>304-558-9525</u>
Rep: <u>TODD McINTYRE</u>	<u>Building 5 Rm 920</u>	TOLL FREE <u>---</u>
Email Address: <u>todd.a.mcintyre@wv.gov</u>	<u>Charleston, WV 25305</u>	FAX <u>---</u>
Company: <u>WV DOT / DCH</u>		PHONE <u>---</u>
Rep: <u>DUSTY SMITH</u>	<u>Bldg 5</u>	TOLL FREE <u>---</u>
Email Address: <u>dusty.j.smith@wv.gov</u>		FAX <u>---</u>
Company: <u>GSD</u>		PHONE <u>---</u>
Rep: <u>Dery Pare</u>		TOLL FREE <u>---</u>
Email Address: <u>william.D.Pare@wv.gov</u>		FAX <u>---</u>
Company: <u>WV DOT - Info. Services</u>	<u>Bldg 5 Rm 920</u>	PHONE <u>304-558-9536</u>
Rep: <u>Kristy James</u>		TOLL FREE <u>---</u>
Email Address: <u>Kristy.e.james@wv.gov</u>		FAX <u>---</u>

**SIGN IN SHEET**

Request for Proposal No.

RFQ DOT 19 44D

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

Page 2 of 3  
 Date: 4/16/19

PLEASE PRINT

TELEPHONE & FAX  
 NUMBERS

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	PHONE	TOLL FREE	FAX
Company: <u>DSO Mechanical</u>	<u>515 Third Ave</u>	<u>304-744-8479</u>		
Rep: <u>Mike Laughlin</u>	<u>So. Charleston WV 25303</u>			
Email Address: <u>m.laughlin@dsomech.com</u>				
Company: <u>Debra Kuepel</u>	<u>819 Ridgeway Dr</u>	<u>606-471-4991</u>		
Rep: <u>Millard Blanton</u>	<u>Paintsville Ky 41240</u>		<u>800-395-6501</u>	
Email Address: <u>mbblanton@dkemcor.com</u>				<u>606-788-0490</u>
Company: <u>Pennington Plumbing &amp; Heating</u>	<u>301 A George St</u>	<u>304-252-7529</u>		
Rep: <u>Allen Jones</u>	<u>Beckley, WV 25801</u>		<u>FREE cell 304-731-6660</u>	
Email Address: <u>allen.je@pph.wv.com</u>				<u>304-253-1123</u>
Company: <u>Cinco</u>	<u>2336 Virginia Ave</u>	<u>304-562-7705</u>		
Rep: <u>Trevor Sames</u>	<u>Harrison, WV 25586</u>		<u>FREE 304-541-2769</u>	
Email Address: <u>T.Sames@wvcinco.com</u>				<u>304-597-4178</u>
Company: <u>Dougherty Co.</u>	<u>600 50th St SE</u>	<u>304-925-6004</u>		
Rep: <u>Drew Orutt</u>	<u>Charleston WV 25304</u>			
Email Address: <u>dreworutt@doughertyco.com</u>				



SIGN IN SHEET

Request for Proposal No.

ARFQ DOT 19X\*40

PLEASE PRINT

Date: 4-16-2019

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME

MAILING ADDRESS

TELEPHONE & FAX NUMBERS

Company:	GSD	1900 Kowalski Blvd. E	PHONE (304) 982-0539
Rep:	Dewayne Parsons		TOLL FREE
Email Address:			FAX 558-9085
Company:			PHONE
Rep:			TOLL FREE
Email Address:			FAX
Company:			PHONE
Rep:			TOLL FREE
Email Address:			FAX
Company:			PHONE
Rep:			TOLL FREE
Email Address:			FAX

**Question 1:** "The solicitation does not require any bonding. Please verify."

Answer 1: The terms and conditions have been modified and are attached. A performance bond is now required, and the contract is a fixed term contract with completion within 180 days.

**Question 2:** "Can copper propress or 95/5 solder copper piping be used in lieu of the sced. 40?"

Answer 2: According to General Services Division, no substitutions will be permitted. Installation shall be in accordance to the bid specifications.

**Question 3:** "Please provide species and performance requirements for the new AC unit"

Answer 3: The specifications are included in the attached RFQ specification document. Vendor is required to download this document from OASIS.

**Question 4:** "Will a booster pump be required for flow with the 7 floors of vertical lift and also to circulate the cleaning agency prior to start up?"

Answer 4: According to General Services Division, no booster pump will be required.

**Question 5:** Will a bypass be needed at the main tie-in to be able to properly circulate the cleaning agent in the new chilled water lines prior to start up?

Answer 5: According to General Services Division, no bypass is needed. The vendor will be required to shut off and turn on the supply and return.

**Question 6:** Who will provide a three-ton spot cooler for temporary cooling owner or contractor?

Answer 6: According to General Services Division, spot cooling or temporary cooling is not required.

**Question 7:** Will a certified water balance be needed?

Answer 7: According to General Services Division, a certified water balance is not required.

**Question 8:** How is the bid supposed to be submitted? It is not clear on the documents.

Answer 8: Section 3.1 outlines the documents required in the bid submission.

**Question 9:** Is a bid bond needed?

Answer 9: See question 1.

ARFQ 0803 DOT19\*40 (6319B0090)

Technical Questions & Responses

Clarifications:

The Pre-Bid Conference Sign-In Sheets are attached.

The Terms & Conditions document has been revised to incorporate the licensing requirements for the project.

A Freight Elevator will not be available for use during this project.

Parking will be available on a first come, first serve basis in the designated Contractor parking lot. Additional parking is available at Laidley Field.

A staging area will be made available in the basement of Building Five, if space is available.

**ADDITIONAL INFORMATION:**

\*\*\*\*\*NOTICE\*\*\*\*\*

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INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS INFORMATION SERVICE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM 920 CHARLESTON WV25305-0430 US		DIVISION OF HIGHWAYS INFORMATION SERVICE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM 920 CHARLESTON WV 25305-0430 US	

Line	Commodity Line Description	Qty	Unit Issue	Unit Price	Total Price
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Commodity Code	Manufacturer	Model #	Specification
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**Extended Description**

Replacement Fan Coil Unit for Building 5 4th Floor Server Room

SCHEDULE OF EVENTS		
Line	Event	Event Date
1	MANATORY PRE-BID CONFERENCE 10AM	2019-04-16
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DOT1900000040	<b>Document Phase</b> Final	<b>Document Description</b> AC Unit Bldg 5 - 6319B0090	<b>Page 3</b> <b>of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

AGENCY SOLICITATION NUMBER – ARFQ  
DOT1900000040 Addendum Number: 1

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The Purpose of this addendum is to modify the solicitation identified as ("Agency Solicitation") to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- [ x ] Modify bid opening date and time
- [ ] Modify specification of product or service being sought
- [ x ] Attachment of pre-bid sign-in sheet
- [ ] Correction of error
- [ x ] Other

**Description of Modification to Solicitation:**

**To add Technical Question and Answer, Add Bond Forms, Purchasing Affidavit, Drug Free Affidavit  
Remove the Terms and Conditions and replace with the ones attached  
Change the Bid opening from 04/26/19 to 05/03/19 same time**

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provision of the Agency Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Agency Solicitation by completing an Addendum Acknowledgement, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.



**United Association**  
**Certificate of CFC Qualification**



**Name: DARREN P. GRIFFITH**

**ID #: 1510686767 LU #: 625**

*Has been certified as required by 40 CFR, Part 62, Subpart F*

**Type III: 02/05/1998**

**Type II: 02/05/1998**

**EPA-608 Technician Certification Program [EPA-Approved 9-50-03]**

ERIC R. BARNETT

219 RUTH RD

SOUTH CHARLESTON, WV 25

M00212

ELECTRICIAN LICENSE

CLASS: MASTER

ISSUED: 4/3/2017

EXP DATE: 6/30/2018

RESTRICTIONS: See back



Fold





West Virginia Division of Labor  
**PLUMBER LICENSE**



License #

**PL05555**

Classification

**MASTER**

Expiration Date

**1/15/2020**

Issued To:

**DARREN P GRIFFITH**

**PO BOX 119**

**SOD**

**WV 25564**

  
(Authorized Signature)

Issued under the provision of West Virginia Code  
§21-14, Supervision of Plumbing Work.

# CONTRACTOR LICENSE

Authorized by the

**West Virginia Contractor Licensing Board**

**Number:**

WV025512

**Classification:**

ELECTRICAL  
HEATING, VENTILATING & COOLING  
PIPING  
PLUMBING

CIMCO INC  
DBA CIMCO INC  
PO BOX 480  
CULLODEN, WV 25510

**Date Issued**

MAY 09, 2018

**Expiration Date**

MAY 09, 2019



Authorized Company Signature



Chair, West Virginia Contractor  
Licensing Board



**WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD**

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/18/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> George H. Friedlander Company 1566 Kanawha Blvd. E. Charleston WV 25311		<b>CONTACT NAME:</b> Richard Higginbotham <b>PHONE (A/C, No, Ext):</b> 304-357-4520 <b>E-MAIL ADDRESS:</b> rhigginbotham@friedlandercompany.com		<b>FAX (A/C, No):</b> 304-345-8724	
<b>INSURED</b> Cimco, Inc. P O Box 480 Culloden WV 25510-0480		<b>CIM1001</b>		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Phoenix Insurance Company		<b>NAIC #</b> 25623	
		<b>INSURER B:</b> Travelers Property & Casualty		25674	
		<b>INSURER C:</b> Travelers Casualty Ins Co of A		12432	
		<b>INSURER D:</b>			
		<b>INSURER E:</b>			
		<b>INSURER F:</b>			

**COVERAGES**

CERTIFICATE NUMBER: 1006778131

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			CO-5J777287-18	5/1/2018	5/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BA-3H570549-18	5/1/2018	5/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP-4J428679-18	5/1/2018	5/1/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below			UB-3H574481-18	5/1/2018	5/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

WC includes Broad Form Employers Liability, WV 23-4-2  
 Per Project Aggregate applies when required by written contract.

Evidence of Insurance

**CERTIFICATE HOLDER****CANCELLATION**

TO WHOM IT MAY CONCERN

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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