

MP Committee Meeting Minutes
Tuesday, September 19, 2017, 9:00 a.m.

Attendance:	Greg Bradford	Stefanie Elliott	Kimberly Hoover
	John Crane	Dan Brayack	Calvin Ratchford
	Kyle Hall	Matthew Daly	Randy Shuman
	David Matics	Josh Hemsworth	Vincent Allison
	Chris Preston		

Sign in sheet was circulated. Copy attached.

WELCOME

Greg Bradford called meeting to order. Brief review of Open Meeting format. Review of items approved at last meeting.

REVIEW OF MPs

- **MP 688.02.20** – Kim Hoover – 3rd presentation to Committee. No major changes to MP, mainly formatting changes. Dan will complete the signature block. Kim will add Corrective Actions to 4.0. Changes to be submitted to Greg in 2 weeks. Will be brought to Committee a fourth time.
- **MP 688.03.20** – Kim Hoover – 3rd presentation to Committee. Mainly changes to formatting. Instructions need to be added regarding contractor sending containment information to Construction Engineer for separate approval. Also need to add section with instructions on sending plans to the new e-mail address. Will bring to the Committee a fourth time.
- **MP 109.00.20** – Greg Bradford for Kelly Chapman – 4th presentation to Committee. Kelly is still working with Sajid to get comparative costs. Crane questioned if we should add verbiage that if no testing is performed, then we will not pay for materials. Greg will check with Ron about this. Will bring to the Committee a fifth time.
- **MP 709.01.50** – Greg Bradford for Dave Lipscomb – 2nd presentation to Committee. Several formatting issues that need corrected. Also, need to add “current edition” to the Highway Spec book info under Applicable Documents. Will be brought to Committee a third time.
- **MP 711.03.23** – Greg Bradford for Mike Mance – 2nd presentation to Committee. The primary change is how the water to cement ratio is determined in the field. The Attachment has also been changed to reflect this, as well. Will hold this until next meeting when Mike will be present to explain in more detail. Will be brought to Committee a third time.
- **MP 401.05.20** – John Crane for Travis Walbeck – 2nd presentation to Committee. This MP has been in use, but not formally approved. AASHTO has made major changes to the compaction procedure and MP needs revised. Removing from agenda until MP can be

revised. Dan will update the format and provide to Crane. Will not be presented at October's meeting, but will be updated and presented at November meeting.

- **MP 700.00.00** – Kimberly Hoover – 1st presentation to Committee. There is conversation between all attendees as to whether it should be “Materials” or “Material” Procedure. This is not uniform on all MPs and should be. Greg will ask Ron for clarification. There are several grammar and formatting changes to be made.

Vince requests that “bituminous” be replaced with “asphalt”, as AASHTO is adapting this change.

30-39 has been changed from “BLANK” to “Evaluations”

80-89 has been listed as “FUTURE” and needs to be changed to “BLANK”

All future MPs need to no longer include “PURPOSE”, just “SCOPE”.

DELETION OF MPs

MP 688.03.22 and MP 688.03.23 have never been used. MP 688.03.21 has not been used since the early 1990's. None have been referenced in the current or previous Spec Book. These MPs will be deleted.

MISC.

- MPs to be made Inactive – these are MPs that are no longer needed or are covered by another MP. Dan will remove the link from the website and list as Inactive. Greg will e-mail all supervisors to have them review MPs and submit list to be deleted or made inactive.
- Chris Preston questions if website needs to reference the Group the MP belongs to. Discussion held by attendees and decided against.
- Kim Hoover questions if Procedures listed as “Other” need actual numbers. Discussion held by attendees and decided to leave as is, for now.

NEXT MEETING

Due to various upcoming meetings, Greg will review schedules and send e-mail notification of next meeting date.

ADJOURNED

MP COMMITTEE MEETING
SEPTEMBER 19, 2017, 9:00 A.M.

NAME

NAME

Kimberly Hooper

John Crane

Stephanie Elliott

Dan Brayack

Calvin Patchford

KYLE HALL

Matthew Daly

Randy Shuman

DAVID MATICS

Josh Hensworth

Vincent Allison

Chris Preston

GREG BRADFORD