



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 1160237
Solicitation Description: Addendum 1: Liquid Propane Gas for District 9
Proc Type: Agency Master Agreement

Solicitation Closes	Solicitation Response	Version
2023-02-02 14:30	SR 0803 ESR01302300000003392	1

VENDOR
 VS0000040033
 Pheonix Contracting LLC

Solicitation Number: ARFQ 0803 DOT2300000044

Total Bid: 14805 **Response Date:** 2023-01-30 **Response Time:** 14:55:30

Comments:

FOR INFORMATION CONTACT THE BUYER
 Amber J Heath
 304-414-7105
 amber.j.heath@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Propane per gallon two (2) 1,000 gal tanks Hinton Summer Co	2000.0000	GL	3.290000	6580.00

Comm Code	Manufacturer	Specification	Model #
15111501			

Commodity Line Comments:

Extended Description:

Liquid Propane gas for heating and filling propane torches.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Propane per gallon one (1) 500 gal tank Sign Shop D9	500.00000	GL	3.290000	1645.00

Comm Code	Manufacturer	Specification	Model #
15111501			

Commodity Line Comments:

Extended Description:

Propane per gallon one (1) 500 gal tank Sign Shop D9

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Propane per gal one (1) 1,000 gal tank Crawley Greenbrier Co	1000.0000	GL	3.290000	3290.00

Comm Code	Manufacturer	Specification	Model #
15111501			

Commodity Line Comments:

Extended Description:

Propane per gal one (1) 1,000 gal tank Crawley Greenbrier Co

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Propane per gallon one (1) 500 gal tank Lookout	500.00000	GL	3.290000	1645.00

Comm Code	Manufacturer	Specification	Model #
15111501			

Commodity Line Comments:

Extended Description:

Propane per gallon one (1) 500 gal tank Lookout

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Propane per gal one (1) 500 gal tank Keeney's Knob Backup	500.00000	GL	3.290000	1645.00

Comm Code	Manufacturer	Specification	Model #
15111501			

Commodity Line Comments:

Extended Description:

Propane per gal one (1) 500 gal tank Keeney's Knob Backup



ABOUT

Phoenix Contracting LLC® is a small business that was formed in 2018 with a focus on disaster relief services, logistic coordination, commodity procurement, and equipment management for the Federal Government & Commercial Sector. With a team of industry leaders with over 30+ years combined of experience Phoenix ensures both high quality and low cost. We have provided services for virtually every sector of the federal government including all branches of the Armed Forces, DHS, VA, and GSA.

CORE COMPETENCIES

- Disaster response services
- Disaster product procurement
- Disaster logistics support
- Mobile housing Solutions
- Mobile office solutions
- Medical product procurement
- PPE procurement
- Trailer Manufacturing

POINT OF CONTACT

Asad Yusupov

Managing Partner

asad@phxcontracting.com

813-895-1216



NAICS

- 332994** - Small Arms, Ordnance, and Ordnance Accessories Manufacturing
- 333120** - Construction Machinery Manufacturing
- 336212** - Truck Trailer Manufacturing
- 532412** - Construction, Mining, and Forestry Machinery and Equipment Rental and Leasing
- 532490** - Other Commercial and Industrial Machinery and Equipment Rental and Leasing
- 541611** - Administrative Management and General Management Consulting Services
- 561730** - Landscaping Services
- 721110** - Hotels (except Casino Hotels) and Motels
- 722320** - Caterers
- 811310** - Commercial and Industrial Machinery and Equipment (except Automotive and Electronic) Repair and Maintenance
- 336211** - Motor Vehicle Body Manufacturing

PAST PERFORMANCE

- FY18:** Hurricane Maria, Hurricane Irma, Hurricane Michael, DHS Del Rio, DHS Nogales
- FY19:** Hurricane Dorian, VA/DHS/Armed Forces
- FY20:** COVID RELIEF EFFORTS - FEMA/VA/DOJ
- FY21:** COVID RELIEF EFFORTS - FEMA/VA/DOJ



PHOENIX CONTRACTING PROPOSAL

ARFQ-0803-DOTA2300000044-2

Propane



Pheonix Contracting will deliver and provide:

- 4,500 gallons throughout the year to the various locations listed in SOW document, West Virginia

Exhibit A - Pricing Page

Item	Delivery Location	Tank Size	Estimated Gallons	OPIS - January 5, 2023	Firm Fixed Markup	Extended Price
1	Hinton Summer Co	2- 1,000 Gallon Tanks	2,000	\$2.29/gal	\$3.29/gal	\$6,580
2	Sign Shop District 9	1 - 500 Gallon Tank	500	\$2.29/gal	\$3.29/gal	\$1,645
3	Crawley Greenbrier Co.	1 - 1,000 Gallon Tank	1,000	\$2.29/gal	\$3.29/gal	\$3,290
4	Lookout	1 - 500 Gallon Tank	500	\$2.29/gal	\$3.29/gal	\$1,645
5	Keeney's Knob - Backup	1 - 500 Gallon Tank	500	\$2.29/gal	\$3.29/gal	\$1,645

Terminal Location: Hinton, WV 25951



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

D. Alan Reed, P.E.
State Highway Engineer

Jimmy Wriston, P. E.
Deputy Secretary/
Deputy Commissioner

DATE
February 2, 2023

MEMORANDUM

TO: Amber Heath
Procurement Officer

FROM: Renee Clendenin 
Comptroller District 9

SUBJECT: District 9 of Kitchen Creek Bridge Steel - ARFQ DOT 23*42

Please accept this as a recommendation to award WV Steel Corp, the lowest responsible bidder, the One-Time purchase of Fort Springs Bridge Steel totaling \$17,921.37.

NON-CONFLICT OF INTEREST FORM

Completion Instructions

The Purchasing Division requires all evaluators of solicitations, despite the type of transaction, to sign a **Certification of Non-Conflict of Interest**, in accordance with the **West Virginia Code §5A-3-31**. The Purchasing Division also requires that the agency procurement officer sign this certification. By signing this certification, the evaluator(s), advisor(s) and the agency procurement officer attest that: (1) his or her service on the evaluation committee is not in violation of **West Virginia Code § 5A-3-31, § 6B-2-5**, or any other relevant code section; (2) his or her service on the evaluation committee does not create a conflict of interest with any of the participating vendors; and (3) he or she has not had or will not have contact relating to the solicitation identified herein with any participating vendors between the time of the bid opening and the award recommendation without prior approval of the Purchasing Division. Agency procurement officers should discuss the non-conflict of interest issue with potential committee members to ensure that individuals who may have a conflict are not chosen to participate as evaluation committee members.

Please note that this requirement applies to all transaction types.

This certification must be submitted at the following time frames:

- Requests for Proposals (RFP) / Expressions of Interests (EOI): Agencies must submit this certification prior to beginning the evaluation of an RFP or EOI.
- Requests for Quotations and All Other Transaction Types: The evaluator(s) must sign the Certification of Non-Conflict of Interest and submit it, along with the recommendation for award, to the Purchasing Division.

This certification applies to all transactions processed through the Purchasing Division. In addition, it is required for agency delegated purchases exceeding \$2,500. Agencies may adopt this policy at their discretion for purchases of \$2,500 or less.

If you have any questions, please feel free to contact your agency procurement officer or your assigned buyer within the Purchasing Division. Thank you for your cooperation in this matter.



STATE OF WEST VIRGINIA
Purchasing Division

CERTIFICATION OF NON-CONFLICT OF INTEREST

West Virginia Code § 5A-3-31: "It shall be unlawful for any person to corruptly combine, collude or conspire with one or more other persons with respect to the purchasing or supplying of commodities or printing to the state under the provisions of this article if the purpose or effect of such combination, collusion or conspiracy is either to (1) lessen competition among prospective vendors, or (2) cause the state to pay a higher price for such commodities or printing than would be or would have been paid in the absence of such combination, collusion or conspiracy, or (3) cause one prospective vendor or vendors to be preferred over one or more other prospective vendor or vendors. Any person who violates any provision of this section shall be guilty of a felony, and, upon conviction thereof, shall be confined in the penitentiary not less than one nor more than five years, and be fined not exceeding five thousand dollars."

West Virginia Code § 6B-2-5(b)(1): "A public official or public employee may not knowingly and intentionally use his or her office or the prestige of his or her office for his or her own private gain or that of another person."

West Virginia Code § 6B-2-5(d)(1): "[N]o elected or appointed public official or public employee or member of his or her immediate family or business with which he or she is associated may be a party to or have an interest in the profits or benefits of a contract which the official or employee may have direct authority to enter into, or over which he or she may have control"

The individual(s) listed below have been charged to evaluate or serve as members or advisors of an evaluation committee for the solicitation as specified [ARQS DOT2300000047]

By signing this form, each individual acknowledges that: (1) his or her service on the evaluation committee is not in violation of West Virginia Code § 5A-3-31, § 6B-2-5, or any other relevant code section; (2) his or her service on the evaluation committee does not create a conflict of interest with any of the participating vendors; and (3) he or she has not had or will not have contact relating to the solicitation identified above with any participating vendors between the time of the bid opening and the award recommendation without prior approval of the Purchasing Division.

Name/Title	Agency	Signature	Date
Renee Clendenin Comptroller - District 9	Div. of Highways		2/2/23
David Bucklen HDSS - District 9	WVDOH		2/2/23




**State of West Virginia
Agency Request for Quote**

Proc Folder: 1160237		Reason for Modification:	
Doc Description: Addendum 1: Liquid Propane Gas for District 9		Addendum 1	
Proc Type: Agency Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2023-01-27	2023-02-02 14:30	ARFQ 0803 DOT2300000044	2

BID RECEIVING LOCATION
BUDGET & PROCUREMENT DIVISION OF HIGHWAYS BLDG 5, RM A-317 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

VENDOR
Vendor Customer Code: 84RR7 Vendor Name : Pheonix Contracting Address : 9915 Smarty Jones Dr. Street : 9915 Smarty Jones Dr. City : Ruskin State : FL Country : USA Zip : 33573 Principal Contact : 813-895-1216 Vendor Contact Phone: 813-955-3121 Extension:

FOR INFORMATION CONTACT THE BUYER Amber J Heath 304-414-7105 amber.j.heath@wv.gov

Vendor Signature X  FEIN# 844139640 DATE 1/30/2023

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM 1 IS ISSUED FOR THE FOLLING REASONS:

1. TO ATTACH RESPONSES TO QUESTIONS FROM VENDORS

NO OTHER CHANGES

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS		VARIOUS AGENCY LOCATIONS	
DISTRICT NINE		AS INDICATED BY ORDER	
146 STONEHOUSE RD			
LEWISBURG	WV	No City	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Propane per gallon two (2) 1,000 gal tanks Hinton Summer Co	2000.00000	GL	\$3.29/gal	\$6,580

Comm Code	Manufacturer	Specification	Model #
15111501			

Extended Description:
Liquid Propane gas for heating and filling propane torches.

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS		VARIOUS AGENCY LOCATIONS	
DISTRICT NINE		AS INDICATED BY ORDER	
146 STONEHOUSE RD			
LEWISBURG	WV	No City	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Propane per gallon one (1) 500 gal tank Sign Shop D9	500.00000	GL	\$3.29/gal	\$1,645

Comm Code	Manufacturer	Specification	Model #
15111501			

Extended Description:
Propane per gallon one (1) 500 gal tank Sign Shop D9

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS		VARIOUS AGENCY LOCATIONS	
DISTRICT NINE		AS INDICATED BY ORDER	
146 STONEHOUSE RD			
LEWISBURG	WV	No City	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Propane per gal one (1) 1,000 gal tank Crawley Greenbrier Co	1000.00000	GL	\$3.29/gal	\$3,290

Comm Code	Manufacturer	Specification	Model #
15111501			

Extended Description:

Propane per gal one (1) 1,000 gal tank Crawley Greenbrier Co

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS		VARIOUS AGENCY LOCATIONS	
DISTRICT NINE		AS INDICATED BY ORDER	
146 STONEHOUSE RD			
LEWISBURG	WV	No City	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Propane per gallon one (1) 500 gal tank Lookout	500.00000	GL	\$3.29/gal	\$1,645

Comm Code	Manufacturer	Specification	Model #
15111501			

Extended Description:

Propane per gallon one (1) 500 gal tank Lookout

INVOICE TO	SHIP TO
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DIVISION OF HIGHWAYS

VARIOUS AGENCY
LOCATIONS
AS INDICATED BY ORDER

DISTRICT NINE
146 STONEHOUSE RD
LEWISBURG WV
US

No City WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Propane per gal one (1) 500 gal tank Keeney's Knob Backup	500.00000	GL	\$3.29/gal	\$1,645

Comm Code	Manufacturer	Specification	Model #
15111501			

Extended Description:
Propane per gal one (1) 500 gal tank Keeney's Knob Backup

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Technical Questions Due at 10:00am ET	2023-01-26

SOLICITATION NUMBER: ARFQ DOT2300000043
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

ADDENDUM 1 IS ISSUED FOR THE FOLLOWING REASONS:

1. TO ATTACH RESPONSES TO QUESTIONS FROM VENDORS

NO OTHER CHANGES

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

ARFQ DOT2300000044 – District 9 – Open-End LP Contract

Question 1: Will the winning bidder need to install propane tanks at each location or does the state own the propane tanks?

Answer 1: Please see section 3.1.1.8 of the specifications. As well as Exhibit B

- 1.1.1.1** Vendor shall provide storage tanks for liquid propane gas at the quantities and locations provided in Exhibit B at no charge.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: ARFQ DOT2300000043

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

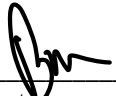
Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Pheonix Contracting

Company



Authorized Signature

1/30/2023

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.